



2012 Annual Reports

Town of South Hampton
New Hampshire

Our Cover, as published in the Carriage Towne News July 12, 2012 “The South Hampton Fire Department has had a surge in volunteer men and women ready to dedicate themselves to their town, families and neighbors. They’ll work alongside of the regular firefighters and some will go to school to become emergency medical technicians (EMT’s). Eight residents have already begun first responder training and two have completed EMT training. Fire officers are quick to point out that the team has made renovations to the station and made fire training props thanks to the generosity of C.P. Lumber and Jackson Lumber. Firefighters include, front left: Andrew Person, T.J. Poussard, Rob Hughes, David Olsen, Ashley Spencer, Kraig Pilon, Zach Eaton, and Dan Stolworthy. Standing, from left, are: Lt. Gordon Wills, Bob Moore, department mechanic, Fred Kozacka, department coordinator, Bill Hefler, Craig Campbell, Albert Kozacka, and Matt Lazor. Several other firefighters are missing from the photo. For more information or anyone wishing to join the fire department, please call Fred Kozacka at 603-571-0367.” (CTN photo by Larry Kennedy)

ANNUAL REPORTS

of the

***SELECTMEN, TREASURER, COLLECTOR OF
TAXES, TOWN CLERK, TRUSTEES OF THE TRUST
FUNDS, ALL OTHER TOWN OFFICERS AND THE
SCHOOL BOARD***

of the

Town of South Hampton, NH



For the year Ending December 31st

2012

www.southhamptonnh.org

TABLE OF CONTENTS
Town of South Hampton Annual Reports

Title Page	Page	1
Index	Page	3
Town Officers	Page	5
General Information for Residents	Page	7
Town Recycling and Trash Pickup	Page	8
Town Warrant	Page	9
Town Budget Proposal - Expenditures (MS 7)	Page	12
Town Budget Proposal - Revenues (MS-7)	Page	15
Trustees of the Trust Funds Report (MS-9)	Page	17
2012 Town Meeting Report	Page	20
2012 Detail Summary of Expenses - Budget Vs Actual.....	Page	24
2012 Detail Summary of Revenues - Budget Vs Actual	Page	31
2012 Tax Rate Calculation Sheet	Page	33
Total Property Values, Current Use, and Exemptions (MS-1)	Page	34
Inventory of Town Owned Property	Page	41
Selectmen's Report	Page	42
2011 Auditors Report	Page	45
2012 Treasurer's Balance Sheet	Page	61
2012 Financial Statement	Page	63
TAN Treasures Report	Page	64
Tax Collectors Report (MS-61)	Page	65
Town Clerk's Report	Page	68
Subdivision Funds Report	Page	69
Library Director and Statistics Reports	Page	70
Police Department Report	Page	71
Fire Department Report	Page	74
Fire & Ambulance Status Report 3/10/2012	Page	76
Volunteer Fire Letter 12/28/2012	Page	79
Conservation Commission Report	Page	81
Building Inspectors Report	Page	83
Recreation Committee Report.....	Page	84
Cemetery Rules and Regulations.....	Page	85
Road Agent.....	Page	91
Vital Statistics Data	Page	92
Property Valuations Listing.....	Page	93
Southamptonnh.org.....	Page	99

ANNUAL REPORTS OF THE SCHOOL DISTRICT

Title Page	Page	101
Barbara Knapp	Page	102
School District Officers	Page	104
School District Warrant	Page	105
School Budget Form (MS-27)	Page	107
Default Budget	Page	113
Deliberative Session Budget 02/04/13	Page	117
SAU District Assessment.....	Page	120
Estimated Revenues and Credits	Page	121
Special Education Expenditures Summery	Page	122
2012 School District Election Results.....	Page	123
2012 Deliberative Session Report	Page	124
School Board Letter	Page	127
Superintendent of Schools Report	Page	129
Principals Report	Page	131
Teaching Staff Salaries.....	Page	132

TOWN OFFICERS

ELECTED POSITIONS

SELECTMEN

Ronald Preston, '14

John A. Gamble, '15

Pamela Noon, '13(Chair)

MODERATOR

Sharon Somers, '14

TOWN CLERK

Andrea Condon, '14

TAX COLLECTOR

Andrea Condon, '13

TREASURER

Linda Doucette, '13

CONSTABLE

Michael Santosuosso III, '13

BUDGET COMMITTEE

Dennis Blair, '13

Ronald Preston, Selectman Rep

William Hodge, '15

George Werner, '14

Kim Molin, School Board Rep

TRUSTEES OF THE LIBRARY

Jeanne Carroll '14

Nancy Dixon, '15

Katherine ImBrescia, '13,

TRUSTEES OF THE CEMETERY

Norman Felch, '14

Lee Knapp, '14

Angela Racine, '13

TRUSTEES OF THE TRUST FUNDS

George Werner, '15

William Brunet '13

SUPERVISORS OF THE CHECKLIST

Katrina VanBokkelen, '16

Francis Harper, '17

Nancy Werner, '15

AUDITORS

Lee Knapp, '14

Dan Mahoney, '13

APPOINTED POSITIONS

TOWN ADMINISTRATOR

Angela Racine

Deputy Town Clerk & Tax Collector Deputy Treasurer

Angela Racine

Ronald Preston

POLICE DEPARTMENT

Jonathon Dennis, Chief

FIRE DEPARTMENT

Jonathon Dennis(Acting)

EMERGENCY DIRECTOR

Fred Kozacka

COUNCIL ON AGING

Pam Noon (Chair)

Brenda Oldak

Carole McCarthy

WELFARE DIRECTOR

Pam Noon

Deputy A. Racine

HIGHWAY AGENT

Joe Brunet

HEALTH OFFICERS

Lee Knapp

BUILDING INSPECTORS

Richard Verge

Mike Keller, Deputy

ELECTRICAL INSPECTOR

Mike Keller

Mike Fredette, Deputy

FIRE INSPECTOR

Jonathon Dennis(Acting)

PLANNING BOARD

James VanBokkelen (Chair)

Christopher Husgen,14

Chris Chimera '13

Mike Keller)Alt)

Peter Iacobucci' 13

Pamela Noon (Selectmen Rep)

ZONING BOARD OF ADJUSTMENT

Carole McCarthy'13 (Chair),

JD Bernardy '14

Cornelia Courtney (Alt.)

Lee Knapp, '15

Chris Bogart, '13

Beth Stoddard, '13

Bruce Eaton,'14

CONSERVATION COMMISSION

Steven Kaneb (Chair)

Graham Courtney

Joshua Crooks

Joe Brunette

Clinton Furnald

John Gamble (Selectman's Rep)

HISTORIC DISTRICT COMMISSION

Fran Harper '14

Pam Noon (Selectman's Rep)

Zachary Cronin '14

Rosemary Taylor (Alt)

David Riecks '14

Paul Kapela (Alt.)

FOREST FIRE WARDENS

Fred Kozacka

Robert Moore

John A, Gamble

RECREATION COMMITTEE

Dawn Eaton

Kim Fitzgerald

Woneta Clouiter

Angela Racine

Jane Williams

Kathleen Murray

Nancy Considine

REPRESENTATIVE TO ROCKINGHAM PLANNING COMMISSION

James Van Bokkelen

GENERAL INFORMATION for RESIDENTS

Because the general public is often unaware of various laws and regulations, the Town of South Hampton has prepared the following list as a guide for those considering actions for which some regulatory system is in place. This list is for information only and the public should consult the appropriate Officials or Boards for further details.

WETLANDS	No digging, filling or other flow modification in wetlands, as defined by Land Use Ordinances	Permit approved by Conservation Commission
SUBDIVISION	Must meet requirements of Zoning Ordinances and Regulations	Planning Board
HOME OCCUPATION	Use of Home for Business	Board of Adjustment
COMMERCIAL ZONE	Commercial Development	Planning Board (Site Plan Review)
BUILDING PERMIT	No construction or demolition until permit is fully signed	Building Inspector
OCCUPANCY PERMIT	No occupancy or use of new or modified buildings until approved	Building Inspector
HISTORIC DISTRICT	No construction or modifications in those districts without approval	Historic District Commission
SEPTIC SYSTEMS	Must meet State and Town standards	Health Officer
SAND & GRAVEL EARTH REMOVAL	Must have permit for excavation	Planning Board
BONFIRES	No Burning without a permit	Fire Warden
TIMBER HARVEST	Yield tax, limits on cutting	Selectmen
MOTOR VEHICLE	Annual renewals on birth month	Town Clerk
DOG LICENSE	Annual renewal, rabies shots April 30	Town Clerk
RENTAL HOMES	Annually Homeowner must notify the town clerk with names of occupants	Town Clerk
VOTER REGISTRATION	Upon establishing residence	Town Clerk
REFUSE DISPOSAL	Weekly pickup, Fridays-limit one 35 gallon trash can. Yellow bags \$1.00 each	Selectmen
RECYCLING	Friday -everyother	Selectmen
JUNK CARS	No more than two unregistered vehicles	Selectmen
STRAY ANIMALS	Dogs must be controlled by property owners	Police

Please refer to directory of officers and appointees for individual names. Additional information may be found in the various reports from the officials.



Town of South Hampton
OFFICE OF SELECTMEN
3 HILLDALE AVENUE - SOUTH HAMPTON, NEW HAMPSHIRE 03827
TELEPHONE: (603) 394-7696



February 2013
Dear Residents

Integrated Paper Recyclers, LLC from Woburn, MA. is our recycling collection company.

The rules are as follows:

- All household aluminum and steel cans (except hazardous materials or motor oil containers)
- All household paper including books.
- All number 1 and 2 plastics including the wide mouth (except hazardous material and motor oil containers)
- All household glass of any color.
- Cardboard - Boxes must be collapsed. Very large boxes, such as refrigerator boxes, must be cut up to no more the 30" by 30".

Collection days are **Fridays** with half the town being done every other **Friday**.

Pick up for:

- Exeter Road
- Highland Road
- Jewell Street
- Main Avenue from 225 Main to 311 Main
- Locust Street
- Woodman Road
- Whitehall Road

Is as follows

MAR- 8, 22	APR- 5, 19	MAY- 3, 17, 31	JUN-14, 26
JULY-12, 26	AUG- 9, 23	SEP- 6, 20	OCT- 4, 18
NOV- 1, 15, 28	DEC- 13, 27	JAN-2014 - 10, 24	FEB-2014 - 7, 21

Pick up for:

- Amesbury Road
- Chase Road
- Currier Street
- Longoose Road
- Stagecoach Road
- Aspen Hill Road
- Clement Lane
- Hilldale Avenue
- South Road
- Main Avenue from 2 Main to 219 Main

Is as follows:

MAR- 1, 15,29	APR- 12,26	MAY- 10,24	JUN- 7,21
JULY-5,19	AUG- 2,16,30	SEP- 13,27	OCT- 11,25
NOV- 8, 22	DEC- 6, 20	JAN-2014 -3,17,31	FEB-2014 -14,28

If you have any questions call the Town Office at 394-7696 and leave a message. We will get back to you as soon as possible. If you have problems with pick-ups, either call the Town Office or call Integrated Paper directly at (781) 933-3013.

Waste collection is every Friday. Our contractor is New England Solid Waste of Rowley, MA

The rules are as follows:

- The first **35-gallon barrel** or bag picked up at no charge.
- All additional barrels or bags must have a **TOWN ISSUED YELLOW BAG**, which can be purchased at the Town Office or Library for \$1.00 per bag
- No yard waste
No large articles

If you have any problems with pickup call the Town Office and leave a message or call New England Solid Waste directly at (800) 770-7400

WARRANT FOR THE ANNUAL TOWN MEETING SOUTH HAMPTON, NEW HAMPSHIRE 2013

To the inhabitants of the Town of South Hampton in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall in said Town on Tuesday the 12th of March 2013, between the hours of 11:00 in the forenoon and 8:00 in the evening, to act upon Article 1 .

You are also hereby notified to meet at the Town Hall in said Town on Saturday, the 16th of March 2013 at 10 in the morning to act upon Article 2 and all subsequent articles.

1. To choose all necessary Town Officers for the year ensuing.

2. To see if the Town will vote to raise and appropriate the Budget Committees recommended sum of Seven Hundred Twenty Five Thousand Five Hundred Forty Two Dollars (\$725,542) for the general operation of the Town. (The selectman's recommendation is Seven Hundred Twenty Five Thousand Five Hundred Forty Two Dollars (\$725,542) for general Town operations. (Majority Vote required)

The following table shows the relationship between the operating budget, other warrant articles, and the total appropriations compared to last year:

	<u>2013</u>	<u>2012Actual</u>
Operating Budget	725,542	673,824
Warrant Articles	52,500	41,662
Special Warrant Articles	17,760	966
Total Appropriations	795,802	716,452

The selectman's operating budget is a increase of approximately 2% from last year.

3. To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Town Buildings & Maintenance Expendable Trust Fund created in 1992 under RSA 31:19. *The Board of Selectmen recommend this article by a vote of 3-0 and Budget Committee recommend this article by a vote of 5-0 (Majority Vote Required).*

4. To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be placed in the Highway Restoration Capital Reserve Fund created in 1997, under RSA 35:1. *The Board of Selectmen recommend this article by a vote of 3-0 and Budget Committee recommend this article by a vote of 5-0 (Majority Vote Required).*

5. To see if the Town will raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Fire Engine Replacement Capital Reserve Fund created in 1993, under RSA 35:1. *The Board of Selectmen recommend this article by a vote of 3-0 and Budget Committee recommend this article by a vote of 5-0 (Majority vote required)*

6. To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be placed in the Library Technology Capital Reserve Fund created in 2012, under RSA 35:1. *The Board of Selectmen recommend this article by a vote of 3-0 and Budget Committee recommend this article by a vote of 5-0 (Majority vote required)*

7. To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Seven Hundred Sixty Dollars (\$17,760) to purchase 8 sets of firefighting gear. *The Board of Selectmen recommend this article by a vote of 3-0 and Budget Committee recommend this article by a vote of 5-0 (Majority vote required)*

8. Shall the Town of South Hampton authorize the Board of Selectmen to withdraw the Town from the Southeast Regional Refuse Disposal District 53-B effective June 30, 2015, if said action is found by the Board of Selectmen to be in the best interest of the Town of South Hampton. (Majority vote required)

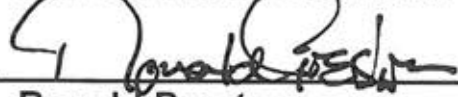
- 9. Shall the Town of South Hampton change the name of the section of road way know as "Old Rt. 150"- Exeter Road to Evans Road. *Per RSA 231:133 -The governing body may change the name of a private street or highway when the name change is necessary to conform to the requirements of the enhanced 911 currently 54 Exeter Road and 60 Exeter Road are accessed off of Exeter Road, this is confusing for emergency vehicles to locate the address.*
- 10. To transact any other business that may legally come before this meeting.

**GIVEN UNDER OUR HANDS AND SEALS AT SOUTH HAMPTON
THIS NINETEENTH DAY OF FEBRUARY, 2013**

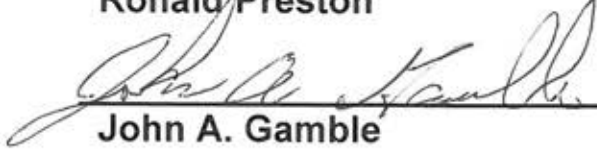
A true copy of warrant -- attest



Pamela Noon, Chairman

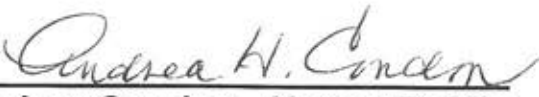


Ronald Preston



John A. Gamble

SELECTMEN OF SOUTH HAMPTON, NH

Signed in my presence 
Town Clerk **Andrea Condon - Notary Public**

My Commission Expires 04-01-14



MS-7

BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

Town of South Hampton

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013, to December 31, 2013

or Fiscal Year From _____ to December _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This form was posted with the warrant on (Date): _____

BUDGET COMMITTEE

Please sign in ink.

Arnold Blair

William B. Hodge

George Wagner

Donald Peterson

Kimberly Martin

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)271-3397

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing Fiscal Year		Budget Committee's Appropriations Ensuing Fiscal Year	
			Prior Year As Approved by DRA	Prior Year As Approved by DRA		Recommend	Not Recommend	Recommend	Not Recommend
4130	Executive		32,909		33,010	33,761		33,761	
4140	Election, Reg. & Vital Statistics		7,365		5,998	7,365		7,365	
4150	Financial Administration		62,270		56,828	64,644		64,644	
4152	Revaluation of Property		8,925		12,202	9,300		9,300	
4153	Legal Expense		35,000		18,015	35,000		35,000	
4191	Planning		3,415		2,189	3,415		3,415	
4192	Zoning		500		372	500		500	
4194	General Government Buildings		23,900		21,952	23,900		23,900	
4195	Cemeteries		4,300		4,069	4,300		4,300	
	GENERAL GOVERNMENT		178,584		154,635	182,185		182,185	
4210	Police		242,302		241,298	253,508		253,508	
4212	Police Cruiser Lease		11,433		9,828	9,828		9,828	
4215	Ambulance		13,800		17,724	18,200		18,200	
4220	Fire		76,329		72,114	64,600		64,600	
4290	Emergency Management		6,200		5,294	10,400		10,400	
	PUBLIC SAFETY		350,064		346,258	356,536		356,536	
4311	Summer Maintenance		30,000		29,992	30,000		30,000	
4312	Winter Maintenance		30,000		29,911	30,000		30,000	
4316	Street Lighting		300		299	300		300	
	HIGHWAYS & STREETS		60,300		60,202	60,300		60,300	
4321	SE Reg Refuse Dpspl Dstrct		1,400		799	1,400		1,400	
4323	Solid Waste Collection		38,000		36,239	38,000		38,000	
4323	Recycling		9,000		9,000	9,000		9,000	
4325	Solid Waste Disposal		18,500		16,425	18,500		18,500	
	SANITATION		66,900		62,463	66,900		66,900	
4332	Water Testing		195		78	195		195	

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing Fiscal Year		Budget Committee's Appropriations Ensuing Fiscal Year	
			Prior Year As Approved by DRA	Prior Year		Recommend	Not Recommend	Recommend	Not Recommend
4414	Pest Control		1,100	0	1,100			1,100	
4415	Health Agencies		4,160	4,160	4,315			4,315	
4442	Council on Aging		3,500	2,000	4,500			4,500	
	HEALTH/WELFARE		8,760	6,160	9,915			9,915	
4520	Parks & Recreation		6,100	5,049	6,100			6,100	
4550	Library		36,792	36,792	37,561			37,561	
4583	Patriotic Purposes		500	155	500			500	
	CULTURE & RECREATION		43,392	41,996	44,161			44,161	
4611	Conservaton Commission		350	210	350			350	
4723	Int on Tax Anticipation Note		5,000	1,822	5,000			5,000	
	OPERATING BUDGET TOTAL		713,545	673,824	725,542			725,542	
4915	Town Bldg Maintenance Fund		10,000	10,000	10,000			10,000	
4915	Town Road Restoration Fund		20,000	20,000	30,000			30,000	
4915	Revaluation Fund		9,162	9,162					
4915	Library Technology Fund		2,500	2,500	2,500			2,500	
	Fire Truck Replacement Fund				10,000			10,000	
	SPECIAL WARRANT ARTICLES		41,662	41,662	52,500			52,500	
4901	Website for Town		1,000	966					
4901	Fire Dept. 8 Sets of Gear				17,760			17,760	
	INDIVIDUAL WARRANT ARTICLES		1,000	966	17,760			17,760	
	SPECIAL & INDIVIDUAL WARRANT ARTICLES		42,662	42,628	70,260			70,260	
	TOTAL BUDGET		756,207	716,452	795,802			795,802	

ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3185	Timber Yield Taxes		2,500	2,502	2,500
3190	Interest & Penalties on Delinquent Taxes		32,000	17,640	17,600
TAXES			34,500	20,142	20,100
3210	Business Licenses & Permits		650	0	0
3220	Motor Vehicle Permit Fees		155,000	156,423	156,400
3221	Vital Statistics and Dog Licenses		0	611	600
3230	Building Permits		5,800	4,562	4,600
LICENSES, PERMITS & FEES			161,450	161,595	161,600
3319	FROM FEDERAL GOVERNMENT		1,443	1,443	1,400
3352	Meals & Rooms Tax Distribution		36,274	36,268	36,300
3353	Highway Block Grant		20,804	20,804	20,900
3356	State & Federal Forest Land Reimbursement		52	52	50
FROM STATE			57,130	57,124	57,250
3401-02	Planning, ZBA, and HDC Fees		1,000	800	900
3409	Other Charges		0	5	0
CHARGES FOR SERVICES			1,000	805	900
3501	Sale of Municipal Property				
3502	Interest on Investments		1,800	1,669	1,700
3503	Other Miscellaneous Income		6,000	0	0
3503-01	Recycling			2,168	2,200
3503-02	Copies and Tax Cards			672	700
3503-03	Other income			215	200
3503-04	Police Dtail Admin Fees			2,160	2,200
3503-05	Recreation Fees			4	0
3503-06	Court Fines			540	500
MISCELLANEOUS REVENUES			7,800	7,428	7,500
Subtotal			263,323	248,537	248,750
3915	From Capital Reserve				
	Fund Balance Voted to Spend:				
	Fund Balance Used to Reduce Taxes:				
Subtotal					
TOTAL ESTIMATED REVENUE & CREDITS			263,323	248,537	248,750

****BUDGET SUMMARY****

	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommend Budget	Selectmen v. Budget Committee
SUBTOTAL 1 Operating Budget	713,545	725,542	725,542	
SUBTOTAL 2 Special Warrant Articles	41,662	52,500	52,500	
SUBTOTAL 3 "Individual" Warrant Articles	1,000	17,760	17,760	
TOTAL Appropriations Recommended	756,207	795,802	795,802	
Less: Estimated Revenues	263,323	248,750	248,750	
Estimated Taxes to be Raised	492,884	547,052	547,052	

Increase from Prior Year 54,168 54,168

Maximum Allowable Increase to Budget Committee's
Recommended Budget per RSA 32:18:
(See Supplemental Schedule With 10% Calculation) **79,580**

Maximum Allowable Appropriation: 875,382

MS-9

REPORT OF TRUST AND CAPITAL RESERVE FUNDS

\$ 295381.43

Please insert the total of ALL funds here

Town/City Of: So Hampton, N.H. For Year Ended: 2012

CERTIFICATE

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

NORMAN J FELCH *Norman J Felch*
GEORGE A WERNER *George A Werner*

Signed by the Trustees of Trust Funds

on this date 1/17/13

Print and sign

REMINDERS FOR TRUSTEES

- 1. SIGNATURES** - Print and sign on lines provided above.
- 2. INVESTMENT POLICY** - RSA 31:25 requires the trustees to adopt an investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34:5, 35:9).
- 3. PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE** - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- 4. WEB SITE** - A trustee handbook can be down loaded from the web site for the Attorney General's Charitable Trust Division. www.doj.nh.gov/charitable
- 5. FAIR VALUE** - Fold and complete page 4 to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- 6. CAPITAL RESERVE FUND** - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- 7. WHEN and WHERE TO FILE** - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See addresses on page 4 of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

FOR DRA USE ONLY

State of New Hampshire
Department of Revenue Administration
Municipal Services Division
PO Box 487, Concord, NH 03302-0487
(603) 230-5090

MS-9
Rev. 12/11

Report Of Trust And Capital Reserve Funds Town of South Hampton, NH

MS-9		Report of The Cemetery Trust Funds of the Town of South Hampton on December 31, 2012											
		PRINCIPAL						INCOME			Grand Totals		
Date Created	Name of Fund	Bal 1/1/12	New Funds	Gains(Losses)	Withdrawals	Bal 12/31/12	Bal 1/1/12	Income	Expended	Bal 12/31/12	Principle & Income		
8/14/1917	Mary J. Currier	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		
1/27/1921	Dorothy & Joseph Stockman	140.00	0.00	0.00	0.00	140.00	90.20	0.25	0.00	90.45	230.45		
2/21/1921	Eva & Willard Stockman	150.00	0.00	0.00	0.00	150.00	96.64	0.27	0.00	96.91	246.91		
3/4/1931	John Currier	150.00	0.00	0.00	0.00	150.00	96.64	0.27	0.00	96.91	246.91		
3/4/1931	Stephen Currier	150.00	0.00	0.00	0.00	150.00	96.64	0.27	0.00	96.91	246.91		
9/29/1931	Moses Eaton	150.00	0.00	0.00	0.00	150.00	96.64	0.27	0.00	96.91	246.91		
5/22/1933	Alton & Ruth Sedely	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
1/16/1934	Richard Fitts	300.00	0.00	0.00	0.00	300.00	181.45	0.53	0.00	181.97	481.97		
4/11/1934	George Kimball	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
10/24/1936	Samuel Eastman	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
5/28/1940	Moses J. Eaton	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		
9/1/1941	Aaron Currier	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
9/8/1941	Charles Currier	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
4/25/1942	Joseph T. Merrill	500.00	0.00	0.00	0.00	500.00	322.14	0.90	0.00	323.04	823.04		
5/22/1944	Phillips White	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
5/22/1944	Pines P. Whitehouse	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
10/18/1951	Emily F. Hatch	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
11/23/1951	Frank & Mary Forsaith	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
6/30/1952	Roscoe F. Swain	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
3/13/1953	Gilbert A. Rice	50.00	0.00	0.00	0.00	50.00	32.21	0.09	0.00	32.30	82.30		
10/27/1957	Roy Morse	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
1/9/1963	Cyril Embree	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		
4/7/1963	Frederick B. French	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		
4/11/1963	Percy & Vena Jones	150.00	0.00	0.00	0.00	150.00	96.64	0.27	0.00	96.91	246.91		
6/5/1967	Alfred S. Jewell	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
1/7/1968	Mr. & Mrs. Joseph Crosby	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
12/14/1972	Mr. & Mrs. Elwood Dixon	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		
5/31/1973	James Hellen	150.00	0.00	0.00	0.00	150.00	96.64	0.27	0.00	96.91	246.91		
1/16/1974	Mr. & Mrs. David True	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		
1/16/1974	Mr. & Mrs. Walter Goldwaith	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		
1/16/1974	Mr. & Mrs. Harold Currier	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22		
8/21/1975	Astrid Engstrom	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		
12/30/1977	Walter A. Ross Jr.	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61		

11/14/1983	Elwood & Nancy Dixon	250.00	0.00	0.00	0.00	250.00	161.07	0.45	0.00	161.52	411.52
7/1/1993	Donald & Thelma Hellen	300.00	0.00	0.00	0.00	300.00	193.29	0.54	0.00	193.82	493.82
8/27/1996	Randall & Grace Spooner	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22
2/6/1997	Embree Family	1,500.00	0.00	0.00	0.00	1,500.00	966.43	2.69	0.00	969.12	2,469.12
5/19/1997	Natalie & Norman Blinn	100.00	0.00	0.00	0.00	100.00	64.43	0.18	0.00	64.61	164.61
4/13/1999	Joseph Levesque	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22
11/24/1999	William & Janet Carey	300.00	0.00	0.00	0.00	300.00	183.68	0.53	0.00	184.21	484.21
12/17/2000	Audrey & Richard Miller	200.00	0.00	0.00	0.00	200.00	128.86	0.36	0.00	129.22	329.22
11/21/2001	Shirly & Francis Perreault	200.00	0.00	0.00	0.00	200.00	37.56	0.26	0.00	37.82	237.82
12/21/2001	Harald & Doris Brown	1,000.00	0.00	0.00	0.00	1,000.00	187.82	1.30	0.00	189.12	1,189.12
9/23/2002	Charles Ducharme	200.00	0.00	0.00	0.00	200.00	37.56	0.26	0.00	37.82	237.82
10/14/2002	Sara & Frank Moore	500.00	0.00	0.00	0.00	500.00	119.07	0.68	0.00	119.75	619.75
2/1/2007	Christopher Macaulay	750.00	0.00	0.00	0.00	750.00	62.24	0.89	0.00	63.13	813.13
	Total Cemetery	11,290.00	0.00	0.00	0.00	11,290.00	5,976.13	18.86	0.00	5,994.99	17,284.99

MS-9

Report of The Capital Reserve Funds of the Town of South Hampton on December 31, 2012

Date Created	Name of Fund	PRINCIPAL						INCOME				Grand Totals	
		Bal 1/1/12	New Funds	Gains(Losses)	Withdrawals	Bal 12/31/12	Bal 1/1/12	Income	Expended	Bal 12/31/12	Principle & Income		
1/3/1989	Land Acquisition	9,500.00	0.00	0.00	0.00	9,500.00	7,551.44	18.60	0.00	7,570.04	17,070.04		
12/30/1992	Police Cruiser Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
4/30/1992	Town Building Maintenance	16,113.38	10,000.00	0.00	7,740.00	18,373.38	2,619.16	24.41	0.00	2,643.57	21,016.95		
4/29/1993	Fire Engine Replacement	45,220.00	0.00	0.00	0.00	45,220.00	2,015.09	51.28	0.00	2,066.37	47,286.37		
4/29/1993	Cemetery Land Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
10/21/1994	School Trust	2,696.51	0.00	0.00	0.00	2,696.51	2,970.15	6.25	0.00	2,976.40	5,672.91		
8/7/1997	Highway Restoration	5,483.38	20,000.00	0.00	20,000.00	5,463.38	12.44	12.77	0.00	25.21	5,488.59		
7/22/1998	Campaign 2000	1,000.00	0.00	0.00	0.00	1,000.00	423.92	0.85	0.00	424.77	1,424.77		
7/22/1998	Fire Engine Repair	4,628.44	0.00	0.00	0.00	4,628.44	884.72	6.19	0.00	890.91	5,519.35		
5/13/2000	Disabled Education	80,000.00	15,000.00	0.00	0.00	95,000.00	5,131.79	94.84	0.00	5,226.63	100,226.63		
5/13/2000	Computer Replacement	21,325.96	7,000.00	0.00	20,478.20	7,847.76	348.87	3.62	0.00	352.49	8,200.25		
5/13/2000	Police Cruiser Expendable	126.74	0.00	0.00	0.00	126.74	0.00	0.00	0.00	0.00	126.74		
4/1/2007	Cemetery Maint & Developm	2,765.00	0.00	0.00	0.00	2,765.00	607.17	3.75	0.00	610.92	3,375.92		
10/31/2007	School Building Maintenance	40,000.00	10,000.00	0.00	7,826.00	42,174.00	631.10	43.87	0.00	674.97	42,848.97		
3/12/2011	Revaluation Fund	8,162.00	9,162.00	0.00	0.00	17,324.00	1.01	12.77	0.00	13.78	17,337.78		
3/13/2012	Library Tech fund	0.00	2,500.00	0.00	0.00	2,500.00	0.00	1.17	0.00	1.17	2,501.17		
	Total Capital Reserve	186,074.41	73,662.00	0.00	56,044.20	189,856.21	23,196.86	280.37	0.00	23,477.23	278,096.44		

MS-9 Totals	197,364.41	73,662.00	0.00	56,044.20	201,146.21	29,172.99	299.23	0.00	29,472.22	295,381.43
--------------------	------------	-----------	------	-----------	------------	-----------	--------	------	-----------	------------

Respectfully Submitted 1/17/13
Trustees of The Trust Funds:

Norman Felch
George A. Werner

ANNUAL TOWN MEETING SOUTH HAMPTON, NEW HAMPSHIRE March 13th and 17th, 2012

At a legal meeting of the inhabitants of the Town of South Hampton, in the County of Rockingham, in the State of New Hampshire, qualified to vote in town affairs, held on March 13, 2012 at the South Hampton Town Hall, the following business was transacted:

Moderator Sharon Somers announced that the ballot boxes had been inspected and were found to be empty. She declared the polls open at 11:00 a.m. Ballot Clerks for the day were Madaline Syvertson, Christine Conant, Will Hodge and Sheila Mahoney. There were 242 ballots cast out of 592 registered voters.

ARTICLE 1 - Town Officers were elected as follows:

Selectman (3 Yrs)	Jeffrey DelliColli	Votes 107
	John Gamble	Votes 133
Library Trustee (3 Yrs.)	Nancy Dixon	Votes 217
Cemetery Trustee (3 Yrs)	Lee Knapp (Write-In)	Votes 13
Auditor (2 Yrs)	Lee Knapp	Votes 240
Town Moderator (3 Yrs.)	Sharon Somers	Votes 216
Budget Committee (3 Yrs.)	Will Hodge	Votes 222
Trustee of the Trust Funds (3 Yrs)	George Werner (Write-In)	Votes 10
Checklist Supervisor (6 Yrs)	Frances Harper	Votes 231

School Officers were elected as follows

School Board Member (3 Yrs)	Nancy Considine	Votes 212
School District Moderator (3 Yrs)	Sharon Somers (Write-In)	Votes 29
School District Treasurer (3 Yrs)	Heath A Burdick	Votes 206
School District Clerk (3 Yrs)	Martha Anderson (Write-In)	Votes 8
	Linda Blair (Write-In)	Votes 3

School Warrant Articles were as follows:

ARTICLE 1 – Yes 134 No 107
 ARTICLE 2 – Yes 137 No 104
 ARTICLE 3 – Yes 131 No 103
 ARTICLE 4 – Yes 137 No 102
 ARTICLE 5 – Yes 132 No 107
 ARTICLE 6 – Yes 132 No 102

The polls were closed at 8:00 PM.

Town meeting was continued to March 17th, 2012 at 10.00 a.m.

ANNUAL TOWN MEETING SOUTH HAMPTON, NEW HAMPSHIRE MARCH 17, 2012 (Continued from March 13th)

The following Saturday morning Moderator Sharon Somers called the meeting to order at 10:00 A. M. After the Pledge of Allegiance she explained the procedure for conducting the meeting and introduced the members of the Budget Committee, the Board of Selectmen and the Town Clerk. Moderator Somers read the Warrant and announced the results of Tuesday's election.

2. To see if the Town will vote to raise and appropriate the Budget Committees recommended sum of Six Hundred Eighty Eight Thousand Forty Five Dollars (\$688,045) for the general operation of the Town. (The selectman's recommendation is Six Hundred Ninety Three Thousand Five Hundred Forty Five Dollars (\$693,545) for general Town operations. (Majority Vote required)

The following table shows the relationship between the operating budget, other warrant articles, and the total appropriations compared to last year:

	<u>2012</u>	<u>2012B</u>	<u>2011 Actual</u>
Operating Budget	693,545	688,045	667,446
Individual Warrant Articles	5,000	5,000	23,162
Special Warrant Articles	86,662	86,662	
Total Appropriations	785,207	779,707	690,608

The selectman's operating budget is a increase of approximately 4% from last year.

Ron Preston made a motion to accept Article 2 as read, seconded by Greg Williams. At this time Pam Noon made a motion to amend Article 2 to read Operating Budget \$713,545, raising the Selectmen's budget \$20,000. This amount would be use for Fire Department training and would change Article 8 (\$35,000) which would be deleted to a zero amount. Ron Preston seconded the motion to amend. This amendment would change Line Item 4220 (Fire Dept. budget) to \$76,329. Ron Preston explained the concerns about the Fire Dept., stating that the Town of East Kingston has offered to provide us fire and ambulance coverage at a cost of \$45,000 for the year 2012-2013 and that this agreement between the towns would be categorized as a mutual aid agreement. Greg Williams spoke about the time involved would be a suitable period for the South Hampton Fire Dept. to get the training and amount of personnel to bring the department back to par. After much discussion, for and against, Scott Dixon made a motion to move the question, seconded by Fred Kozacka. A request was made by George Werner for a ballot vote (with six signatures). The amendment passed with 62 votes for, 16 votes against. George Werner made a motion to amend Line Item 4150 of the operating budget (Financial Administration) to protest the amount of \$5500 for the Administrator's health insurance. The motion was seconded by Will Hodge. After discussion for and against, there was another request for ballot vote. The amendment to remove the amount of \$5500 from line item 4150 failed with 40 No votes and 25 Yes votes. The original article (\$693,545) was passed, as amended, for \$713,545 for the operating budget of the Town. At this time, Pam Noon motioned to amend Article 8 (\$35,000) to a zero amount, seconded by Ron Preston. Article 8 was voted, as amended, and passed. James Van Bokkelen motioned to restrict reconsideration on Articles 2 and 8, seconded by Greg Williams. The motion to restrict was voted and passed.

3. To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the Town Buildings & Maintenance Expendable Trust Fund created in 1992 under RSA 31:19. (Majority Vote Required). *Pamela Noon made the motion to accept the article as read, seconded by Greg Williams. George Werner made a motion to amend the article lowering the amount from \$10,000 to \$2,000. Will Hodge seconded the motion to amend. Pamela Noon spoke in favor of the original amount, giving specific instances of repairs to the buildings that are necessary. Dennis Blair made a motion to move the amendment, seconded by Greg Williams. The amendment was voted and failed. The main article for \$10,000 was voted and passed.*

4. To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be placed in the Highway Restoration Capital Reserve Fund created in 1997, under RSA 35:1. (Majority Vote Required). *James Van Bokkelen made the motion to accept the article as read, seconded by Greg Williams. Will Hodge made a motion to amend the article to lower the amount to \$20,000, seconded by Ron Preston. Mr. Hodge stated that due to the mild winter the Highway budget for winter maintenance had hardly been used and the other \$10,000 could come from that fund that was already available. The amendment was voted and passed. The original article was voted and passed as amended for the amount of \$20,000.*

5. To see if the Town will authorize the establishment of a Library Technology Capital Reserve Fund pursuant to RSA 35:1 for the purpose of maintaining , and upgrading technology equipment to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) towards this purpose. Trustees of the Trust shall have custody of all funds and shall pay out upon order of the Library Trustees, no further approval is required by the legislative body to expend (Majority vote required). *Greg Williams motioned to accept the article as read. Ron Preston seconded the motion. There was very little discussion, mostly favorable, and the article was voted and passed.*

6. To see if the Town will vote to raise and appropriate the sum of Nine Thousand One Hundred Sixty Two Dollars (\$9,162) to be placed in the Revaluation Capital Reserve Fund created in 2011 under RSA 35:1 (Majority vote required). *Pamela Noon motioned to accept the article as read, seconded by Greg Williams. No discussion. The article was voted and passed. David Riecks made a motion to restrict reconsideration, seconded by Greg Williams. The motion was voted and passed.*

7. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to research as well as initiate a web site for the Town of South Hampton. *This article is brought forth by the South Hampton Conservation Commission in correlation with the Natural Resources Inventory Grant that they worked on in 2011. Stephen Kaneb made the motion to accept the article as read, seconded by James Van Bokkelen. James Van Bokkelen discussed having Townspeople with technical savy design and website for less cost to the Town. At this time Greg Williams made a motion to amend the article to decrease the amount to \$1000. The motion to amend was seconded by Richard Kozeck. After some discussion by computer savy people, the amendment was voted and passed. The original article (\$5000) was passed, as amended for \$1000.*

8. To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000) to be placed in the Fire Equipment Capital Reserve Fund created in 1998, under RSA 31:19-a. *The Board of Selectmen recommend this article by a vote of ? and Budget Committee recommend this article by a vote of ?. (Majority Vote Required). See Article 2. This article was amended to zero.*

9. To transact any other business that may legally come before this meeting. Ron Preston took a moment to acknowledge Greg Williams' service to the Town and asked for a round of applause. Lee Knapp asked about changing Town Meeting back to Wednesday night, but the suggestion didn't pass. Frances Harper spoke about the Historic District Commission having a new booklet for guidelines. At this time George Werner made a motion to adjourn the meeting, seconded by Ron Preston. The meeting was adjourned at 1:06 PM.

Respectfully submitted,
Andrea Condon, Town Clerk



TOWN OF SOUTH HAMPTON
Expenses - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>
4130-EXECUTIVE (ACCOUNT)			
02-Health Officer Stipend	750.00	750.00	0.00
03-Selectman's Stipend	3,600.00	3,600.00	0.00
04-Tax Collector Stipend	8,054.00	8,054.00	0.00
05-Welfare Director Stipend	200.00	200.00	0.00
06-Town Clerk Stipend			
01-TC Stipend	13,389.96	13,390.00	-0.04
Non W-2 (Elections)	500.00	400.00	100.00
Total 06-Town Clerk Stipend	<u>13,889.96</u>	<u>13,790.00</u>	<u>99.96</u>
07-Deputy TC-TX Salary	2,319.00	2,319.00	0.00
08-Treasure Stipen	4,197.00	4,197.00	0.00
Total 4130-EXECUTIVE (ACCOUNT)	<u>33,009.96</u>	<u>32,910.00</u>	<u>99.96</u>
4140-ELECTION, (REGISTRATION & VITAL STAT)			
01-Mod Stipend (and expenses)	500.00	400.00	100.00
02-Supv Stipend (and expenses)	1,830.00	2,000.00	-170.00
03-Ballot Clerk (For Elections)	450.00	400.00	50.00
04-Materials (for Elections,ballots,supplies)	16.97	150.00	-133.03
05-Meals (for Poll Workers)	368.48	275.00	93.48
06-Postage (Supervisors & Town Clerk)			
01-Elections-Supervisors	64.60	50.00	14.60
02-TownClerk	90.80	100.00	-9.20
Total 06-Postage (Supervisors & Town Clerk)	<u>155.40</u>	<u>150.00</u>	<u>5.40</u>
08-Conventions (and Education (Town Clerk))	488.00	800.00	-312.00
09-Dues (Associations)	20.00	40.00	-20.00
10-Dog Tags (Purchase)	56.77	150.00	-93.23
11-TC Office Supplies-Expenses (Town Clerk Exp.)	88.95	300.00	-211.05
12-Equipment	151.54	500.00	-348.46
13-State- Fees (State of NH)			
01-Dog License Fees (dog licensing fees)	240.00	200.00	40.00
02-Vital Fees (marriage, death, licenses, copies)	146.00	200.00	-54.00
Total 13-State- Fees (State of NH)	<u>386.00</u>	<u>400.00</u>	<u>-14.00</u>
14-Town Clerk Software Support	1,325.00	1,400.00	-75.00
15-EREG Expenses	160.50	400.00	-239.50
Total 4140-ELECTION, (REGISTRATION & VITAL STAT)	<u>5,997.61</u>	<u>7,365.00</u>	<u>-1,367.39</u>
4150-FINANCIAL (ADMINISTRATION)			
01-Administrator Salary ((Administrative))			
01-02Health	3,861.45	5,500.00	-1,638.55
01-Administrator Salary ((Admin)) - Other	26,630.00	26,630.00	0.00
Total 01-Administrator Salary ((Administrative))	<u>30,491.45</u>	<u>32,130.00</u>	<u>-1,638.55</u>

TOWN OF SOUTH HAMPTON
Expenses - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>
02-Adm Assistant	2,571.25	2,500.00	71.25
03-Selectmans Secretary Salary ((Mtg Secretary))	840.00	840.00	0.00
04-Selectman's Exp ((Selectmen's-non 1099))	999.00	1,000.00	-1.00
05-Electrical Inspector (Fees)	1,039.00	1,500.00	-461.00
06-Building Inspector (Fees)	1,470.00	3,000.00	-1,530.00
07-Fire Inspector Fees (Fees 2/3 total collected)	171.00	350.00	-179.00
08-Health Officer (Health Fees and Expenses)	330.00	800.00	-470.00
09-Town Auditor (local audit)	400.00	400.00	0.00
11-Tax Collector Expenses ((Tax Collector for)	751.51	800.00	-48.49
13-Accountant (Robert Dennett,PLLC)	1,595.00	1,800.00	-205.00
14-Ads & Legal Notices (Selectmen issues)	188.00	250.00	-62.00
15-Office Supplies (Supplies,toner,paper)	800.00	800.00	0.00
17-Conferences (and Education)	0.00	800.00	-800.00
18-Dues (for Associations)	819.27	1,000.00	-180.73
19-Equipment (for Administration)	2,916.72	3,000.00	-83.28
20-Postage (for Administration)	778.17	900.00	-121.83
21-Printing (of town report)	1,874.50	2,000.00	-125.50
22-Registry Fees (Rockingham County)	49.05	150.00	-100.95
23-Telephone (394-7696)	1,387.06	1,000.00	387.06
29-Twn Rprt Del (town report delivery)	300.00	300.00	0.00
31-Misc., (Administration)	100.00	100.00	0.00
33-Lia. & Prop. Insurance	2,265.16	2,400.00	-134.84
34- Workers Comp Insurance	797.00	800.00	-3.00
35- SS & Medicare			
01-FICA (town)	3,143.85	2,000.00	1,143.85
02-MEDI (Town)	750.33	1,500.00	-749.67
Total 35- SS & Medicare	3,894.18	3,500.00	394.18
36-HDC Expenses	0.00	100.00	-100.00
38-Books	0.00	50.00	-50.00
Total 4150-FINANCIAL (ADMINISTRATION)	56,827.32	62,270.00	-5,442.68
4152-Reval (REVALUATION)			
01-Software Support	2,375.00	2,500.00	-125.00
02-Annual Pickups	8,026.97	4,625.00	3,401.97
05-Map Updates & Copies	1,800.00	1,800.00	0.00
Total 4152-Reval (REVALUATION)	12,201.97	8,925.00	3,276.97
4153-LEGAL (EXPENSES)			
03-Selectmen	7,084.13	10,000.00	-2,915.87
04-TuxburyCG (Jameson)	10,930.52	25,000.00	-14,069.48
Total 4153-LEGAL (EXPENSES)	18,014.65	35,000.00	-16,985.35

TOWN OF SOUTH HAMPTON
Expenses - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>
4191-PLANNING (BOARD EXPENSES)			
01-Ads (and Legal Notices)	0.00	300.00	-300.00
02-Conferences (and Education)	0.00	50.00	-50.00
03-Dues & Fees (rockingham plann.comm.)	787.00	825.00	-38.00
05-Chairman (Expense Stipend)	500.00	500.00	0.00
06-Postage (Planning Board)	0.00	100.00	-100.00
07-Printing (Zoning Ordinences)	61.71	300.00	-238.29
09-Secretarial (Support)	840.00	840.00	0.00
10-Fees (Retained)	0.00	500.00	-500.00
Total 4191-PLANNING (BOARD EXPENSES)	<u>2,188.71</u>	<u>3,415.00</u>	<u>-1,226.29</u>
4192-ZBA			
01-Ads (and Legal Notices)	188.00	200.00	-12.00
02-Postage (for ZBA)	183.75	200.00	-16.25
04-Fees (Retained)	0.00	100.00	-100.00
Total 4192-ZBA	<u>371.75</u>	<u>500.00</u>	<u>-128.25</u>
4194-BUILDINGS (GENERAL GOVERNMENT)			
01-Cust Salary (Cleaning)	1,828.00	2,000.00	-172.00
02-Electric (Town Hall)			
01-Town Hall	851.04	1,500.00	-648.96
02-Offices	1,216.78	1,500.00	-283.22
Total 02-Electric (Town Hall)	<u>2,067.82</u>	<u>3,000.00</u>	<u>-932.18</u>
03-Heating (Town Hall)			
01-Town Hall	7,801.18	6,500.00	1,301.18
02-Offices	4,824.71	6,500.00	-1,675.29
Total 03-Heating (Town Hall)	<u>12,625.89</u>	<u>13,000.00</u>	<u>-374.11</u>
04-Supplies (for Cleaning)	81.08	300.00	-218.92
05-Alarm System Monitor (Office Building)	492.00	700.00	-208.00
06-Alarm System Phone (Building expenses)	357.00	400.00	-43.00
08-Repairs (Buildings and equipment)	4,500.00	4,500.00	0.00
Total 4194-BUILDINGS (GENERAL GOVERNMENT)	<u>21,951.79</u>	<u>23,900.00</u>	<u>-1,948.21</u>
4195-CEMETERIES			
01-Mowing (3 Cemeteries)	3,971.00	4,000.00	-29.00
02-Misc (Cemeteries)	98.01	300.00	-201.99
Total 4195-CEMETERIES	<u>4,069.01</u>	<u>4,300.00</u>	<u>-230.99</u>
4210-POLICE (DEPARTMENT)			
01-Chief Salary	57,927.07	57,387.00	540.07
02-Full Time Salary	41,036.54	43,680.00	-2,643.46
03.1-PT Patrolman (Part time patrolmen)	52,755.13	49,764.00	2,991.13

TOWN OF SOUTH HAMPTON
Expenses - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>
03.3-PT Prosecutor	740.50	2,000.00	-1,259.50
04-Equipment (Police Department)	8,747.09	8,000.00	747.09
06-Gas & Oil (for Police Cruiser)	13,043.26	13,500.00	-456.74
07-Health (Insurance, Police Chief)	1,138.80	6,800.00	-5,661.20
08-PO Box (Rental)	110.00	140.00	-30.00
09-Retirement, Town Payment	19,865.53	20,056.00	-190.47
10-Publications & Postage (For Police)	90.00	100.00	-10.00
11-Maintenance (Cruiser)	5,514.87	6,000.00	-485.13
12-Repairs (Police Equipment)	2,896.30	1,200.00	1,696.30
13-Supplies (Police Office)	3,477.81	2,500.00	977.81
14-Telephon (394-7704)	4,377.02	2,900.00	1,477.02
16-Training (Police Officers)	5,268.46	1,500.00	3,768.46
17-Dues (Police Department)	335.00	275.00	60.00
18-Electricity (Exeter Electric)	551.03	800.00	-248.97
19-Heating (Oil)	1,937.96	2,000.00	-62.04
21- SS & Medicare			
01-FICA (police)	3,747.66	3,500.00	247.66
02-MEDI (police)	2,384.49	2,000.00	384.49
Total 21- SS & Medicare	<u>6,132.15</u>	<u>5,500.00</u>	<u>632.15</u>
23- Lia. & Prop. Insurance	11,386.43	14,000.00	-2,613.57
24- Workers Comp Insurance	3,967.00	4,000.00	-33.00
27-Animal Control	0.00	200.00	-200.00
Total 4210-POLICE (DEPARTMENT)	<u>241,297.95</u>	<u>242,302.00</u>	<u>-1,004.05</u>
4212 - Police Crusier Lease	9,827.68	11,433.00	-1,605.32
4215-AMBULANCE			
01-EAST KINGSTON	15,000.00	10,000.00	5,000.00
02-Ambulance Stipend			
01-EMS Coordinator	0.00	200.00	-200.00
02-Standby-Stipend	0.00	675.00	-675.00
Total 02-Ambulance Stipend	<u>0.00</u>	<u>875.00</u>	<u>-875.00</u>
03-Gas/Oil	91.63	475.00	-383.37
04-Insurance	826.35	550.00	276.35
05-Equipment	69.00	475.00	-406.00
06-Maintenance	484.90	475.00	9.90
07-Training	1,252.50	475.00	777.50
08-Billing Fee	0.00	475.00	-475.00
Total 4215-AMBULANCE	<u>17,724.38</u>	<u>13,800.00</u>	<u>3,924.38</u>
4220-FIRE (DEPARTMENT)			
01-Fire Chief Stipend			
02-Deputy Fire-Stipend	0.00	1,000.00	-1,000.00
01-Fire Chief Stipend - Other	4,192.00	1,000.00	3,192.00

TOWN OF SOUTH HAMPTON
Expenses - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 01-Fire Chief Stipend	4,192.00	2,000.00	2,192.00
02-Firemans Stipend (annual)	0.00	1,000.00	-1,000.00
03-Retirement (For Firemen)	350.00	300.00	50.00
04- Workers Comp Insurance	1,461.00	2,229.00	-768.00
05- Lia. & Prop. Insurance	2,697.46	3,900.00	-1,202.54
06-Dues (Fire Associations)	0.00	200.00	-200.00
07-HAZMAT (Dues)	310.97	200.00	110.97
08-Electricity, (Fire Station)	1,664.68	1,700.00	-35.32
09-Heating, (Fire Station)	5,813.83	5,300.00	513.83
10- Building Maintenance	489.18	1,000.00	-510.82
11-Telephone (394-7350)	974.03	475.00	499.03
12- Office Supplies (& other)	361.05	200.00	161.05
13-Gas & Oil (FOR FIRE TRUCKS)	1,196.88	500.00	696.88
14-Truck Equip. (Replacement)	1,262.90	300.00	962.90
15-Truck& Equipment Maintenance	2,327.30	400.00	1,927.30
16-Equip Hose (Replacement)	100.00	100.00	0.00
17-Radio Repair (Maintenance)	1,212.00	75.00	1,137.00
18-Radio Replacement	53.86	100.00	-46.14
19-Rescue & Men (Equipment)	10,630.67	300.00	10,330.67
20-Training, (Firemen)	6,690.00	650.00	6,040.00
21-SCBA (Fire Department)	326.00	300.00	26.00
22-Water Hole (Maintenance)	0.00	100.00	-100.00
23-EAST KINGSTON	30,000.00	35,000.00	-5,000.00
24-TOWN MEETING ADJ	0.00	20,000.00	-20,000.00
Total 4220-FIRE (DEPARTMENT)	72,113.81	76,329.00	-4,215.19
4290-EOC			
01-EM Director Stipent (Emergency Management)	4,142.00	5,400.00	-1,258.00
02-Equipment	1,152.21	800.00	352.21
Total 4290-EOC	5,294.21	6,200.00	-905.79
4311-SUMMER (MAINTENANCE)			
01-Road Repairs (Summer)	2,073.50	2,041.00	32.50
02-Resurfacing (Labor & Vehicals)	500.00	500.00	0.00
03-Materials (pavement, stone, etc)	500.00	500.00	0.00
04-Signs	429.62	300.00	129.62
05-Shimming (and Leveling)	3,983.10	4,000.00	-16.90
06-Brush and (Tree Removal)	1,800.00	1,753.00	47.00
10-BLOCK GRNT (SUMMER MAINTENANCE)	20,709.00	20,906.00	-197.00
Total 4311-SUMMER (MAINTENANCE)	29,995.22	30,000.00	-4.78
4312-WINTER (MAINTENANCE)			
01-Plowing - Brunet (Brunet)	9,543.50	13,700.00	-4,156.50
03-Shoveling (Town Hall & Library)	35.00	200.00	-165.00
04-Sand & Salt (and other Chemicals)			

TOWN OF SOUTH HAMPTON
Expenses - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>
01-Salt	3,582.74	5,000.00	-1,417.26
02-Sand	504.92	3,200.00	-2,695.08
Total 04-Sand & Salt (and other Chemicals)	4,087.66	8,200.00	-4,112.34
05-Sanding (Roads)	5,328.50	7,400.00	-2,071.50
07-MISC.	10,660.50	200.00	10,460.50
08-Salt Shed Light (& Misc.)	256.07	300.00	-43.93
Total 4312-WINTER (MAINTENANCE)	29,911.23	30,000.00	-88.77
4316-STREET LIGHTING	299.18	300.00	-0.82
4321-SRRDD (Seacoast Reginal Refuse)	799.09	1,400.00	-600.91
4323- WASTE COLL (NEW ENGLAND WASTE)	36,238.68	38,000.00	-1,761.32
4323-RECYCLING			
01-Curbside (Integrated Paper)	9,000.00	9,000.00	0.00
Total 4323-RECYCLING	9,000.00	9,000.00	0.00
4324-WASTE DISP (ROCHESTER LANDFILL)	16,424.99	18,500.00	-2,075.01
4332-WATER TSTG (Town Buildings)	78.00	195.00	-117.00
4414-PEST CNTRL (TOWN HALL-Mosquito)	0.00	1,100.00	-1,100.00
4415-AGENCIES, (HEALTH & OTHER)			
01-SeaCare Health Services	500.00	500.00	0.00
03-Community (Action - Rockingham)	1,254.00	1,254.00	0.00
04-American Red Cross	500.00	500.00	0.00
05-Richie (McFarland Children Center)	150.00	150.00	0.00
06-Meals on (Wheels - Rockingham)	306.00	306.00	0.00
07-Area (Homemaker)	800.00	800.00	0.00
08-RSVP	50.00	50.00	0.00
09-Seacoast (Mental Health)	200.00	200.00	0.00
10-Seacoast Aids	200.00	200.00	0.00
11-Casa	200.00	200.00	0.00
Total 4415-AGENCIES, (HEALTH & OTHER)	4,160.00	4,160.00	0.00
4442-COA & WELFARE			
02-COA Programs (Programs)	1,800.00	3,000.00	-1,200.00
03-COA Expenses (Exp)	0.00	250.00	-250.00
04-Welfare Assistance	200.00	250.00	-50.00
Total 4442-COA & WELFARE	2,000.00	3,500.00	-1,500.00
4520-RECREATION (AND PARKS)			
01-Mowing (Common & Ball Park)	4,890.00	5,600.00	-710.00
02-Recreation Programs	159.30	500.00	-340.70
Total 4520-RECREATION (AND PARKS)	5,049.30	6,100.00	-1,050.70
4550-LIBRARY	36,792.00	36,792.00	0.00
4583-PATRIOTIC (PURPOSES)			

TOWN OF SOUTH HAMPTON
Expenses - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>
01-Common (Beautification)	154.74	500.00	-345.26
Total 4583-PATRIOTIC (PURPOSES)	<u>154.74</u>	<u>500.00</u>	<u>-345.26</u>
4611-CON COM	210.00	350.00	-140.00
4723- Tax Anticipation Note	1,821.45	5,000.00	-3,178.55
4901-CAPITAL (OUTLAY)			
35-Town Website	965.89	1,000.00	-34.11
Total 4901-CAPITAL (OUTLAY)	<u>965.89</u>	<u>1,000.00</u>	<u>-34.11</u>
4915-RESERVE FUNDS			
04-BUILDINGS (MAINT. FUND)	10,000.00	10,000.00	0.00
05-Roads (Re-construction)	20,000.00	20,000.00	0.00
12-Revaluation	9,162.00	9,162.00	0.00
13-Library Tech Fund	2,500.00	2,500.00	0.00
Total 4915-RESERVE FUNDS	<u>41,662.00</u>	<u>41,662.00</u>	<u>0.00</u>
	<u>716,452.57</u>	<u>756,208.00</u>	<u>-39,755.43</u>
Net Income	<u><u>-716,452.57</u></u>	<u><u>-756,208.00</u></u>	<u><u>39,755.43</u></u>

TOWN OF SOUTH HAMPTON
Revenue - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>
Income		
3185-YIELD (TAXES)	2,502.38	500.00
3190-TAX INT. (CURRENT TAX COSTS)		
01-Lien Payment Interest (TO TAX COLLECTOR)	9,160.14	17,000.00
3190-TAX INT. (CURRENT TAX COSTS) - Other	8,479.81	15,000.00
Total 3190-TAX INT. (CURRENT TAX COSTS)	<u>17,639.95</u>	<u>32,000.00</u>
3220-MOTOR (VEHICLE PERMIT FEES)	156,422.58	155,000.00
3221-VITAL & DOG (STATISTICS & DOG LICENCES)		
01-VITAL	170.00	600.00
02-DOGS	440.50	400.00
Total 3221-VITAL & DOG (STATISTICS & DOG LICENCES)	<u>610.50</u>	<u>1,000.00</u>
3230-CONSTRUCT (PERMITS)		
01-BUILDING (PERMITS)	2,077.00	3,000.00
02-ELECTRICAL (PERMITS)	1,665.00	2,000.00
03-FURNACE (AND SMOKE PERMITS)	260.00	500.00
04-PERC & WELL (Permits)	500.00	100.00
06-OCCUPANCY	60.00	200.00
Total 3230-CONSTRUCT (PERMITS)	<u>4,562.00</u>	<u>5,800.00</u>
3290-PERMIT (AND LICENCES (OTHER))	0.00	1,000.00
3319-FEDERAL (Grants,FEMA)	1,442.75	3,000.00
3352-MEALS (AND ROOM TAX FROM STATE)	36,267.73	37,000.00
3353-HIGHWAY (BLOCK GRANT)	20,804.19	23,000.00
3356-FOREST (REIMBUSMENT)	52.24	71.00
3401-PLANNING & (ZONING FEES)		
01-Planning (Board Fees)	0.00	800.00
02-ZBA (Fees)	799.50	150.00
Total 3401-PLANNING & (ZONING FEES)	<u>799.50</u>	<u>950.00</u>
3402-HDC- Fees	0.00	50.00
3409-OTHER (CHARGES)	5.00	0.00
3502-INVESTMENT (INTEREST)	1,669.00	2,350.00
3504-COURT (FINES)	540.20	2,000.00
3509-OTHER MISC (INCOME)		
01-Recycling (Income)		
Library	937.00	1,350.00
Town Office	1,231.00	1,350.00
Total 01-Recycling (Income)	<u>2,168.00</u>	<u>2,700.00</u>

TOWN OF SOUTH HAMPTON
Revenue - Budget vs. Actual - All
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>
02-Copies (and Tax Cards)	272.00	500.00
03-All Other (Misc. Income)	214.83	2,444.00
04-Police Detail Admin Fees	2,160.00	2,400.00
Total 3509-OTHER MISC (INCOME)	<u>4,814.83</u>	<u>8,044.00</u>
Total Income	<u>248,132.85</u>	<u>271,765.00</u>
Gross Profit	248,132.85	271,765.00
Expense	<u>0.00</u>	
Net Income	<u><u>248,132.85</u></u>	<u><u>271,765.00</u></u>

TOWN OF SOUTH HAMPTON
NON-MS 7 Budget vs. Actual
 January through December 2012

	<u>Jan - Dec 12</u>	<u>Budget</u>
Income		
3110-TAX COLLEC (CURRNET PROPERTY TAXES)		
01-OVERPAYMENTS (OF TAXES)	4,825.31	775.68
02-LIEN PAYMENT (TO TAX COLLECTOR)	47,012.97	93,746.71
3110-TAX COLLEC (CURRNET PROPERTY TAXES) - Other	2,294,102.36	2,266,641.93
Total 3110-TAX COLLEC (CURRNET PROPERTY TAXES)	<u>2,345,940.64</u>	<u>2,361,164.32</u>
Total Income	<u>2,345,940.64</u>	<u>2,361,164.32</u>
Gross Profit	2,345,940.64	2,361,164.32
Expense		
4723- Tax Anticipation Note	1,821.45	5,000.00
4931-COUNTY TAX (ROCKINGHAM COUNTY)	150,491.00	
4933-SCHOOL (BARNARD ELEMENTARY)		
01-1st Half Sch (School Appropriation)	833,252.00	833,260.00
02-2nd Half Sch (School Appropriation)	912,108.00	912,100.00
Total 4933-SCHOOL (BARNARD ELEMENTARY)	<u>1,745,360.00</u>	<u>1,745,360.00</u>
OVERLAY (Abate, Discount, Refund)	<u>19,715.41</u>	<u>7,017.00</u>
Total Expense	<u><u>1,917,387.86</u></u>	<u><u>1,757,377.00</u></u>
Net Income	<u><u>428,552.78</u></u>	<u><u>603,787.32</u></u>

DEPARTMENT OF REVENUE ADMINISTRATION
Municipal Services Division
2012 Tax Rate Calculation

D. M. Com
11/1/12

TOWN/CITY: SOUTH HAMPTON

Gross Appropriations	756,207
Less: Revenues	263,323
	0
Add: Overlay (RSA 76:6)	10,082
War Service Credits	19,675

No Audit Received - RSA 41:31-d

Net Town Appropriation	522,641
Special Adjustment	0

Approved Town/City Tax Effort	522,641
-------------------------------	---------

TOWN RATE
3.22

SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	2,044,365	215,462	1,828,903
Regional School Apportionment			0
Less: Education Grant			(113,956)

Education Tax (from below)	(342,641)
Approved School(s) Tax Effort	1,372,306

LOCAL SCHOOL RATE
8.45

EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.390	
143,364,553		342,641
Divide by Local Assessed Valuation (no utilities)		
159,339,939		

STATE SCHOOL RATE
2.15

COUNTY PORTION

Due to County	150,491
	0

Approved County Tax Effort	150,491
----------------------------	---------

COUNTY RATE
0.93

Total Property Taxes Assessed	2,388,079
Less: War Service Credits	(19,675)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	2,368,404

TOTAL RATE
14.75

PROOF OF RATE

Local Assessed Valuation		Tax Rate	Assessment
Education Tax (no utilities)	159,339,939	2.15	342,641
All Other Taxes	162,341,139	12.60	2,045,438
			2,388,079

TRC#
78

TRC#
78

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2012
 Municipal Services Division
 PO BOX 487, Concord, NH 03302-0487 Phone (603) 230-5950
 E-mail Address: equalization@rev.state.nh.us

2012

Original Date _____
 Copy (check box if copy)
 Revision Date _____

CITY/TOWN OF SOUTH HAMPTON IN ROCKINGHAM COUNTY

CERTIFICATION

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief.
 Rev 1707.03(d)(7)

PRINT NAMES OF CITY/TOWN OFFICIALS	SIGNATURES OF CITY/TOWN OFFICIALS* (Sign in ink)
Pamela Noon	
Ronald Preston	
John Gamble	
*Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.	
Date Signed <u>August 27, 2012</u>	Check one: Governing Body <input checked="" type="checkbox"/> Assessors <input type="checkbox"/>
City/Town Telephone # <u>394-7696</u>	Due date: September 1, 2012

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink.

REPORTS REQUIRED: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

NOTE: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions tab for individual items.

THIS FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1ST.

Village Districts - pages 8-9 must be completed for EACH village district within the municipality.

RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO:

N.H. DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 PO BOX 487
 CONCORD, NH 03302-0487

Under penalties of perjury, I declare that I have examined this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer: Angela Racine (Print/type) E-Mail Address: angela@townsh.comcastbiz.net

FOR DRA USE ONLY

Regular office hours: M 12:30-2:30, W 9:30-11:3

See instructions on page 10, as needed.

(Form by Auditor Associates) 1 MS-1 Rev. 7/2011

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
 FORM MS-1 FOR 2012

2012

FORM

MS - 1

LAND	Lines 1 A, B, C, D, E, F & G List all improved and unimproved land - include wells, septic & paving	NUMBER OF ACRES	2012 ASSESSED VALUATION BY CITY/TOWN
BUILDINGS	Lines 2 A, B, C, D & E List all buildings.		
1 VALUE OF LAND ONLY - Exclude Amount Listed in Lines 3A, 3B and 4			
A	Current Use (At Current Use Values) RSA 79-A (See page 10)	3,263.56	573,887
B	Conservation Restriction Assessment (At Current Use Values) RSA 79-B	0.00	0
C	Discretionary Easement RSA 79-C	0.00	0
D	Discretionary Preservation Easement RSA 79-D	0.00	0
E	Taxation of Farm Structures & Land Under Farm Structures RSA 79-F	0.00	0
F	Residential Land (Improved and Unimproved Land)	1,368.19	77,021,700
G	Commercial/Industrial Land (Do Not include Utility Land)	158.87	4,968,200
H	Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G)	4,790.61	82,563,787
I	Tax Exempt & Non-Taxable Land	616.01	6,558,300
2 VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A and 3B			
A	Residential (* Minus Charitable/Religious/Educational Exemptions of \$2,445,221 *)		72,120,579
B	Manufactured Housing as defined in RSA 674:31		1,669,773
C	Commercial/Industrial (DO NOT include Utility Buildings)		5,775,800
D	Discretionary Preservation Easement RSA 79-D	Number of Structures	0
E	Taxation of Farm Structures & Land Under Farm Structures RSA 79-F	# of Structures	0
F	Total of Taxable Buildings (Sum of lines 2A, 2B, 2C, 2D and 2E)		79,566,152
G	Tax Exempt & Non-Taxable Buildings (* Plus Charitable/Religious/Educational Exemptions *)		5,738,921
3 UTILITIES (see RSA 83-F:1 V for complete definition)			
A	Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines etc.)		3,001,200
B	Other Utilities (Total of Section B From Utility Summary)		0
4 MATURE WOOD and TIMBER RSA 79:5			0
5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4) This figure represents the gross sum of all taxable property in your municipality.			165,131,139
6 Certain Disabled Veterans RSA 72:36-a (Paraplegic & Double Amputees Owning Specially Adapted Homesteads with V.A. Assistance)		Total # granted	0
7 Improvements to Assist the Deaf RSA 72:38-b V		Total # granted	0
8 Improvements to Assist Persons with Disabilities RSA 72:37-a		Total # granted	0
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption Up To \$150,000 maximum for each)		Total # granted	0
10 Water and Air Pollution Control Exemptions RSA 72:12-a		Total # granted	0
11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9, and 10) This figure will be used for calculating the total equalized value for your municipality.			165,131,139
12 Blind Exemption RSA 72:37		Total # granted	0
		Amount granted per exemption	0
13 Elderly Exemption RSA 72:39 a & b		Total # granted	13
14 Deaf Exemption RSA 72:38-b		Total # granted	0
		Amount granted per exemption	0
15 Disabled Exemption RSA 72:37-b		Total # granted	1
		Amount granted per exemption	50,000

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2012

2012

16 Wood-Heating Energy Systems Exemption RSA 72:70	Total # granted	0	0
17 Solar Energy Exemption RSA 72:62	Total # granted	0	0
18 Wind Powered Energy Systems Exemption RSA 72:68	Total # granted	0	0
19 Additional School Dining/Dormitory/Kitchen Exemptions RSA 72:23 IV	Total # granted	0	0
20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)			2,790,000
21 NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED (Line 11 minus Line 20)			162,341,139
22 Less Utilities (Line 3A) Do NOT include the value of OTHER utilities listed on Line 3B.			3,001,200
23 NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED (Line 21 minus Line 22)			159,339,939

Additional notes (example: update, reval, changes to exemptions, mapping, increases to value, decreases to value, etc.)

REVISED

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2012

2012

UTILITY SUMMARY: ELECTRIC, HYDROELECTRIC, RENEWABLE-MISC., NUCLEAR, GAS/PIPELINE, WATER & SEWER	
List by individual company/legal entity the valuation of operating plants employed in the production, distribution and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instruction Sheets. (See instructions page 11)	
WHO APPRAISES AND ESTABLISHES THE UTILITY VALUE IN YOUR MUNICIPALITY?	AVITAR
DOES YOUR MUNICIPALITY USE THE DRA UTILITY VALUES?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
IF YES, DO YOU EQUALIZE IT BY THE RATIO? (please check appropriate box, if applicable)	YES <input type="checkbox"/> NO <input type="checkbox"/>
SECTION A: LIST ELECTRIC COMPANIES: (Attach additional sheet if needed.) (See Instruction page 11)	2012 VALUATION
PUBLIC SERVICE OF NH	1,538,700
UNITIL ENERGY SYSTEMS, INC	1,156,800
FPL ENERGY	254,800
MASS MUNICIPAL WHLSL ELECTRIC	50,000
TAUNTON MUNICIPAL LIGHTING	600
HUDSON LIGHT & POWER	300
A1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION: (See instructions page 11 for the names of the limited number of companies)	3,001,200
GAS COMPANIES	
A2 TOTAL OF ALL GAS COMPANIES LISTED: (See instructions page 11 for the names of the limited number of companies)	0
WATER & SEWER COMPANIES	
A3 TOTAL OF ALL WATER & SEWER COMPANIES LISTED: (See instructions page 11 for the names of the limited number of companies)	0
GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES (Sum of Lines A1, A2 AND A3). This grand total of all sections must agree with the total listed on page 2, line 3A.	3,001,200
SECTION B: LIST OTHER UTILITY COMPANIES (Exclude telephone companies): (Attach additional sheet if needed.)	2012 VALUATION
TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B: Total must agree with total on Page 2, Line 3B.	0

FORM

MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
 SUMMARY INVENTORY OF VALUATION
 FORM MS-1 FOR 2012

2012

TAX CREDITS	LIMITS	*NUMBER OF INDIVIDUALS	ESTIMATED TAX CREDITS
RSA 72:28 Veterans' Tax Credit / Optional Veterans' Tax Credit \$50 Standard Credit \$51 up to \$500 upon adoption by city or town	500	40	19,675
RSA 72:29-a Surviving Spouse "The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..." \$700 Standard Credit \$701 up to \$2,000 upon adoption by city or town	700	0	0
RSA 72:35 Tax Credit for Service-Connected Total Disability "Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..." \$700 Standard Credit \$701 up to \$2,000 upon adoption by city or town	700	0	0
TOTAL NUMBER AND AMOUNT * If both husband and/or wife qualify for the credit they count as 2. * If someone is living at a residence such as brother & sister, and one qualifies, count as 1, not one-half.		40	19,675

DISABLED EXEMPTION REPORT - RSA 72:37-b			
INCOME LIMITS:	SINGLE	25,000	ASSET LIMITS:
	MARRIED	40,000	
			SINGLE
			MARRIED
			75,000
			75,000

DEAF EXEMPTION REPORT - RSA 72:38-b			
INCOME LIMITS:	SINGLE	0	ASSET LIMITS:
	MARRIED	0	
			SINGLE
			MARRIED
			0
			0

ELDERLY EXEMPTION REPORT - RSA 72:39-a						
NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT YEAR		PER AGE CATEGORY	TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED			
AGE	#	AMOUNT PER INDIVIDUAL	AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION AMOUNT
65 - 74	0	150,000	65 - 74	0	0	0
75 - 79	0	180,000	75 - 79	5	900,000	900,000
80 +	2	230,000	80 +	8	1,840,000	1,840,000
			TOTAL	13		2,740,000
INCOME LIMITS:	SINGLE	50,000	ASSET LIMIT:	SINGLE		150,000
	MARRIED	60,000		MARRIED		150,000

COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE - RSA 79-E			
ADOPTED:	YES	<input type="checkbox"/>	NO
			<input checked="" type="checkbox"/>
			NUMBER ADOPTED
			0

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2012

2012

CURRENT USE REPORT - RSA 79-A				
	TOTAL NUMBER ACRES RECEIVING CURRENT USE	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	792.00	345,660	RECEIVING 20% RECREATION ADJUSTMENT	268.64
FOREST LAND	1,924.21	212,254	REMOVED FROM CURRENT USE DURING CURRENT TAX YEAR	2.00
FOREST LAND WITH DOCUMENTED STEWARDSHIP	38.65	3,304		
UNPRODUCTIVE LAND	165.87	4,144		
WET LAND	342.84	8,525		
TOTAL (must match page 2)	3,263.56	573,887	TOTAL NUMBER OF OWNERS IN CURRENT USE	97
			TOTAL NUMBER OF PARCELS IN CURRENT USE	140

LAND USE CHANGE TAX				
GROSS MONIES RECEIVED FOR CALENDAR YEAR (JAN. 1, 2011 THRU DEC. 31, 2011).				15,090
CONSERVATION ALLOCATION:	PERCENTAGE	50 %	AND/OR	DOLLAR AMOUNT
MONIES TO CONSERVATION FUND				7,545
MONIES TO GENERAL FUND				7,545

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B				
	TOTAL NUMBER ACRES RECEIVING CONSERVATION	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	0.00	0	RECEIVING 20% RECREATION ADJUSTMENT	0.00
FOREST LAND	0.00	0	REMOVED FROM CONSERVATION RESTRICTION DURING CURRENT YEAR	
FOREST LAND WITH DOCUMENTED STEWARDSHIP	0.00	0		
UNPRODUCTIVE LAND	0.00	0		
WET LAND	0.00	0	TOTAL NUMBER OF OWNERS IN CONSERVATION RESTRICTION	0
TOTAL	0.00	0	TOTAL NUMBER OF PARCELS IN CONSERVATION RESTRICTION	0

DISCRETIONARY EASEMENTS - RSA 79-C			
TOTAL NUMBER OF ACRES IN DISCRETIONARY EASEMENTS	TOTAL NUMBER OF OWNERS GRANTED DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED: (i.e.: Golf Course, Ball Park, Race Track, etc.)	
0.00	0		
ASSESSED VALUATION			
0			

TAXATION OF FARM STRUCTURES & LAND UNDER FARM STRUCTURES - RSA 79-F				
TOTAL NUMBER GRANTED	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND	ASSESSED VALUATION STRUCTURES
0	0	0.00	0	0

FORM
MS - 1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
SUMMARY INVENTORY OF VALUATION
FORM MS-1 FOR 2012

2012

DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D Historic Agricultural Structures	
TOTAL NUMBER OF STRUCTURES IN DISCRETIONARY PRESERVATION EASEMENTS	DESCRIPTION OF DISCRETIONARY PRESERVATION EASEMENTS GRANTED: (i.e., Barns, Silos etc.) MAP & LOT - PERCENTAGE GRANTED
0	
TOTAL NUMBER OF ACRES	
0.00	
ASSESSED VALUATION	
0 L/O	
0 B/O	
TOTAL NUMBER OF OWNERS	
0	

TAX INCREMENT FINANCING DISTRICTS RSA 162-K (See Tax Increment Finance Dist Tab for instructions)				
Date of Adoption/Modification				
A Original assessed value				
B + Unretained captured assessed value				
C = Amounts used on page 2 (for tax rate purposes)				
D + Retained captured assessed value (* be sure to manually add this figure when running your warrant)				
E Current assessed value				

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX Amounts listed below should not be included in assessed valuation column on page 2.	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes	
		Number of Acres	
State & Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 & 3357.			
White Mountain National Forest, Only acct. 3186.			
Other from MS-4, acct. 3186			
Other from MS-4, acct. 3186			
Other from MS-4, acct. 3186			
Other from MS-4, acct. 3186			
Other from MS-4, acct. 3186			
Other from MS-4, acct. 3186			
Other from MS-4, acct. 3186			
Other from MS-4, acct. 3186			
Other from MS-4, acct. 3186			
TOTALS of account 3186 (Exclude WMNF)			

* RSA 362-A:6, was reinstated, effective 4/1/2006. This statute allows municipalities to enter into payment in lieu of tax agreements with small scale power facilities. However, these new PILOT agreements are also taxable under RSA 83-F. Questions regarding these laws please consult with the DRA Utility Tax Appraiser at (603) 230-5950.

INVENTORY OF TOWN OWNED PROPERTY AS OF DECEMBER 31, 2012

<u>Map</u>	<u>Property Description</u>	<u>Area</u>	<u>Assessment</u>
1-10	Powwow river beach	1.9 ac.	\$ 147,100
1-11	Island in the Powwow	.7 ac.	11,400
1-20	Lot on Hilldale Ave.	1.0 ac.	146,500
1-36	Wetlands on Hilldale	.5 ac.	16,500
1-57	Lot on Tuxbury Peninsula	.3 ac.	74,300
1-66	Currierville Cemetery	.5 ac.	165,000
2-21	Old Barnard School	.5 ac.	684,200
2-21-1	Land Next to Old Barnard	1.8 ac.	168,100
2-21-2	Town Hall and Library	.5 ac.	747,400
2-21-3	Hilltop Cemetery	1.0 ac.	198,000
2-21-4	Indian Ground Cemetery	1.0 ac.	181,500
2-22	Town Common	1.0 ac.	158,400
2-35-2	Brunet Conservation Land	5.7 ac.	42,900
2-36-1	Ball park on Hilldale	4.0 ac.	375,100
2-36-1	Tennis Court & Salt Shed		38,800
2-45-1	New Barnard School	7.0 ac.	2,830,200
4-47	Lot on Chase Road	1.0 ac.	<u>50,600</u>
	Total Assessed Value		\$6,036,000



Town of South Hampton OFFICE OF SELECTMEN

3 HILLDALE AVENUE • SOUTH HAMPTON, NEW HAMPSHIRE 03827
TELEPHONE: (603) 394-7886



We are now covered by our own department for fire and ambulance protection. It is with great pride that the selectmen can report that South Hampton's young men and women stepped forward to rebuild the South Hampton Volunteer Fire Department. No one could have predicted that 25 young people and a few not as young people would take courses, pass them and qualify as First Responders, EMT's and Fire Fighter 1& 2. A big thank you goes to them all for their time, energy and commitment to South Hampton and its citizens.

More gratitude goes to Fred Kozacka for his finding and organizing these volunteers, and his confidence and belief in them. Bobby Moore and Ed Campbell also deserve appreciation for the many repairs that they have made to the apparatus to make it reliable.

At the Town Meeting last March, we asked for \$45,000 to pay East Kingston for fire and ambulance protection. \$30,000 was for fire protection and \$15,000 for ambulance coverage. We were very pleased with the services East Kingston provided. Their selectmen and Fire Chief were accommodating and easy to work with.

People who have been in town for many years will remember that Amesbury used to give us protection for the waiver of water rights fees. We are again covered by Amesbury under the Mutual Aide Agreement for ambulance and fire protection. Their ambulance, along with the rest of Massachusetts ambulances, is soon to be nationally registered. Amesbury has 24 hour active duty people, in their station, seven days a week. However, with people from our own town responding, our apparatus often arrives first to put the fire out and our people

are able to assist a patient very quickly and professionally. Without the ably trained volunteers and good working apparatus there would be no mutual aide.

In 2015 the bond for the school will be paid in full. We anticipate the taxes to be lower at that point. As stated many times through the years, many of the Town's repairs and improvements have been on hold while the school is being paid for. There are some capital improvements that we hope to be able to put on the agenda at that time, while still lowering taxes. They are maintenance of the Town Buildings and repairs to Stockman's Bridge.

In the past few years we have had leaks in the town hall roof which had affected the roof's beams. We have had them repaired. An advertisement for bids went out and 3 bids came back. One was very low and one was very high. Target New England came back with a bid that was exactly in the range that we had expected.

The owner of Target New England, James Doherty, presented references and pictures of many other Towns' historical buildings that he had repaired. We hired him to fix the timber beams, gutters and ceilings. The mail room's previously used bathroom fixtures were removed and new flooring was installed, as well.

The shingles on the roof could not be repaired as they are fiberglass and just getting up there would damage them. Fiberglass shingles are no longer manufactured as they are not a good product, especially when used in cold climates. They crack and break easily. We can only replace them. That is the plan for this year.

The campground expansion application is ongoing. The lawsuit from the campground was decided in our favor by the Rockingham County Superior Court. However, it was appealed to the State Supreme Court and they have decided to hear the case. The Planning Board turned down the application on the grounds of lack of road frontage. They also believed that a permitted use on a pre-existing lot of record may not be expanded without a variance. The campground appealed to the ZBA. The ZBA ruled that there was not enough frontage as required by the Town's Ordinances. The Superior court upheld that ruling. The appeal to the State Supreme Court should be heard later this Spring.

There has been a lot of reference to the Fund Balance in the past few years. The selectmen are happy to report that it is \$212,142, up from its ultimate low of \$72,000 of five years ago. The Department of Revenue Administration requires towns to carry a fund balance. They would like to see ours around \$250,000.

Have you noticed defaced or missing road signs? The Road Agent has replaced so many that we are now using cardboard signs over the defaced signs. The missing signs may have been sold for scrap as realtors have explained theirs too have gone missing. Each sign costs \$22 to \$48. If you know of the whereabouts of a road sign, please leave it behind the town hall. No questions asked.

In ending, I would like to remind everybody that this is your town. You can make a difference. Use the fire fighters as an example. Get out and participate. We need you.



Pamela A Noon, Chairman

South Hampton Board of Selectmen

February 12, 2013



MS-60

Report of Locally Elected Auditor(s)

NH Department of Revenue Administration
 Municipal Services
 P.O. Box 487, Concord, NH 03301-0487
 (603) 250-5000

REPORT OF LOCALLY ELECTED AUDITOR(S)

RSA 41:31-c

Municipality: South Hampton, NH
 Type of Municipality (Town, School or Village District): Town
 Mailing Address: Hillside Ave
 South Hampton, NH 03827
 Phone #: (603) 394-7696 Fax #: (603) 394-7696 E-Mail: townsh@myfairpoint.net
 Contact: Angela Racine Phone #: (603) 394-7696 E-Mail: townsh@myfairpoint.net

Audit Fiscal Year: 2011

Part 1. General Ledger/Financial Records/ MS-5, MS-25, MS-35

Questions

- Who maintains the (general ledger) financial records?
 Angela Racine / Administrator
 Name/position
 - What software system is used for the general ledger?
 (ex. Quickbooks; Excel; Peachtree; BMSI, etc.)
 QuickBooks
 - Who has access (posting capability) to either the general ledger or the general ledger software? (attach list if necessary)
- | Name | Administrator Title | Treasurer Title | Yes | No | N/A |
|----------------|---------------------|-----------------|-----|----|-----|
| Angela Racine | | | X | | |
| Linda Doucette | | | | | |
-
- Do debits equal credits in the general ledger trial balance?
 X
 - Are balances from the general ledger used to prepare the MS-5, MS-25, or MS-35 report?
 X
 - Are the following activities maintained as separate funds in the general ledger (if applicable)?
- | General Fund | Yes | No | N/A |
|--|-----|----|-----|
| Water activity | X | | |
| Sewer activity | | | X |
| Library activity | | X | |
| Trustees of trust funds | | X | |
| School grants | | | X |
| School lunch | | | X |
| Revolving Funds (Identify: Police Fuel) | X | | |
| Other (Identify: Revolving Fund Recreation) | X | | |
| Other (Identify: _____) | | | |
| Other (Identify: _____) | | | |
| Other (Identify: _____) | | | |

Under RSA 41:31-c-1, all municipalities shall annually, or more often as necessary, conduct an audit of the accounts of any officer or employee of the municipality. The audit shall be conducted in accordance with the procedures set forth in the RSA 41:31-c-1 and 41:31-c-2.

This form shall be used by the locally elected auditor to conduct and report the audit required under RSA 41:31-c and 41:31-d.

03/05/12	Part 1. Financial Records
03/05/12	Part 2. Treasurer
04/09/12	Part 3. Tax Collector
03/28/12	Part 4. Trustees
04/09/12	Part 5. Town Clerk
04/10/12	Part 6. Library

In the boxes, indicate date the sections of the form were completed.

Locally Elected Auditor or Board of Locally Elected Auditors - Please Sign In Ink
 Under penalties of perjury, I declare that I have completed this form and by the date of my filing this information is true, correct and complete.

Date: 5/6/12
 Daniel MacCovey
 Lisa Kozlowski

FOR EMA USE ONLY

MS-60 Rev. 0311

MS 60	Report of Locally Elected Auditor(s)	Report of Locally Elected Auditor(s)	Yes	No	N/A
7	Does the cash balance in the general ledger match the Treasurer's reconciled bank balances? How often are they reconciled? X <u>Monthly</u> ____ <u>Quarterly</u> ____ <u>Annually</u>		X		
8	Is a copy of the Treasurer's monthly bank reconciliation reports provided to the bookkeeper?		X		
9	Does the person who maintains the general ledger also: Sign (authorize) checks? Control unused check stock? Prepare bank reconciliations? Handle incoming receipts?		X		
10	Does the general ledger track receivable balances for: Property taxes? Unredeemed taxes? Water? Sewer? Other (identify): _____		X		
11	Does the general ledger track accounts payable? How often? X <u>Monthly</u> ____ <u>Quarterly</u> ____ <u>Annually</u>		X		
12	Are general ledger receivable balances reconciled to the Tax Collector's detail receivable lists (if applicable)? How often? ____ <u>Monthly</u> ____ <u>Quarterly</u> ____ <u>Annually</u>		X		
13	Does the general ledger system provide budget versus actual expenditure reports? If yes, to whom are the budget versus actual reports distributed? Selectmen and Department heads		X		
	How often? ____ <u>Monthly</u>				
MIS 60					
14	Are general ledger adjusting journal entries made? If yes, are they approved by anyone other than the preparer? Name and title of person who approves: _____ Linda Doucette (Treasurer)		X		
15	Are computer back-ups of the general ledger performed? How often? X <u>Daily</u> ____ <u>Weekly</u> ____ <u>Monthly</u>		X		
16	Are computer back-ups stored off site? If yes, where? _____			X	

MS-60 Report of Locally Elected Auditor(s)

Part 1. General Ledger/ MS-5, MS-25, MS-35 Testing

MS-5, MS-25, or MS-35 Financial Report

Yes No N/A

1 Do the following balances on the year end MS-5, MS-25, or MS-35 report match the general ledger?

- General fund revenues
- General fund expenditures
- General fund balance sheet
- Other funds revenues
- Other funds expenditures
- Other funds balance sheet

If no, explain problems/discrepancies encountered:

General Ledger (and Subsidiary Ledgers)

2 Do the year end general ledger cash and investment balances match the Treasurer's bank reconciliations?

If no, explain problems/discrepancies encountered:

3 Do the following year end general ledger receivable balances match the Tax Collector's year end annual MS-61 report (towns only)?

- Property taxes
- Unredeemed taxes
- Water
- Sewer
- Other (describe: _____)

If no, explain problems/discrepancies encountered:

Yes, however unpaid taxes are bought back by the Selectmen, which results in a discrepancy without understanding the process.

Observations - Part 1. General Ledger & Financial Records

MS-60 Report of Locally Elected Auditor(s)

Comments on procedures or areas of weakness:
 The administrator has done a good job working with the tax collector and treasurer to ensure accurate monthly and yearly reconciliations

Recommendations:
 None

General ledger section completed by:
 Angela Racine
 Dan Mahoney
 Lee Knapp

Date: 03/30/2012

Part 2. Treasurer/Cash

Questions

1 Does the Treasurer maintain a cash book to track all receipt and disbursement activity for all cash accounts?

If no, explain: _____

2 Does the Treasurer's cash book document the remittances from departments and deposits to the bank?

If no, explain: _____

3 Does the Treasurer's cash book document vendor/payroll disbursement manifests (check run) numbers and amounts?

If no, explain: _____

4 Do month-end cash book balances match actual bank reconciliation balances?

If no, explain: _____

5 Are monthly bank statements as of the last day of the month?

6 Are bank reconciliations prepared each month, within a month of the statement date, for each cash account?

If no, explain: _____

7 Who prepares bank reconciliations?

Linda Doucette _____ Treasurer
 Name Title

8 Are monthly bank reconciliations documented, signed, and retained?

9 Are monthly bank reconciliations reviewed and signed off by anyone in addition to the preparer?

If yes, by whom?
 Ron Preston _____ Selectman
 Name Title

10 Is a copy of the monthly bank reconciliation report provided to the bookkeeper?

11 Who is authorized to transfer money between or out of the municipality's bank accounts?
 Linda Doucette _____ Treasurer
 Name Title
 Ron Preston _____ Selectman
 Name Title

12 Who has the authority to sign (authorize) checks?
 Linda Doucette _____ Treasurer
 Name Title
 Ron Preston _____ Selectman
 Name Title

13 Do any signature stamps exist?
 If yes, are they stored in a secure location?
 Are there procedures in place for its use?

14 Is a check signing machine used?
 If yes, is it locked and the key stored in a secure location?
 Who has access to the signature stamp or machine?

15 Is a log maintained to track the chronological sequence of all check numbers issued and voided?

16 Who is responsible for making bank deposits? Is there a delegation of authority for each (RSA 41:29, VI)?
 Linda Doucette _____ Treasurer
 Name Title
 Andrea Condon _____ Tax Collector/Town Clerk
 Name Title

Yes No N/A
 X _____

X _____

X _____

X _____

X _____

MS-60
Angelia Racine Report of Locally Elected Auditor(s)
 Name Deputy Tax Collector/Town Clerk
 Title

MS-60 Report of Locally Elected Auditor(s)

17 Are undeposited receipts held in a secure location?
 Yes No N/A
 X

18 Does the Treasurer reconcile total annual Tax Collector receipt remittances (turnovers) to the Tax Collector's records? (if applicable)
 Is that documented?
 X

19 Does the Treasurer reconcile total annual Town Clerk receipt remittances (turnovers) to the Town Clerk's records? (towns only)
 Is that documented?
 X

20 Does the Treasurer reconcile total annual governing body receipt remittances (turnovers) to their records?
 Is that documented?
 X

21 Has the municipality adopted (and annually updated) an investment policy in accordance with RSA 41:9, VII?
 X

22 Document other non-general fund cash accounts maintained by the Treasurer (e.g., conservation commission, police revolving, celebration accounts, etc.)

Account Name	Who authorizes payments?	Reported in general fund?
Conservation Commission	Conservation Commission Board	No
Police Revolving Fund	Selectmen	No
Recreation Commission	Selectmen	No

Part 2, Treasurer

13

MS-60

Part 2, Treasurer

14

MS-60

Year End Bank Reconciliations

Obtain year-end documented bank reconciliations and test the following:

- 1 Do "balances per bank" match actual bank statement balances?
- 2 Do "deposits in transit" appear on the following month's bank statement?
- If no, explain: _____
- 3 Were "deposits in transit" posted as receipts in the year-end general ledger cash accounts?
- 4 Do "outstanding checks" match a detail list of actual outstanding checks?
- 5 Is the last outstanding check posted as a disbursement in the year-end general ledger cash account?
- 6 Are other reconciling items appropriately documented?

Explain other reconciling items: _____

Cash Book

- 7 Do year-end balances in the cash book match the actual bank statement reconciliations?

8 Trace two vendor and two payroll disbursement entries in cash book to actual "orders" (manifests) signed by the majority of the governing body (e.g., Board of Selectmen, Village Commissioners, School Board)

	Date of Order	Order Number	Amount	Traced to Approved Order (Manifest)?
Vendor	10/31/11	10552921	\$ 141.00	yes
Vendor	04/07/11	719554	\$ 150.00	yes
Payroll	11/13/11	NA	\$ 504.30	yes

MS-60

Report of Locally Elected Auditor(s)

9 Trace three deposit entries in cash book to actual bank statement deposits and to corresponding departmental remittances.

Date of Deposit	Amount	Traced to Actual Bank Statement deposit?
11/22/11	\$34,908.70	yes
09/15/11	\$75,094.30	yes
08/12/11	\$1,475.42	yes
04/27/11	\$11,324.38	yes

Other Bank Accounts

10 For "other non-general fund" cash accounts (see question 22 on page 3), select three months of bank statements.

Do all year end general ledger cash balances match corresponding bank reconciliations? Yes No N/A
 X

Select a random sample of five disbursements from the general ledger and trace to supporting vendor invoices.

Date	Check Number	Vendor	Amount
05/09/11	5596	South Hampton School	\$70,000.00
11/28/11	5973	State of NH Treasury	\$76.00
07/05/11	5765	Towle Hill	\$350.00
03/28/11	5489	Joseph Brunet	\$9,639.70
01/24/11	5373	Midway oil	\$2,928.77

Part 2, Treasurer

17

MS-60

MS-60

Report of Locally Elected Auditor(s)

Observations - Part 2, Treasurer

Comments on procedures or areas of weakness:
 Treasurers records are accurate and recorded in a timely manner

Recommendations:

Treasurer section completed by: Date: 03/30/12
 Linda Doucette
 Dan Mahoney
 Lee Knapp

Part 2, Treasurer

18

MS-60

MS-60

Report of Locally Elected Auditor(s)

Part 3. Tax Collector (if applicable)

Questions

1 What software system is used to track receivables?
(ex. Quickbooks, Excel, Peachtree, BMS, etc.)

Avitar

2 Were reports from the receivable software system used to prepare the Tax Collector's MS-61 Report?

If yes, were these reports retained?

3 Document frequency of cash outs (close out, receipt proof) and deposits:

- ___ Daily
- Weekly
- ___ Monthly
- ___ Other (describe) _____

4 Are cash out proofs documented on a form and signed by the preparer?

If no, explain: _____

5 Is the cash out form reviewed/approved by anyone else?

If yes, who? Angela Racine (Administrator) / Linda Doucette (Treasurer)

6 Are receipts remitted to the Town Treasurer at least weekly?

If no, explain: _____

7 Are computer backups of the tax receivable system performed?

If yes, how often?

- ___ Daily
 - Weekly
 - ___ Monthly
- Are the backups stored off site? _____

8 Is there a deputy?

Name of Deputy? Angela Racine

Part 3 Tax Collector

19

MS-60
Rev. 10/10

MS-60

Report of Locally Elected Auditor(s)

9 How often is the Tax Collector's MS-61 Report prepared?

- ___ Monthly
- ___ Quarterly
- ___ Annually

10 Who has posting capability to the Tax Collector's receivable system?

Andrea Condon _____ Tax Collector Title _____

Angela Racine _____ Deputy Tax Collector Title _____

Name _____ Title _____

11 Does the Tax Collector maintain any bank accounts?

Yes No N/A _____

12 Does the Tax Collector have a "signed deed waiver" for properties that have not been statutorily decided to the municipality in a timely manner?

Yes No _____

Part 3 Tax Collector

20

MS-60
Rev. 10/10

MS-60

Report of Locally Elected Auditor(s)

Part 3. Tax Collector Testing (if applicable)

Tax Collector's Report (MS-61)

Yes No N/A

1 Were the following items that were reported on the Tax Collector's MS-61 Report tested?

- A Beginning uncollected receivable balances proven to the prior year MS-61 report ending receivable balances?
- B Tax commitments proven to actual warrants approved by the governing board (e.g., Board of Selectmen) for each type of tax on the MS-61 report (e.g., property taxes, yield taxes, water/sewer)?
- C Abatelements proven to list of actual abatelements issued?
- D Remittances (collections) proven to general ledger receipt records?
- E Conversion to lien amounts proven to list of actual liens taken?
- F Does the "liens executed during fiscal year" amount reported on page 3 of the MS-61 agree with the "conversion to lien" and interest and cost amount reported on page 2 of the MS-61?
- G Ending uncollected receivable balances proven to actual list of receivable accounts?
- H Have all prior year uncollected property taxes receivable been liened?

If no, why? _____

I Do total debits on page 1 of the MS-61 agree with total credits on page 2 of the MS-61?

Cash Out Records

2 Select a sample day to test the Tax Collector's cash out/deposit records:

Date Selected 11/21/11 Deposit Amount \$34,908.70

A Does the above selected remittance form document include the following?

- Date?
- Breakdown of receipts by type and levy year?
- Breakdown of currency and checks?
- A total of the receipts?
- Signature of preparer?

Part 3 Tax Collector

21

MS-60
Rev. 10/10

MS-60

Report of Locally Elected Auditor(s)

Signature of reviewer? _____

Part 3 Tax Collector

22

MS-60
Rev. 10/10

MS-60

Report of Locally Elected Auditor(s)

B For the day selected, is there a batch of duplicate tax stubs or cash register tape to prove the:

Breakdown of receipts by type and levy year?
 Breakdown of currency and checks?
 Total receipts?

Yes No N/A

X X
 X X
 X X

C For the day selected, is the total receipt amount/deposit in agreement with an actual deposit reported on a bank statement?

X

D For the day selected, is the total receipt amount/deposit in agreement with a "day sheet" (list of receipts by customer) to prove customer accounts were posted/credited properly?

X

Abatements

3 From the list of actual abatements issued, select three abatements for testing:

11/02/11 Date	Thibeault Properties Taxpayer	\$507.38 Amount
07/29/11 Date	Graham Berry Taxpayer	\$730.15 Amount
07/29/11 Date	James Hartwell Taxpayer	\$4,362.31 Amount

Is there an actual abatement form signed by a majority of the Board of Selectmen or assessors for each abatement?

X

Were any abatements on the list issued to known related parties (e.g., members of the Board of Selectmen, town employees, relatives)?

X

If yes, explain:

Tax Collector Cash Account

4 If the Tax Collector maintains a checking account, obtain bank statements for three random months:

Months selected: _____

Were all disbursements made during those three months payable to the Town?

X

Were remittances to the Town made timely?

X

Part 3 Tax Collector

23

MS-60
Rev. 10/10

MS-60 Report of Locally Elected Auditor(s)
 Were bank statements reconciled to cashbook balances?

_____ X

Observations - Part 3. Tax Collector

Comments on procedures or areas of weakness:
 Procedures are followed as expected. Coordination between the Tax Collector, Administrator and Treasurer is working very well compared to earlier years

Recommendations:

Tax collector section completed by: Date: 04/09/11

Andrea Condon
 Dan Mahoney
 Lee Knapp

Part 3 Tax Collector

24

MS-60
Rev. 10/10

MS-60

Report of Locally Elected Auditor(s)

Part 4. Trustees of Trust Funds (if applicable)

Questions

MS-9 Report

1 Do the Trustees maintain individual historical records for each trust fund? Yes No N/A

2 Have the Trustees reviewed and adopted an investment policy? (RSA 31:25) (Trustees use PDIP) Yes No N/A

3 Document how year-end trust funds are invested:

- Checking account # of Actual Bank Accounts
- Passbook accounts 0
- Certificates of deposits 0
- Other (New Hampshire Public Deposit Pool) 14
- Other (describe _____)
- Other (describe _____)

4 Do Trustees maintain journal accounting records to track all receipt and disbursement activity? Yes No N/A

5 Were disbursements based only on approved vouchers? Yes No N/A

6 Were disbursements made to individuals or organizations other than the municipality? Yes No N/A

If yes, explain: _____

7 Document who prepares the MS-9 and MS-10 forms:

William Brunet	Trustee
Name	Title
Norman Felch	Trustee
Name	Title

8 Have Trustees of trust funds reviewed and approved the MS-9 and MS-10 forms? Yes No N/A

MS-60

Report of Locally Elected Auditor(s)

Part 4. Trustees of Trust Funds Testing

MS-9 Report

1 Do beginning balances reported match the prior year MS-9 end of year balances? Yes No N/A

If no, explain problems/discrepancies encountered: _____

2 Do "new funds created" for established trust funds (e.g., capital reserve, expendable trust funds) match expenditures/transfers reported in the current year general fund general ledger? Yes No N/A

If no, explain: _____

3 Do "withdrawals" from established trust funds (e.g., capital reserve, expendable trust funds) match revenues/transfers reported in the current year general fund general ledger? Yes No N/A

If no, explain: _____

4 Do interest/investment income amounts appear reasonable? Yes No N/A

If no, explain: _____

Part 4. Trustees

25

MS-60
Rev. 10/10

Part 4. Trustees

26

MS-60
Rev. 10/10

MS-60

Report of Locally Elected Auditor(s)

MS-10 Report

5 Do the "Grand Total of Principal and Income at End of Year" balances on the MS-10 match the "end of year balances" on the MS-9?

Yes No N/A
 X

If no, explain:

6 Were "end of year fair value" balances of the MS-10 proven to bank statements and/or investment portfolio reports?

Yes No N/A
 X

If no, explain:

MS-60

Report of Locally Elected Auditor(s)

Observations - Part 4, Trustees

Comments on procedures or areas of weakness:
 All records from the trustees and from the NH Deposit Pool ar in order

Recommendations:

Trustees section completed by: Date: 03/28/12

Norman Felch _____
 William Brunet _____
 Dan Mahoney _____
 Lee Knapp _____

Part 4, Trustees

27

MS-60
 Rev. 10/10

Part 4, Trustees

28

MS-60
 Rev. 10/10

Part 5. Town Clerk (if applicable)

Questions

- 1 Does the Town Clerk maintain a cashbook to record receipts?
- 2 Does the cashbook include the following information:
 - Date of receipt
 - Type of receipt
 - Customer name
 - Permit number
 - Amount received
 - Breakdown of currency or check
 - Subtotals whenever deposits are made
- 3 Are paid motor vehicle permits filed alphabetically by name?
- 4 Does the Town Clerk maintain a checking account?
 - If yes, are bank statements as of the last day of the month?
 - If yes, is the checking account reconciled to the cashbook monthly?
- 5 Are receipts remitted to the Treasurer at least weekly?
- 6 Are invoices presented to the Treasurer for reimbursement of allowable clerk fees? (RSA 41:25)

Yes No N/A
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___
 X ___ ___

Part 5. Town Clerk Testing (if applicable)

- 1 Compare total annual receipts per the Town Clerk's cashbook with the Town's general fund general ledger revenue records for the following:

	Per Clerk Cashbook	General Ledger	Variance
Motor Vehicle Permits	\$158,569.33	\$158,569.33	0
Boat registrations	NA	NA	
Dog licenses	\$400.00	\$400.00	0
Marriage licenses			
Other (describe) <u>Vitals/Copies</u>	\$265.00	\$265.00	0
Other (describe)			
Other (describe)			

If variances exist, explain cause:

- 2 Select a deposit reported in the Town Clerk's cash book:

Date Selected	Amount	Yes	No	N/A
11/23/11	\$2,314.00	X		

- A Does the date and amount match an actual bank statement deposit? X ___
- B Does the breakdown of cash and checks as reported in the cashbook match the actual bank deposit ticket? X ___
- C Do the entries in the cashbook for the date selected actually total (foot) the amount of the above deposit? X ___
- D Select five entries in the cashbook for the above deposit and trace to the actual file of paid permits. Does all the information in the cashbook agree with the actual paid permits? ___ ___

MS-60

Report of Locally Elected Auditor(s)

Yes No N/A

3 Randomly select five paid permits from the file of paid permits and trace to corresponding entries in the cash book. Does all the information in the cashbook agree with the actual paid permits?

X ___ ___

4 Obtain bank statements (if applicable) for three random months:

Months selected: _____

Were all disbursements made during these three months payable to the Town or the State?

___ ___ X

Were remittances to the Town/State made timely?

___ ___ X

Were bank statements reconciled to cashbook balances?

___ ___ X

MS-60

Report of Locally Elected Auditor(s)

Observations - Part 5. Town Clerk

Comments on procedures or areas of weakness:
 Procedures are followed as expected. Coordination between the Town Clerk, Administrator and Treasurer is working very well compared to earlier years

Recommendations:

Town Clerk section completed by: _____ Date: 04/09/12

Andrea Condon

Dan Mahoney

Lee Knapp

Part 5. Town Clerk

31

MS-60
 Rev. 10/10

Part 5. Town Clerk

32

MS-60
 Rev. 10/10

Part 6. Library (if applicable)

All funds stay in the Library's three accounts in the Provident Bank

Questions

Yes No N/A

1 Summarize all bank accounts controlled by the Library:

Name of Bank	Type of Account (checking, savings, etc.)	Year-End Reconciled Balance
The Provident Bank	Checking	\$494.83
The Provident Bank	Savings	\$1,777.06
The Provident Bank	Savings	\$153.97

2 Do monthly bank statements end the last day of each month? X ___

If yes, are bank statements reconciled to the library's general ledger records monthly? X ___

3 Is a general ledger other than the bookkeeping records maintained to track all receipt and disbursement activity for all library bank accounts? ___ X ___

If yes, who maintains the general ledger? ___ X ___

4 Who reconciles the bank accounts? Name/position
Nancy Dixon / Trustee / Treasurer

5 Who is authorized to sign checks? Name/position
Nancy Dixon / Treasurer, Katherine Imbrescia / T

6 Who approves invoices for disbursement (Name/position)?
Katherine Imbrescia, Jeanne Carroll, Nancy Dixon

7 Document sources of library revenues/receipts (ex. fines, copier revenue):

Misc donations to the library, gifts, book sales

8 Document how year-end trust funds are invested:

Number of actual bank accounts

1 _____

2 _____

Checking account _____

Passbook accounts _____

Certification of deposit _____

Other (describe: _____)

Other (describe: _____)

MS-60

Report of Locally Elected Auditor(s)

Part 6. Library Testing (if applicable)

1 Do the amounts reported as expended/transferred by the Town to the Library match the Library's receipt/revenue records? Yes No N/A

Per Town General Ledger Expenditure or Transfer	Per Library General Ledger Receipt or Revenue	Variance
\$35,891.00	\$38,116.74	\$2,223.74

If variances exist, explain reason:

Balance of \$1,607.06 from Year 2010 plus \$618.68 from interest, donations and book sales

2 Do all year end Library general ledger cash balances match corresponding bank reconciliations? X

3 Select a random sample of five disbursements from the Library general ledger and trace to supporting vendor invoices.

Date	Check Number	Vendor	Amount
02/10/11	3430	Comcast	\$76.92
05/08/11	3481	Unifill	\$77.77
08/12/11	3526	Jabbonwacky	\$228.55
08/15/11	3530	Plastow PC	\$1,300.00
12/04/11	3588	Staples	\$59.78

Were all of the above traceable and in agreement with the actual vendor invoices? X

If no, explain:

Part 6. Library

35

MS-60
Rev. 10/10

MS-60

Report of Locally Elected Auditor(s)

4 Do other disbursements reported in the library general ledger appear to be for library purposes? X

Observations - Part 6. Library

Comments on procedures or areas of weakness:
Procedures are followed as expected.

Recommendations:

Library section completed by: _____ Date: 04/10/12

Nancy Dixon
Dan Mahoney
Lee Knapp

Part 6. Library

36

MS-60
Rev. 10/10

TOWN OF SOUTH HAMPTON
 TREASURER'S BALANCE SHEET
 January through December 2012

UNAUDITED

Balance on Hand January 1, 2012		671,570.31
Received from Tax Collector		
3110-TAX COLLEC (CURRNET PROPERTY TAXES)	2,294,102.36	
01-OVERPAYMENTS (OF TAXES)	4,825.31	
02-LIEN PAYMENT (TO TAX COLLECTOR)	47,012.97	
Total 3110-TAX COLLEC (CURRNET PROPERTY TAXES)	<u>2,345,940.64</u>	
3120-LAND USE (CHANGE)	0.00	
3185-YIELD (TAXES)	2,502.38	
3190-TAX INT. (CURRENT TAX COSTS)	8,479.81	
01-Lien Payment Interest (TO TAX COLLECTOR)	9,160.14	
Total 3190-TAX INT. (CURRENT TAX COSTS)	17,639.95	
Total Received from Tax Collector	2,366,082.97	
Received from Town Clerk		
3220-MOTOR VEHICLE PERMIT FEES	156,422.58	
3221-01-VITAL STATISTICS	170.00	
3221-02-DOGS LICENCES	440.50	
Total 3221-VITAL & DOG	610.50	
Total Received from Town Clerk	157,033.08	
OTHER INCOME		
3230-CONSTRUCT (PERMITS)	4,562.00	
3319-FEDERAL (Grants,FEMA)	1,442.75	
3351-SHARED (STATE REVENUE)	0.00	
3352-MEALS (AND ROOM TAX FROM STATE)	36,267.73	
3353-HIGHWAY (BLOCK GRANT)	20,804.19	
3356-FOREST (REIMBUSMENT)	52.24	
3359-STATE (STATE REVENUES)	0.00	
3401-PLANNING & ZONING FEES	799.50	
3402-HDC- Fees	0.00	
3409-OTHER (CHARGES)	5.00	
3502-INVESTMENT (INTEREST)	1,669.00	
3504-COURT (FINES)	540.20	
4723-TAN Loan	309,000.00	
3509-OTHER MISC INCOME		
01-Recycling (Yellow Bags)	2,168.00	
02-Copies (and Tax Cards)	672.00	
03-All Other (Misc. Income)	214.83	
04-Police Detail Admin Fees	2,160.00	
06- Amb FEES	0.00	
7-Recreation Fees	4.00	
Total 3509-OTHER MISC (INCOME)	<u>5,218.83</u>	
Total received from other	380,361.44	380,361.44
Total Revenues	<u>2,903,477.49</u>	
TOTAL RECEIPTS		<u><u>3,611,833.22</u></u>

TOWN OF SOUTH HAMPTON
TREASURER'S BALANCE SHEET
January through December 2012

UNAUDITED

DISBURSEMENTS

Paid on Selectmen's Orders	672,002.45
4723-TAN Loan Payment	309,000.00
4723-TAN Loan Payment Interest	1,821.45
OVERLAY (Abate, Discount, Refund)	19,715.41
4931-COUNTY TAX (ROCKINGHAM COUNTY)	150,491.00
Paid to Trust Funds	41,662.00
Paid for Town Building Maintenance	7,740.00
Paid for Web Site Capital Outlay	966.00
4933-SCHOOL (BARNARD ELEMENTARY)	
01-1st Half Sch (School Appropriation)	833,252.00
02-2nd Half Sch (School Appropriation)	912,108.00
Total 4933-SCHOOL (BARNARD ELEMENTARY)	<u>1,745,360.00</u>
Minus Total Disbursements	<u>2,948,758.31</u>

BALANCE on HAND Dec 31, 2012	<u><u>663,074.91</u></u>
------------------------------	--------------------------

Conservation Commission Account

Beginning Balance	151,006.72	
Interest income	143.64	151,150.36
Current Use Land Change Fee	-	
minus Whippoorwill Land Funding	(\$122,500.00)	
Total 12/31/2012	<u>28,650.36</u>	

Police Revolving Account

Beginning Balance	8,089.89	
Revenue Earned Detail Fees	2,964.00	
Revenue Earned-Pistol Permit Fees	170.00	
Total Earned 2011	<u>3,134.00</u>	
Interest income	5.82	
minus Cruiser Lease Payment	(\$6,465.71)	
Total 12/31/2012	<u>4,764.00</u>	

Recreation Revolving Account

Beginning Balance	<u>2,604.61</u>	
Interest income	2.49	
Revenue Earned	921.00	
Total 12/31/2012	<u>3,528.10</u>	

Linda Doucette, Treasurer 12/31/2012

**TOWN OF SOUTH HAMPTON
FINANCIAL STATEMENT
DECEMBER 31, 2012**

UNAUDITED

	Jan - Dec 12	
Assets		
All funds in custody of the Treasures		
Checking Account-Prov	40,664.04	
Money Market-Prov	829,896.78	
Uncleared Checks as of 12/31/2012	-189,551.70	
Total CASH on Hand	681,009.12	681,009.12
Uncollected Taxes:		
Levy of 2012		184,030.67
Unredeemed Liens:		
Levy of 2011:	94,132.51	
Levy of 2010:	41,731.03	
Prior Years Lev	73,095.09	
Total Unredeemed Liens:		208,958.63
TOTAL ASSETS		1,073,998.42
LIABILITIES:		
Owed to the School District	932,844.00	
Abatement and Refund Allowance	15,000.00	
TOTAL LIABILITIES		947,844.00
		126,154.42
ENDING FUND BALANCE 2012(EST.)		
Beginning Fund Balance (from MS-5)	212,142.00	
Less Amount used to reduce taxes	-	
Retained Fund Balance	212,142.00	
Change in Fund Balance	126,154.42	
Ending Fund Balance(Est.)	338,296.42	

Linda Doucette, Treasurer 12/31/2012

MS-50

TREASURER'S REPORT of BORROWING

TAX BOND ANTICIPATION NOTES ISSUED – RSA 33:7

Municipality: TOWN OF SOUTH HAMPTON

Amount of Tax or Bond Anticipation Note: \$309,000

Interest Rate: 1.36%

Lending Authority: NORTHWAY BANK

Date Issued: April 12, 2012 Date Due: January 31, 2013

Authorized By: SELECTMEN Date: April 12, 2012
(Selectmen, Commissioners, etc.)

BONDS OR LONG TERM NOTES ISSUED – RSA 33:8

(Complete a form for each issue this year)

Type of Bond/Note: _____

Amount of Bond or Long-Term Note: _____

Purpose of Issue: _____

Authorization Date: _____ Article/Resolution #: _____

Lending Authority: _____

Date Issued: _____ Due Date: _____

Amount: \$ _____ Interest Rate: _____

Principal Payable Dates: _____

Interest Payable Dates: _____

Initial Payment Due: _____

Annual Principal Payment: _____

I hereby certify that the above information is correct to the best of my knowledge and belief.
Treasurer's Signature: *Linda M Donville* Date: 2/18/13

FOR DRA ONLY

DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
PO BOX 487
CONCORD, NH 03302-0487
(603) 230-5090

MS-61

TAX COLLECTOR'S REPORT

For the Municipality of SOUTH HAMPTON Year Ending 12/31/2012

DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR	PRIOR LEVIES		
		2012	2011	2010	2009+
Property Taxes	#3110	xxxxxx	\$ 208,799.73	\$ 0.00	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		\$ 0.00			
This Year's New Credits		(\$ 2,568.58)			

TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 2,369,159.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 2,497.58	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 0.00	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

FOR DRA USE ONLY

OVERPAYMENT REFUNDS

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 2,568.58	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 2,188.98	\$ 18,250.87	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 2,373,845.56	\$ 227,050.60	\$ 0.00	\$ 0.00

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)271-3397

For the Municipality of SOUTH HAMPTON Year Ending 12/31/2012

CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2012	2011	2010	2009+
Property Taxes	\$ 2,185,128.33	\$ 110,813.72	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 2,497.58	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 2,188.98	\$ 18,250.87	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 97,986.01	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 0.00			

ABATEMENTS MADE

Property Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 184,030.67	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	\$ 0.00	xxxxxx	xxxxxx	xxxxxx
TOTAL CREDITS	\$ 2,373,845.56	\$ 227,050.60	\$ 0.00	\$ 0.00

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.
(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

MS-61

TAX COLLECTOR'S REPORT

For the Municipality of SOUTH HAMPTON Year Ending 12/31/2012

DEBITS

UNREDEEMED & EXECUTED LIENS	2012	PRIOR LEVIES		
		2011	2010	2009+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 57,931.12	\$ 87,516.27
Liens Executed During FY	\$ 0.00	\$ 109,515.21	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 366.83	\$ 1,799.75	\$ 7,993.56
TOTAL LIEN DEBITS	\$ 0.00	\$ 109,882.04	\$ 59,730.87	\$ 95,509.83

CREDITS

REMITTED TO TREASURER	2012	PRIOR LEVIES		
		2011	2010	2009+
Redemptions	\$ 0.00	\$ 15,382.70	\$ 16,200.09	\$ 14,421.18
Interest & Costs Collected #3190	\$ 0.00	\$ 366.83	\$ 1,799.75	\$ 7,993.56
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY #1110	\$ 0.00	\$ 94,132.51	\$ 41,731.03	\$ 73,095.09
Unredeemed Elderly Liens End of FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS	\$ 0.00	\$ 109,882.04	\$ 59,730.87	\$ 95,509.83

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE Andrea Condon DATE 1-10-13
 ANDREA CONDON

TOWN CLERK'S REPORT

Motor Vehicles Registrations, Dog Licenses, Vital Fees

January 1, 2012 - December 31, 2012

Number of Motor Vehicle permits issued	1313
Motor Vehicle Permit Fees	\$156,422.58
Number of Dog Licenses Issued	86
Dog License Fees	\$ 440.50
Vital Statistic fees	<u>\$ 170.00</u>
Total Town Clerk	<u><u>\$157,033.08</u></u>

Office Hours- MON 12:30-3:30 PM, WED 12:30 – 2:30 PM , FRI 9:30- 11:30 AM

OVERDUE DOG LICENSE RENEWAL NOTICE

All Dog Licenses are due by April 30th per RSA 466:1. If they are not licensed by June 1st there will be a forfeit of \$25.00 and a fine of \$1.00 per month.

Dog Fees

Neutered/Spayed	\$6.50
Not Altered	\$9.00
Senior Citizens (1 st Dog Only)	\$2.00

Bring in current rabies certificate ,spayed/neutering certificates. Please note we receive vaccination information from animal hospitals in both NH & MA .All dogs are required to be licenses.

Visit the Town Web Site : southhamptonnh.org to renew vehicle registration or renew dog registration online with eb2gov.com

TOWN OF SOUTH HAMPTON
SUBDIVISION FUNDS REPORT
 January through December 2012

	Jan - Dec 12	Budget
Expense		
210-Site Plan Review		
2012-001_-C.Furnald_LLA	-200.92	
2012-002_Father & Son RT		
01-ENGINEERING	-1,350.30	
2012-002_Father & Son RT - Other	-254.13	
Total 2012-002_Father & Son RT	-1,604.43	
2012-003_Blackdar	-123.88	
2012-004-BestRate_77Exeterrd	-121.00	
2012-005-Moore	-290.00	
Total 210-Site Plan Review	-2,340.23	
Total Expense	-2,340.23	
Net Income	<u>2,340.23</u>	

South Hampton Public Library

This year one of our dear long time trustees resigned because of bad health. Kay Imbrescia was noted for her knowledge of genealogy and town history. She was a great asset to the library, and although no longer a trustee is still involved with the library and friends of the library.

In addition to printed materials (books, periodicals), we have books on CDs, E-Books, VHS and DVD's . Genealogy and New Hampshire history, Bound Town books going back to 1864, maps of the old town and the up-to-date New Hampshire RSA(laws) of the state.

The Students from Barnard School come in to the library on Wednesday, They enjoy taking out a book and putting a piece of the puzzle in place for each book. The first and second graders are our weather friends , they are here unless its very extreme outside Hurray to them and Mrs K.

If we don't have it and you want it, we will try very hard to get it for you. Remember this library is maintained by your tax dollar.

This summer a grand de-cluttering of the library took place, like most of our houses, there was much unwanted and unneeded clutter that the staff worked to clean up.

The library has wireless available and a public computer for internet use. A copier and fax machine are also available for public use.

The Friends of the Library meet in the library, sponsor the Community Calendar; we are very grateful for their support.

Library Statistics for 2012

Adult Fiction	2681
Non- Fiction	507
Juvenile Fic.	793
Juvenile Non-Fic.	265
Audio	302
Video	497
Periodicals	825
E-Books	175
TOTAL	6045

You can contact the library by e-mail: southhamptonlibrary@comcast.net,
Or by phone 394-7319



South Hampton Police Department

Chief Jonathon L. Dennis

128 Main Avenue
PO Box 220
South Hampton, NH 03827

Bus.: 603-394-0105
Fax: 603-394-7704
www.sohamptonpd.com
info@sohamptonpd.com

Dear Residents of South Hampton:

2012 has been a very busy year for the Police Department and a year that saw our total calls for service rise above 6000, almost 2,000 more than last year. It was also a year that saw a lot of turnover in the Department. We put on and trained 5 new officers, 4 of whom are still with us. Officer Robert Roy, a current Sergeant in Salisbury and former acting Chief, Ryan Heile who came on in January and is an excellent officer who we are soon to lose full time to Manchester. Two of our newest recruits Jared Arsenault and Donald Frost have just finished their training and will be working quite a bit.

2012 also saw an increase in breaking and entering's in South Hampton. We had 8 break-ins in a two month period. We worked extremely hard to both deter and solve these crimes. We had unmarked patrols at peak times of the day. The investigations and cooperation with other Departments paid off with the arrest of two heroin addicts out of Amesbury. Recently, Amesbury has arrested what we consider the rest of the ring off of Whitehall Rd. Officer Joseph Santiago was instrumental in the investigation of this ring and working closely with Amesbury Detectives, as were other South Hampton officers.

This year has also seen a close relationship develop between Police and Fire working closely together in the best interest of the community. Recently, 10 South Hampton Police and Fire personnel completed an Emergency Medical Responders course which will allow a quicker medical response to calls and allow officers or fire personnel to drive the ambulance in a medical emergency.

I want to thank the South Hampton Police Staff for working closely with me and the newly constituted fire department to make sure the Town has the best professional response to whatever emergencies arise. Hurricane Sandy was a perfect example of the two Departments working in unison. I especially want to thank Officers Joseph Santiago and Eric Vichill who picked up extra duties while I worked on fire Department tasks.

2012 also saw the launching of a new website for the Police and Fire Departments. You can find it at www.sohamptonpd.com or just type in South Hampton police and it will be the first website. This site has a lot of town information and contact numbers. I hope residents will find it helpful.

The Police Department received approval of the Board of Selectmen to replace the 2005 Ford Crown Victoria with 200,000 miles on it. The cruiser required a lot of upcoming maintenance. The rear seals had been replaced twice, the transmission was starting to go and the engine light was constantly coming on. Considering that for every hour of idle time equals 33 miles, this car probably had closer to 300,000 miles on the

engine. It was felt that rather than invest money in repairing a car that needed to be replaced, that we do it now. There was \$11,344 in a cruiser lease line item which was used for the first year. This new cruiser will become the front line car as the 2009 has over 106,000 miles on it. The new cruiser is a 6 cylinder eco-boost engine, 4-wheel drive Ford Interceptor, which replaced the Crown Victoria.

Some question the need for two cruisers, but if one goes down for repair, or we have a big storm, or crisis it is definitely needed. Also, the second car is used on details for which the Town gets 10% for the use of the car. This money has paid for the Chief's car which is almost paid off and will hopefully pay for a future cruiser when the time comes so it won't be a tax payer burden. .



I would like the residents to know that it has been my pleasure to serve the residents of South Hampton these last six years and I know that the Departments will continue to serve you well into the future.

Sincerely,

Chief Jonathon Dennis

South Hampton Police Department
2012 Activity Stats

<u>Department Activity Report</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
911 Hang-ups	4	3	4
Alarm Activations	36	24	40
Animal Control Incidents	38	37	18
Arrests	49	93	47
Protective custody	1	13	5
Assaults	1	2	2
Assist the Public	63	64	54
Assist the Fire Department	37	40	83
Assist other Police Agencies	53	112	74
Building checks	876	876	673
Burglaries/ attempted burglaries	3	2	6
Calls for service	875	980	702
Calls Handled by State Police	11	8	9
Criminal Mischief	2	5	2
Criminal threatening	0	2	0
Criminal trespass	0	2	1
Disorderly conduct	1	5	7
Disturbances	9	7	12
Domestic violence Incidents	17	18	9
Drug related incidents	6	6	5
Felonious Sexual Assault	0	0	1
Fish and Game Violations	1	1	6
Fraud	0	4	3
Harassment	3	3	3
Incidents requiring Investigation	97	153	128
Juvenile Problems	2	1	1
Littering	2	3	1
Neighborhood problems	5	5	5
Medical Calls	25	28	31
Missing persons	1	2	1
Motor Vehicle Accidents	7	8	13
Motor Vehicle Stops	1320	997	1209
Warnings	796	712	802
Citations	524	285	407
Property Damage	4	5	1
Road Hazard	21	53	24
Stolen Motor Vehicles/ Recovered	1	0	0
Suspicious Activity	32	16	16
Town Ordinance Violations	0	1	0
VIN Inspection	18	18	12
Total Activities for the Department	4941	4525	6429



South Hampton Fire Department

SOUTH HAMPTON RESSURECTS ITS FIRE DEPARTMENT

At the annual Town Meeting , the Town of South Hampton voted to have East Kingston provide both fire and EMS service to the Town of South Hampton for 2012. The problem arose when there was a lack of qualified volunteers to respond to fires and emergency medical calls. East Kingston has provided a valuable service to the Town and is to be commended for their dedication and training. To that end , came Fred Kozacka , a South Hampton resident and former fire fighter who felt that the Town of South Hampton has a rich history of service provided by it's residents and to lose a valuable asset like the fire department would be like losing a part of South Hampton. So, Fred along with Robert Moore and Gordon Wills, the remaining ranking officer of the Department and with the guidance of former Chief John Gamble , put together a drive to encourage the youth of South Hampton to volunteer to serve their community in the Fire Service. As a result, a roster of 29 men was established, many from South Hampton and Amesbury who have made a commitment to rebuild the Fire Department .

With the money put aside for training , these fire fighting recruits attended the nearly 4 month fire fighter 1 academy, with nine of the 10 volunteers graduating. But the training did not stop there, these men and women continued to train throughout the year , unpaid for their efforts. !0 fire fighters and Police are finishing up Emergency Medical Responder classes. Three fire fighters put themselves through EMT school and three more are going now. The success of the program and the dedication of this group of individuals has attracted back ot the Department additional EMT's and even a paramedic.

On January 1st, the South Hampton Fire Department took control and responsibility for all calls in South Hampton. New officers were put in place. Freed Kozacka was made Deputy Chief, Robert Moore, captain, Dan Stolworthy and Gordon Wills are Lieutenants. The Department trains weekly and we have been slowly repairing and replacing needed equipment. There is a long way to go, but the desire and drive are there to make the Department a proficient self sustaining organization. The needs of the Department are great. The equipment will need to be maintained and upgraded on an annual basis . The Community will be called upon to support the efforts of their youth, but together we can resurrect the Fire Department and sustain it for years to come.

In 2012 the Fire Department responded to 99 calls , 24 were mutual aid to East Kingston. There were 26 medical calls during that time frame.

To let residents know, Deputy Chief Kozacka and myself negotiated with Chief Brickett an automatic mutual aid response for both fire and medical. This was later ratified by the Selectman and the Mayor. So, for medical calls, residents will not only receive the dedicated professional service of South Hampton Fire fighters, but will also be tended to by full time paramedics and emt's from Amesbury as well. It has been a pleasure to work with these dedicated volunteers and witness the re-birth of the South Hampton Fire Department. The Town truly has something special here and I hope they will appreciate and support these individuals. Again, it has been wonderful to be a part of this process and I thank the Town for not giving up on the Department and investing in its future.

Sincerely,

Chief Jonathon Dennis



Deputy Chief Fred Kozacka and Lt. Dan Stolworthy receiving a community Service award for his part in resurrecting the South Hampton fire Department



Fire fighters with Santa making the rounds through South Hampton

Status Report on South Hampton's fire and ambulance services

from the Board of Selectmen

On February 13, 2012, the South Hampton Board of Selectmen met with the East Kingston Board of Selectmen. At this meeting, the two boards informally agreed that, for the coming year, the East Kingston Voluntary Fire Department will provide both fire and ambulance coverage to South Hampton. The cost to our town is \$35 thousand for fire coverage and \$10 thousand for ambulance coverage out of next year's budget of \$70 thousand for these services (\$70 thousand also being our budget for 2011). The boards further agreed that by the end of September, South Hampton will notify East Kingston whether South Hampton wishes to discuss with East Kingston a long-term arrangement for East Kingston's providing these services to our town. If we do and the two boards agree on the particulars, the question will be put to a formal vote in both towns. If the voters of either town reject it, this arrangement will not go into effect unless it can be revised to the satisfaction of both towns.

Meantime, South Hampton must maintain both its equipment and some firefighters in the event that the towns do not reach an agreement. Both boards appreciate this reality. Less certain, at this point, is how our firefighters will work with theirs over this coming year. The boards have charged the leadership of the two fire departments with working up the logistics of cooperation.

The next step for the two boards is to draft a memorandum of understanding for this coming year and to ratify it.

The reason that an ultimate deal between South Hampton and East Kingston must be long-term—spanning as many as ten years—is that, long-term, South Hampton must be reasonably certain of what East Kingston will charge South Hampton for fire and ambulance coverage, and East Kingston must be reasonably certain of what financial support for its fire department it can expect from South Hampton.

East Kingston's Selectmen approached us. East Kingston is interested in covering our town because they do not have the volume of fire and ambulance calls to make full use of the equipment they have and the personnel they support. East Kingston has a much larger department than we do. They have far better equipment. They pay their firefighters by the hour, and station two firefighters at their firehouse during the day when most volunteers are at day jobs. Covering our town would provide their department with more work and more revenue. The leadership of both departments believes that East Kingston has both the equipment and the personnel to provide good coverage for both towns. In every conversation we have had with them on this topic, East Kingston's board has said that they understand that any long-term arrangement between the towns must be fair to both because otherwise one or the other town will vote it down. East Kingston's Selectmen say that they are looking for an agreement that is mutually advantageous. We believe them.

South Hampton's immediate problem is that our fire service and ambulance service cannot provide adequate coverage to our town without an exceptionally high level of mutual aid from surrounding towns. Under mutual aid, towns are pledged to send their fire trucks and ambulances to neighboring towns whenever there is a need for extra help or the other town can get to an emergency first, but there is an underlying expectation that each town will bear its share of the load. In other words, we should help other towns when they need help. Of late, we have not been in a position to do much of this. We do not have a sufficient number of properly certified firefighters to meet the basic needs of our own town, let alone to help other towns. The people we have, all too frequently, live or work far enough away that they are not readily available for most emergency calls.

Over many months, we have heard from a number of people who understand modern firefighting. They tell us that it is exceedingly hard for a town as small as ours to equip an independent fire department and ambulance service, and then to find the volunteers needed to man them properly. Modern fire departments and ambulance services demand far more sophisticated equipment than they did just a few years ago, and this equipment must be periodically upgraded or replaced. Firefighters and EMTs require more intensive training more often than in the past. The problem with harder and more frequent training is that a town must find volunteers who have the time and also the commitment to obtain this training. These days, people have trouble finding the time to volunteer for anything, let alone something as demanding as being a certified firefighter or EMT who can readily take calls. Thirty years ago, most of us were in South Hampton during the day or were nearby, mostly in Amesbury. Since then, South Hampton has increasingly become a bedroom community, and many more of us drive long distances to work. We just aren't around during the day. Young adults are even in shorter supply, and they are what our department needs most.

Our town must also consider our ambulance service. As difficult as reconstituting our volunteer fire department would be, maintaining our own ambulance service would be even more difficult. We appreciate that much work and much thought went into the decision several years ago to have our own service. It just didn't work out. The ambulance itself has been a maintenance nightmare, and must be replaced if we are to continue an ambulance service. We do not have the call volume to warrant buying a new ambulance, which would cost a great deal more than a new police cruiser. Even if we bought another used ambulance, there would be a question of whether we would have enough qualified EMTs available to man it during the day. Although, for both our fire and ambulance coverage, as we approach this year of transition with East Kingston, we should keep all options open, people should know that—on an informal basis—with no payment from our town—East Kingston has been providing South Hampton with excellent ambulance coverage for over a year. In a sense, East Kingston's covering our town has already had a trial run. More likely than not, come next year, we will want to contract out our ambulance service. If we do, we hope that even if South Hampton decides next year to provide our own fire coverage that East Kingston will reach an agreement with us to continue providing ambulance coverage for our town.

It may be that, under current and foreseeable circumstances, having East Kingston provide fire and ambulance coverage for South Hampton is the best possible deal for both towns. We should seriously consider whether it is.

On the other hand, we three Selectmen are unhappy at the prospect of disbanding our town's fire department. We, like many others in town, feel that South Hampton is a special place to live and to raise a family. One of the things that make South Hampton special is a tradition of volunteerism. If we lose our fire department, we lose a piece of this heritage. Therefore, the Selectmen will support a credible attempt to rebuild our fire department over the next year. The Budget Committee and the Board of Selectmen have agreed to post a \$35 thousand warrant article for equipping and training a viable force and to maintain our fire apparatus. This is \$35 thousand over and above the \$25 thousand that remains in our current budget after we pay East Kingston.

Here are two questions that we as a town must answer at town meeting: (1) are enough of us willing to join the fire department, commit to the training and make ourselves available to answer calls at inconvenient hours, and (2) are the rest of us willing to vote to add the money necessary to support these volunteers?

Until several weeks ago, the only South Hampton resident on our fire department was Dave Considine, currently our acting chief. However, over the past several weeks, a number of us have signed up, starting with Fred Kozacka who has persuaded others to join. Fred's letter follows this report, and we urge you to read it.

We three Selectmen do not agree among ourselves on the likelihood that an effort to rebuild our fire department will succeed, particularly long-term. However, none of us doubts the willingness of Fred Kozacka and others to give it a go. At town meeting, all three of us will support their attempt to rebuild our fire department unless it becomes apparent that their effort has no reasonable chance of success.

We have been talking to Rusty Bridle who is a retired captain from the Hampton Fire Department. We are hoping that he will agree to be our fire chief and our liaison to Ed Warren who is the Chief of the East Kingston Volunteer Fire Department, and also, if the town decides to rebuild our fire department, that he will lead this effort. Rusty is exceptionally well qualified for both roles, and is highly regarded by everyone in South Hampton who knows him.

Finally, it is important to point out the role of the South Hampton Fire Association. The association owns our firehouse, and was chartered to provide support, including fundraising, for our volunteer fire department. In recent years, the association has not been very active. In recent weeks, there has also been an effort to reinvigorate the association. As with the fire department, the association has some new members. The association needs further support. One way to help our fire department is to support the work of the association.

Fire and ambulance coverage is a paramount concern for all of us. Please come to town meeting on Saturday, March 17. We have much to discuss.

Ron Preston, Chairman

Pam Noon

Greg Williams

South Hampton Board of Selectmen



Town of South Hampton OFFICE OF SELECTMEN

3 HILLDALE AVENUE • SOUTH HAMPTON, NEW HAMPSHIRE 03827
TELEPHONE: (603) 394-7696



December 28, 2012

South Hampton Volunteer Fire Department,

The Board of Selectmen would like to express its gratitude, and frankly, our surprise on the progress that was made this year to reconstitute the South Hampton Volunteer Fire Department. All experts, other department heads and most Town's people did not believe the department could find volunteers, and train them as Fire Fighter 1, some EMTs, and pending First Responders in such a short period of time.

Much of the recognition should go to pending Deputy Chief Fred Kozacka. He is the one who found the volunteers, organized meetings and classes, drills and other support. Fred made an inventory of all that is available and what is needed to protect the Town. He had appropriate testing done on the equipment, gear and apparatus and guided the Board accordingly. How he organized the men into a department that we feel can operate on its own the first of January, 2013, is no small feat. If it wasn't for Fred we would be looking to deal with some other Town for fire coverage from a disadvantage on price. The Board wishes to thank Fred for a job well done, one we could not have gotten done without him. Without his leadership we would not be able to reconstitute a department.

Bob Moore also deserves recognition for his part. Bob is an ace mechanic and has been able to assess the trucks and generators, pumps and other apparatus. Many problems that were too expensive to fix are now gone. Without his expertise we would not have been able to maintain a department.

Finally, the most important of all is the commitment of the good young men and women of South Hampton in time and effort, and back breaking work. Water holes have been restored. The station has been cleaned. The trucks are polished enough to be in a recent parade. Life in the South Hampton Volunteer Fire

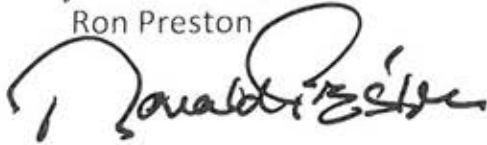
Department is restored. Without these volunteers, South Hampton's Fire Department would not exist.

I have such pride, as I write this, of a small (population 850+) New Hampshire Town, its commitment from tax payers, volunteers, and leaders to come forward when needed and protect ourselves, our homes, our families, our Town and our department. I know many Towns in New Hampshire are watching what we do and I am proud.

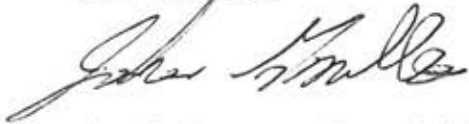
Pamela A Noon, Chairman



Ron Preston



John Gamble



South Hampton Board of Selectmen

South Hampton Conservation Commission

3 Hilldale Avenue

South Hampton, NH 03827

In 2012, the NH Division of Forests and Lands contracted to cut timber in the Powwow State Forest (50 acres on Hilldale Avenue) and the Cowden State Forest (18 acres off Whitehall Road). This harvest will give South Hampton a firsthand look at modern forest stewardship practices. We are likely to end up with nature trail opportunities at this state-owned forest, which already has parking next to the ball field and salt shed. We also have a prospect for nature trails on the Crosby Conservation land off Woodman Road. Mr. Crosby met with the commission this year to discuss how and when this might happen.

Work was completed in 2012 on the conservation easement for approximately 52 acres in South Hampton on Whippoorwill Farm located off Stagecoach Road and Main Avenue. The town has collaborated with the landowner, the Society for Protection of New Hampshire Forests (the "Forest Society") and the US Natural Resources Conservation Service. We commend everyone involved for their patience and persistence especially given the town's interest to preserve this parcel actively started in 2006. We are particularly hopeful the efforts provide a role model for future conservation in South Hampton.

The following was written by the Forest Society concerning the project (i.e. 86 of the 131 acres referenced are in South Hampton):

Clint Furnald is not a forester, but he certainly thinks like one. When Clint acquired the homestead of Whippoorwill Farm in South Hampton and East Kingston, the farmyard was protected by a beautiful, mature shade tree. Thinking ahead—way ahead—Clint planted a replacement tree nearby. The years took their toll on the old tree, and it died. Now that replacement tree is about 35 feet high and has assumed the role of adding beauty and shade to the farmyard.

Just as the Forest Society is reassembling once fragmented lands, so the Furnald family has been expanding—and protecting—Whippoorwill Farm. First came smaller purchases from abutting private landowners. Then, about six years ago, a developer purchased a large neighboring tract in South Hampton and proposed a large scale subdivision. Clint, with the indispensable aid of the Director of the Howfirma Trust, put together a financing package to buy the developer out and to place 35 acres under easement with the Howfirma Trust. Another transaction placed land on the northeast side of the farm in East Kingston under an easement held by the town. This latest transaction, financed by the Natural Resource Conservation Service and the towns of East Kingston and South Hampton, adds another 76 acres of protected land, creating a protected tract of 131 acres tucked between I-95 and I-495.

Nearly the entire property is classified as Appalachian oak-pine habitat, a declining habitat due to land conversion in the only areas of the state where it occurs: the southeast and the upper Merrimack valley. Roughly 20 acres of the property are considered by the NH Wildlife Action Plan to be part of a best-in-

state occurrence of this habitat type ("Tier 1"). With its 44 acres of prime and statewide significant agricultural soils, of which over 30 acres is in active hay and forage production, the property preserves excellent farmland in an area of the state that is both the most productive and the most threatened.

In a state that produces only 5% of the food it consumes, preserving agricultural production is not just common sense, it is vital to our quality of life in a world of expensive fossil-fueled transportation and climate-threatened cropland. The Natural Resource Conservation Service recognizes this as do the towns of South Hampton and East Kingston. All three pulled together to make this project happen. But the key contribution was by the Furnalds themselves, who sold the easement at a very large discount to make the project financially feasible.

This all comes full circle to that farmyard tree that now graces the Whippoorwill farmstead. Long range thinking by our government policy makers, our town leaders and citizens, and our families will either provide for the future, as the Furnalds have repeatedly done, or will abandon our future. Let us follow the course set on Whippoorwill Farm.

The conservation commission meets the second Wednesday of each month in the town offices. All are welcome.

Sincerely,

Stephen Kaneb
Chairman

**TOWN OF SO. HAMPTON, NH - BUILDING INSPECTOR'S REPORT
JANUARY 1, 2012 TO DECEMBER 31, 2012**

<u>Permit No.</u>	<u>Name</u>	<u>Location</u>	<u>Purpose</u>	<u>Amount</u>
2012-01	Bret Bogart	200 Hilldale Ave.	play room (cellar) shed (attached to storage bldg.)	\$112.00
2012-02	Dan Losier	101B Exeter Rd.	demolish barn	\$100.00
2012-03	George Buxton	19 Hilldale Ave.	demolish shed	\$25.00
2012-04	Mark Jordan	14 Whitehall Rd.	business sign	\$25.00
2012-05	Kevin Jones	22 Exeter Rd.	business sign	\$25.00
2012-06	Kevin Jones	22 Exeter Rd.	business sign	\$25.00
2012-07	Bruce Eaton	49 Whitehall Rd.	remodelling house	\$135.00
2012-08	George Buxton	19 Hilldale Ave.	build barn	\$61.00
2012-09	Wallace Butts	71 Chase Rd.	garage extension	\$54.00
2012-10	Andrew Courtney	138 Main Ave.	house addition	\$155.00
2012-11	Emily Marsh	52 Locust St.	house addition	\$198.00
2012-12	Nick Tully	92 Hilldale Ave.	in-ground pool	\$72.00
2012-13	Cathy Vigneault	25 Highland Rd.	summer kitchen	\$25.00
2012-14	Henry & Kathleen Richard	90 Hilldale Ave.	new home	\$465.00
2012-15	Tom Murray	219 Hilldale Ave.	remodelling house	\$104.00
2012-16	Larry Kelley/KEL-Lop Dev. LLC	80 Woodman Rd.	remodelling house	\$162.00
2012-17	Jay Gordon	25 Woodman Rd.	shed	\$25.00
2012-18	Erin Conway	73 Hilldale Ave.	horse barn	\$115.00
2012-19	Josh Crooks	77 Locust St.	dormer	\$81.00
2012-20	James O'Donald	Tuxbury Campground	"add a room"	\$63.00
2012-21	KEL-LOP Dev. LLC	80 Woodman Rd.	Cert. of Occupancy	\$30.00
2012-22	Guy Crosby	64 Chase Rd.	demolish shed	\$25.00
2012-23	Ken Courtney	138 Main Ave.	Cert. of Occupancy	\$30.00
2012-24	Douglas Silver	99 Woodman Rd.	canvas storage shed	\$25.00
<u>TOTAL BUILDING FEES COLLECTED</u>				<u>\$2,137.00</u>
Submitted by Richard Verge, Building				
Electrical Permits Fees				\$1,665.00
Furnace, Smoke Alarm Fees				\$260.00
Perc Test, Well & Septic Permit Fees				\$500.00
Total Permit Fees Collected				<u><u>\$4,562.00</u></u>

Report of the Recreation Committee

The year of 2012 was a busy one for the Recreation Committee. There were many programs and special events offered to the residents of South Hampton. The following is a list of the events that were offered by the recreation committee.

- Ice Skating on our Rink, with hot chocolate and lots of fun.
- April Road Side Clean Up with Keep NH Beautiful and the Conservation Committee.
- Family Movie Nights
- Dances for the Youth
- Portable Potty at the Ball Field during the summer.
- Halloween Dance Grades 5-8
- Decorating & Caroling around the Christmas tree

Once again we could not have set up the rink without all the help from Dave & Nancy Considine, Heath & Becky Burdik, and the Recreation Committee

This year we lacked the cold weather to enjoy the rink to its fullest but those that got to skate enjoyed it.

An ongoing goal is to revitalize the ball field area. We reviewed our needs and have money set aside for part of the work to be done. Let's hope for a dry spring and a not to hot summer and lots of volunteers.

We would like to expand and grow the type and frequency of the activities offered to make 2013 even more eventful! We realize that the youth population is decreasing but we still feel there is a great need for community activities. Suggestions from the residents of South Hampton would greatly help to strengthen our program and facilities. We want to reach out to families as well as individuals by offering a wide range of activities that appeal to all ages. Please contact us.

Thank you,
2012 Recreation Committee
Angela Racine, Dawn Eaton Kathleen Murray,
Kim Fitzgerald Nancy Considine, Jane Williams, Woneta Cloutier



FOREWORD

It is the desire of the Trustees to make the Cemeteries in South Hampton a quiet, beautiful resting place for the deceased. Anything which would mar the general beauty and harmony of the cemeteries must be avoided. Peace and good order must prevail, and the sacredness of the place be maintained at all times. It is to this end that these Rules and Regulations have been adopted.

RULES AND REGULATIONS OF THE TOWN CEMETERIES

SOUTH HAMPTON, NEW HAMPSHIRE

These Rules and Regulations are hereby adopted by the Board of Cemetery Trustees ("Trustees") and approved by the Board of Selectmen. All owners of interment rights, visitors, and contractors performing work within the cemeteries shall be subject to said Rules and Regulations and amendments as shall be adopted by the Trustees.

ARTICLE 1 DEFINITIONS:

1.1 The term "cemetery" shall mean any of the following cemeteries in the Town of South Hampton: New Central Cemetery, 1 Hilldale Avenue; Old Burial Grounds, corner of Hilldale Avenue and Route 107A; Currierville Cemetery, Currier Street (partially owned by the Town of Newton NH); the Evans and Titcomb Cemetery, Locust Street; and any other cemeteries that may come under the direction of the Town of South Hampton.

1.2 The Board of Cemetery Trustees shall consist of the following:

- (a) Three (3) members voted by the residents of South Hampton, each for a three (3) year term (1 position voted annually). Trustees will vote for a chairperson and vice-chairperson at the annual meeting held in January.

1.3 The term "Owner" shall mean the owner of rights of interment.

1.4 The term "interment" shall mean cremation with inurnment, entombment, or burial of the remains of a deceased person.

1.5 The term "Memorial" shall mean any marker or structure upon or in any lot or niche, placed thereupon or therein or partially therein for the purpose of identification or in memory of the interred.

1.6 The term "Contractor" shall mean any person, firm, corporation or anyone engaged in placing, erecting or repairing any memorial, or performing any work in the cemetery grounds, other than a cemetery employee.

1.7 The term "Perpetual Care" shall mean the obligation of the Town to maintain and care for all the Town of South Hampton cemetery sites from the net annual income on the Perpetual Care endowment fund.

1.8 Cemetery Trustees will assume the responsibilities of the Superintendent and will enforce the rules and regulations herein.

ARTICLE 2 ASSIGNMENT OF INTERMENT RIGHTS:

2.1 Persons desiring to obtain interment rights in the South Hampton cemeteries are referred to any South Hampton Town Official, who will arrange for the Trustees to assist the person by showing the plans and available lots of the cemeteries. Upon having made a lot selection and full payment of fees and charges the Trustees will issue a certificate to the cemetery lot.

2.2 Assignment of Interment Rights shall be made to Residents of the Town of South Hampton at rates adopted by the Trustees (refer to Article 5). Interment rights may be assigned to non-residents at the discretion of the Trustees, who will also determine the fee for same.

2.3 Non-resident Interment rights can be assigned in a cemetery only with the written approval of the Trustees, and subject to the Rules and Regulations of said cemetery now or hereafter adopted for the government of said cemeteries, and for the purpose of interment only.

2.4 No interment rights or contracts for the assignment of interment rights can be sold, assigned, transferred, pledged or hypothecated without the written approval of the Trustees.

2.5 The reassignment of any interment right by any Owner or assignee must be made in writing to the South Hampton Cemetery Trustees. The interment right must be reconveyed to the Trustees. The Trustees shall reassign interment right to the new Owner. This procedure is required in order that the Trustees may at all times have a complete and accurate record of all owners. The Trustees may refuse to consent to a transfer or to an assignment as long as there is indebtedness due the Town of South Hampton from the Owner so recorded in the records of the cemetery at the South Hampton Town Office.

- 2.6 The subdivision of interment rights is not allowed without consent of the Trustees.
- 2.7 All interment rights are assigned subject to payment of the amount on file in the Cemetery Trustees Office. All work on lots, all opening and closing of lots, all interments and disinterments shall be performed under the direction of the Trustees, except when permission is otherwise granted. A Lot Certificate will be issued after full payment has been received.
- 2.8 All agreements for the assignment of Cemetery interment rights must be on forms approved and signed by the Trustees. All terms and conditions for the assignment rights must be recited in the assignment contract: verbal agreements or representations will not be recognized. All said agreements must provide for payment as posted in the Town Office.
- 2.9 The Trustees shall direct all improvements within the grounds and upon all lots and graves, before as well as after interments have been made therein. Permission for special requests must be obtained from the Trustees.
- 2.10 If any memorial, or any structure whatsoever, or any inscription to be placed on same, shall be determined by the Trustees to be offensive, they shall have the right and it shall be their duty, to enter upon such lot and remove, change or correct the offensive or improper object or objects.
- 2.11 If any tree, shrub or plant standing upon any lot, by means of its roots, branches, or otherwise, is or becomes detrimental to adjacent lots or avenues, or if for any other reason its removal is deemed necessary, the Trustees shall have the right and it shall be their duty, to correct the existing condition.
- 2.12 No person, unless otherwise authorized herein, shall pluck or remove any plant or flower, either wild or cultivated, from any part of the Cemetery.

ARTICLE 3 FUNERAL REGULATIONS:

- 3.1 Funerals, after entering the cemetery property, shall be subject to the direction of the appropriate personnel.
- 3.2 There shall be no burial when the ground is frozen or covered with snow, unless authorized by the Trustees. Exceptions may be made by the Trustees.

3.3 Graves must be located by the family or its representative, with verification to be made by a member of the Trustees.

3.4 Grave excavation will be approved by the Trustees and will be performed by an authorized contractor.

3.5 When a removal is to be made from a single grave to another grave, the formerly occupied single grave space and all rights thereto revert to the Trustees. If no steel or concrete vault has been used for this interment, one must be furnished by the party requesting the change. If there is a steel or concrete vault which is in a removable condition, charge for removal of the vault must be paid in advance. This charge shall be based on cost of equipment, materials and labor. Application for a removal permit must be signed by the family or its representative and properly notarized prior to time of removal.

3.6 Concrete or metal vaults are required for all full interments, and non-degradable containers are required for all cremations.

ARTICLE 4 REGULATIONS:

4.1 No dogs, bicycles, horseback riding, jogging, or other personal recreation shall be permitted in the cemeteries.

4.2 Alcoholic beverages in the cemeteries are strictly forbidden.

4.3 Living plants, flowers and memorial insignia are permitted as grave decoration. All other decorations or lot improvements must be approved by the Trustees. Artificial plants or flowers are not permitted.

4.4 All work and all planting of any kind on all lots and graves is prohibited, with the exception of the planting of flowers, which may be done close to the front of the monument stones and must be maintained by the owners or family. The Trustees have the right to direct the removal of any inappropriate decorations, flowers, potted plants, and wreaths when they become withered. Trees, shrubs, or decorations which have died or become unsightly shall be removed by the Owners or their designee. Holiday decorations or special occasion items shall be removed by the Owners no more than 30 days after placement on the lot.

4.5 Urns or flower boxes may be placed close to the monument stones (10 inch maximum from monument), but must not be placed on other parts of lots. Box length must not exceed the length of the existing monument.

4.6 The Trustees are not responsible for theft or damage to anything placed on graves or lots.

4.7 Prior to placing a marker or monument, permission must be obtained from the Trustees. Markers and monuments must be of traditional stone or metal composition and shall be the appropriate height and width in accordance with the lot. All monuments must be placed with an appropriate footing at the head of lots. All work shall be under the supervision of the Trustees.

4.8 Cemeteries are open from sunrise to sunset. Any person found on the grounds after dark will be considered a trespasser.

4.9 All persons are reminded that the grounds are sacredly devoted to the burial of the deceased, and that the provisions and penalties of the law, as provided by statute, will be strictly enforced in all cases of wanton injury, disturbance and disregard of the rules.

4.10 No person or persons other than an employee of the Cemetery shall be permitted to bring or carry fire-arms within the Cemetery except a military guard of honor and then only when in charge of an Officer and during a Military Service.

4.11 Planting, maintenance of lots, and placing of monuments contrary to the Cemetery Rules and Regulations will be corrected at the direction of the Trustees at the Owner's expense.

4.12 Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The Trustees therefore reserve the right, without notice, to make exceptions, suspensions or modifications in any of the Rules and Regulations when, in its judgment, the same appear advisable. Temporary exceptions, suspension or modification shall in no way be construed as affecting the general application of such Rules and Regulations.

4.13 Future grave lots are to be laid out in such locations and sizes as the Trustees shall designate. All new lots will be added to the Master Plan.

ARTICLE 5 FEES, CHARGES AND PAYMENTS:

5.1 Prior to 2006, South Hampton residents were given cemetery lots free of charge. In 2006, the Cemetery Trustees established a policy requiring residents to purchase cemetery lots.

5.2 The following cost schedule is in effect and applicable to all of the South Hampton Cemeteries. The payment of all fees and charges shall be made payable to the Town of South Hampton, 1 Hilldale Avenue, South Hampton, NH 03827. Funds are managed by the Trustees of the Trust Fund.

5.3 Cost Schedule (includes Perpetual Care)

<u>Lot Size</u>	<u>Lot Price</u>
<i>Single interment lot</i>	\$500.00
<i>Single Cremation lot</i>	\$100.00

5.4 Payment must be received within 30 days after interment.

ARTICLE 6 RULES and REGULATIONS

6.1 The Trustees reserve the right to amend without notice these Rules and Regulations.

6.2 Copies of these Rules and Regulations shall be distributed to Owners of lots at time of purchase, or to persons making general inquiries or interment arrangements, and to local funeral homes and monument companies.

This document, originating in 2006, has been amended on the following dates:

Acceptance of a complete revision of the Rules and Regulations was approved by the Board of Cemetery Trustees on October 12, 2006:

Submitted to the Board of Selectmen on October 23, 2006:

Road Agent Report

Dear Residents,

The winter of 2012 started out slowly this gave us a chance to continue with tree and brush cutting throughout the town.

January, February, March had limited snowfall but we were out sanding when needed. April, May, June and July were pretty quite months. We were called out a few times for downed trees and continued with roadside cleanup and trimming.

In August we did hot topping on Highland Road as well as shimming, filling pot holes and grading ditches as needed throughout the year.

The Halloween storm, Hurricane Sandy was quite a site and would prove to be the biggest event of the year. Power was out for over 24 hours in parts of town; however the town did not sustain any major wind damage.

Roadside debris is a continued problem. The following is a partial list of items that was throw on our roads :

- Televisions
- Air conditioners
- Living Room Sets
- Tires
- Computers
- Hazmat Materials

Sign destruction and theft are also a problem. Eight signs needed replacement at the cost of \$18-\$48 per sign.

The fire station was hot topped.

Stockman Bridge has been red-flagged for repair. Residents need to consider starting a fund to make improvements.

I would like to again thank all of the residents that come out to assist with keeping our roads litter freed throughout the year.

Respectfully Submitted,

Joe Brunet
Road agent



**BIRTHS REGISTERED IN THE TOWN OF SOUTH HAMPTON, NH
FOR THE YEAR ENDING DECEMBER 31, 2012**

<u>Date</u>	<u>Name</u>	<u>Name of Father and Mother</u>
January 12	Sage Asher Bogart	Brett and Martha Bogart
May 31	Maddox Gregory Eaton	Charles and Angel Eaton
June 1	Selah Stone	Liam and Danielle
August 31	Nicholas Andrew Tully	Nicholas and Kerry Tully

**MARRIAGES REGISTERED IN THE TOWN OF SOUTH HAMPTON, NH
FOR THE YEAR ENDING DECEMBER 31, 2012**

<u>Date</u>	<u>Person A</u>	<u>Person's A Residence</u>	<u>Person B</u>	<u>Person B's Residence</u>	<u>Place of Marriage</u>
-------------	-----------------	-----------------------------	-----------------	-----------------------------	--------------------------

**DEATHS REGISTERED IN THE TOWN OF SOUTH HAMPTON, NH
FOR THE YEAR ENDING DECEMBER 31, 2012**

<u>Date</u>	<u>Place</u>	<u>Name of Deceased</u>	<u>Name of Father</u>	<u>Maiden Name of Mother</u>
March 20	South Hampton	Patrica Kezer	Leon Frazier	Helen Sheehan
March 9	Haverhill Ma.	James M. Hartwell	Paul Hartwell	Florence
June 1	South Hampton	Donald Losier	Cedric Losier	Ruth Deschenes
June 2	South Hampton	Robert Kelley	Robert Kelley	Gertrude
June 29	Port Charlotte,Fl.	Constance Strickland	Paul Kruschwitz	Elsie
June 29	South Hampton	William Brousseau	Wilfred Brousseau	Yvonne Briand
September 6	Dover	David Riecks	Edman Riecks	Rhoda Waterman
September 25, 2011	Everett Wa.	Madeleine Burrill	Edmond Burrill	Marion Champagne

South Hampton Values 02/15/2013

Owner	Map	Lot	Sub	Acres	Land	Improvements	Total	Owner	Map	Lot	Sub	Acres	Land	Improvements	Total
SEVENTH DAY	000002	000054	000000	9.40	460,200	615,200	1,075,400		000002	000021	000000	0.46	353,700	330,500	684,200
SEVIGNY, KEVIN M.	000026	000018	000000	3.50	244,100	199,300	443,400		000002	000021	000001	1.35	168,100	0	168,100
SHEPARD, BI AKE P.	000001	000001	000001	3.50	224,700	296,500	521,200		000002	000021	000002	0.50	360,000	387,400	747,400
SHIVIK, WAJ TER F.	000004	000017	000000	0.43	131,200	138,000	269,200		000002	000021	000003	1.00	198,000	0	198,000
SHOUKIMAS, PETER	000005	000012	000000	2.00	194,000	177,800	371,800		000002	000021	000004	1.00	181,500	0	181,500
SILVER, DOL GLAS P.	000003	000010	000002	3.13	241,300	173,700	415,000		000002	000022	000000	1.00	158,400	0	158,400
SIMAS, JAMES L.	000005	000028	000002	9.27	176,574 cu	256,100	432,674		000002	000035	000002	5.72	42,900	0	42,900
	000006	000040	000000	16.23	1,439 cu	0	1,439		000002	000036	000001	4.00	375,100	38,800	413,900
	000006	000040	000011	7.47	1,547 cu	0	1,547		000002	000045	000001	7.00	484,300	2,345,900	2,830,200
	000006	000040	000012	10.00	886 cu	0	886		000004	000047	000000	9.00	50,600	0	50,600
SKANE, DONALD G.	000004	000013	000001	2.02	194,100	232,500	426,600		000005	000006	000000	3.53	205,500	191,100	396,600
SMALL, JONATHAN	000004	000032	000000	1.00	165,000	107,500	272,500	TRUE, DAVID	000001	000014	000000	15.19	217,357 cu	130,000	347,357
SMARDZ, CHRISTOPHE	000002	000007	000000	4.00	247,800	74,400	322,200	TULLY, NICHOLAS J.	000002	000033	000003	12.00	249,400	291,700	541,100
SOMERS, SHARON C.	000003	000006	000000	5.08	302,500	224,900	527,400	UNUTIL ENERGY	00UTIL	000002	000000	0.00	0	1,156,800	1,156,800
SOUTH HAMPTON	000002	000020	000000	1.50	394,900	439,200	834,100	UNKNOWN OWNER	000001	000061	000000	0.50	3,800	0	3,800
SOUTH HAMPTON	000003	000002	000000	50.99	766,120 cu	1,544,300	2,310,420		000003	000029	000000	4.00	22,500	0	22,500
	000003	000002	000001	64.09	20,012 cu	7,400	27,412		000004	000061	000000	6.00	33,800	0	33,800
STANDRING, TIMOTHY	000006	000003	000000	2.01	213,500	178,300	391,800	VAN BOKKELEN	000001	000046	000000	57.40	4,072 cu	0	4,072
STATELINE FIELD &	000001	000029	000000	50.44	410,927 cu	69,900	480,827		000002	000006	000002	16.11	2,179 cu	0	2,179
STEFANSKI, ANN	000005	000024	000000	4.10	200,100	156,400	356,500		000002	000008	000001	5.48	2,911 cu	0	2,911
STEVENS, RICHARD	000003	000031	000000	2.00	213,400	135,500	348,900		000002	000045	000000	177.80	12,901 cu	0	12,901
STONE, LIAM T.	000003	000034	000000	2.20	253,700	169,100	422,800		000002	000056	000000	12.10	197,343 cu	140,000	337,343
STRICKLAND, PETER	000004	000040	000000	1.10	151,100	142,600	293,700		000002	000057	000000	14.00	5,220 cu	0	5,220
SULLIVAN, MARK E.	000001	000045	000002	3.68	226,000	122,500	348,500		000002	000058	000000	37.40	8,163 cu	0	8,163
SULLIVAN, MICHAEL	000005	000028	000001	3.35	194,500	281,200	475,700		000002	000065	000000	19.00	220,116 cu	137,600	357,716
SYVERTSON, ROY C.	000002	000087	000000	1.40	194,300	167,200	361,500		000003	000003	000000	3.96	213,200	118,500	331,700
TALBOT, LYNNE	000001	000022	000001	2.34	258,700	204,500	463,200		000005	000037	000000	19.40	1,376 cu	0	1,376
TAUNTON MUNICIPAL	00UTIL	000003	000003	0.00	0	327,400	549,900		000006	000002	000000	23.00	2,360 cu	0	2,360
TAYLOR, HERBERT	000005	000009	000000	47.15	193,247 cu	207,800	401,047	VAN BOKKELEN,	000002	000006	000000	56.44	5,005 cu	0	5,005
	000005	000009	000001	3.22	194,315 cu	196,500	390,815	VAN BOKKELEN,	000002	000008	000000	3.05	285,300	290,600	575,900
TERRY, SCOTT A. &	000002	000084	000000	1.00	214,500	179,400	393,900	VAN BOKKELEN,	000002	000008	000002	16.19	228,768 cu	0	228,768
THERIAULT, ALBERT	000003	000012	000000	4.50	251,600	201,600	453,200		000002	000028	000001	5.90	233,921 cu	249,500	483,421
THEWES, AXEL	000001	000040	000000	7.00	250,900	179,500	430,400		000002	000028	000000	2.80	238,800	98,800	334,100
THOMAS, ARTHUR M.	000006	000026	000000	2.45	51,900	0	51,900	VERGE, RICHARD W.	000003	000010	000000	2.80	238,800	208,300	447,100
THOMPSON, BETH M.	000004	000042	000005	34.30	235,442 cu	407,800	643,242	VIGNEAULT, ROLAND	000006	000040	000032	9.41	288,400	318,000	606,400
THOMSON, DIANE G.	000004	000057	000000	23.00	223,837 cu	147,400	371,237	VILLACAROLIZABETH	000005	000036	000001	3.41	185,200	1,200	186,400
TOBEY, RAYMOND G.	000001	000055	000000	0.25	60,800	15,000	75,800	WADE, MICHELLE M.	000006	000022	000000	2.00	232,800	196,500	429,300
TOWN OF AMESBURY	00UTIL	000001	000000	467.00	1,899,000	0	1,899,000	WATKINS III, CDR. T.	000003	000028	000000	11.00	59,400	0	59,400
TOWN OF SEABROOK	000006	000028	000000	7.00	52,500	0	52,500	WATKINS JR, JAMES F.	000003	000013	000000	13.50	385,900	334,000	719,900
	000006	000048	000000	4.00	22,500	0	22,500		000003	000016	000000	7.00	340,600	382,100	722,700
TOWN OF SOUTH	000001	000010	000000	1.90	147,100	0	147,100	WATKINS, JAMES F, JR	000003	000024	000000	3.00	201,500	333,600	535,100
	000001	000011	000000	0.19	11,400	0	11,400	WERNER, GEORGE A.	000002	000085	000000	6.34	384,700	18,300	403,000
	000001	000020	000000	1.05	146,500	0	146,500	WESTGATE, AMY D.	000003	000025	000000	1.00	165,000	408,800	573,800
	000001	000036	000000	0.50	16,500	0	16,500	WHITLEY, MARK D.	000004	000042	000003	6.14	225,100	253,800	478,900
	000001	000057	000000	0.25	74,300	0	74,300	WILLIAMS, GREGORY	000002	000012	000000	3.00	414,900	216,200	631,100
	000001	000066	000000	0.50	165,000	0	165,000	WIMBERLY, JOANNE	000002	000088	000000	5.51	263,100	301,200	564,300

Report Based On All Records in Database.

Report Based On All Records in Database.

South Hampton Values 02/15/2013

Owner	Map	Lot	Sub	Acres	Land	Improvements	Total
WISE, AUSTIN J. &	000004	000034	000000	1.25	172,300	274,100	446,400
WISE, GLENN S.	000004	000013	000000	3.01	201,600	203,600	405,200
WYRTHEN, WILLIAM	000003	000035	000000	26.20	621,200	372,700	993,900
WYSOCKI, JON T.	000006	000015	000000	4.00	295,800	243,200	539,000
	000006	000016	000001	8.00	101,400	0	101,400

South Hampton Values 02/15/2013

Owner	Map	Lot	Sub	Acres	Land	Improvements	Total
WISE, AUSTIN J. &	000004	000034	000000	1.25	172,300	274,100	446,400
WISE, GLENN S.	000004	000013	000000	3.01	201,600	203,600	405,200
WYRTHEN, WILLIAM	000003	000035	000000	26.20	621,200	372,700	993,900
WYSOCKI, JON T.	000006	000015	000000	4.00	295,800	243,200	539,000
	000006	000016	000001	8.00	101,400	0	101,400

Announcing the Town of South Hampton Official Web Site

Visit www.southhamptonnh.org to view the sight.
Currently the site offers basic town office and board information.

The town clerk page has a link for online renewal of motor vehicle registration and dogs

On the Conservation Commission page you can view the 2011 Natural Resources Inventory and Maps of South Hampton.

Check back often as new information will be added.

Visit www.southhamptonnh.org

Keep in touch with residents near & far with us on facebook
<https://www.facebook.com/SouthHamptonNewHampshire>

Notes

Notes

ANNUAL REPORTS

of the

Officers of the School District

of the

Town of South Hampton, NH

For the School Year 2011-2012



Newburyport News August 13, 2012

A teacher through and through

Barnard School principal caps off 40-year career in education

By Mac Cerullo Staff Writer

SOUTH HAMPTON — For the first time since the fall of 1971, Barnard School will be starting a new school year without Barbara Knapp on board.

After 40 years teaching language arts and 18 years serving as principal, Knapp announced earlier this year the time had

finally come for her to retire.

“It was a decision that I thought long and hard about,” Knapp said. “It was a tough decision and I had a hard time even saying the word without getting teary-eyed about it.”

Over the course of her career, Knapp taught thousands of students and became a beloved leader among her staff and throughout her community. She said teaching was always her favorite part of the job and something she continued to do even after she became principal. She also served as technology coordinator during her tenure and cited budgeting, scheduling and conflict resolution as three of her passions as principal.

Knapp’s biggest accomplishment was the construction of a new school. She was a major player in the effort to build a new facility so students wouldn’t have to be scattered throughout four buildings on two streets, which was the status quo for many years.

She said her proudest moment was getting to see the whole school community come together under one roof for the first time in 2001, when the new school opened for the first time.

Now, more than a decade later, Knapp said she can look around and see that the school is in a good place, the teachers are effective and she still loves coming to work. It meant she could safely depart.

“I wanted to leave while I still loved my job,” she said.

Knapp said she first started thinking about retiring early this year and spent a good three months talking it over with her husband before she finally made her decision. She then took some time before telling the rest of her family and friends. Her retirement plans took her two daughters by surprise.



“They were shocked, absolutely shocked,” Knapp said. “Because they know how much I loved my job and I had never talked about retirement, and I guess they couldn’t imagine me retired either.”

Notifying her co-workers was difficult, she said. After breaking the news to her administrative assistant, the special education director and the superintendent, she called a faculty-wide meeting to announce her intentions to the school. Her decision was met with both sadness and support.

“As I fought back the tears, I said, ‘OK, go back and teach, go back and do what you do well,’ so I could come back in here and process that myself,” she said.

After taking several months to let the news sink in, she said she is secure in her decision.

Knapp officially stepped down on June 30 and has spent the summer working part-time until her replacement could be found.

On Friday, the school board unanimously approved the selection of Kenneth Darsney as Knapp’s successor. Darsney previously served as principal of Bristol Elementary School in Bristol, N.H., and is “delighted” to assume his new role in South Hampton.

While Knapp is moving on to the next phase of her life, she is not done with work completely. She has taken a part-time job at the University of New Hampshire, where she will supervise graduate-level interns doing year-long teaching internships. But that will take up just 1 1/2 days a week, leaving her plenty of time for the little things in life.

“I want to get back to things like gardening and painting and spend more time with my husband and grandchildren,” Knapp said. “We have four grandchildren now, and I can’t wait to have the flexibility to just pop in on any day I want.”

As for her legacy, Knapp said she hopes people remember her as someone who was knowledgeable in her field, caring to others and devoted to her students.

“I’m grateful to the community for giving me the opportunity to stay here and to do what I love to do for my own community,” Knapp said. “There is something pretty special about having the chance to live and work here.”

SCHOOL DISTRICT OFFICERS

SCHOOL BOARD

Kimberly Molin, Chairperson	Term Expires 2013
Rebecca Burdick	Term Expires 2014
Nancy Considine	Term Expires 2015

SUPERINTENDENT OF SCHOOLS

Robert M. Sullivan, Ed.D.

ASSISTANT SUPERINTENDENT

Barbara A. Hopkins, B.A., M.Ed., C.A.G.S.

BUSINESS ADMINISTRATOR

William A. Hickey III, MBA

PRINCIPAL

Kenneth R. Darsney, B.A., M.Ed., C.A.G.S.

MODERATOR

Sharon Somers

CLERK

Sandra Macaulay

TREASURER

Heath Burdick

AUDITORS

Plodzik and Sanderson
Concord, New Hampshire

**TOWN OF SOUTH HAMPTON
THE STATE OF NEW HAMPSHIRE
SCHOOL DISTRICT WARRANT
2013**

To the Inhabitants of the School District in the Town of South Hampton, in the County of Rockingham, State of New Hampshire, qualified to vote upon District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET FOR TWO SEPARATE SESSIONS OF THE ANNUAL SCHOOL DISTRICT MEETING.

SESSION I: (DELIBERATIVE SESSION) MEET AT THE ELEANOR M. BATCHELDER GYMNASIUM IN SOUTH HAMPTON, NEW HAMPSHIRE ON MONDAY, THE FOURTH OF FEBRUARY, 2013 AT 7:30 P.M. IN THE EVENING. THE PURPOSE OF THE MEETING IS TO EXPLAIN, DISCUSS, DEBATE AND POSSIBLY AMEND THE FOLLOWING WARRANT ARTICLES:

1. Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,991,444? Should this article be defeated, the default budget shall be \$1,992,794, which is the same as last year, with certain adjustments required by previous action of the School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.)

Note: Warrant Article #1 (operating budget) does not include appropriations in any other warrant articles.

2. To see if the School District will vote to raise and appropriate \$7,000 to be added to the existing expendable trust fund known as the Computer Technology Fund, for the purpose of purchasing computer technology equipment? The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)

3. To see if the School District will vote to raise and appropriate up to \$15,000 to be added to the existing Special Education Expendable Trust Fund for educating educationally disabled children, with such amount to be funded from the June 30, 2013 unreserved fund balance available for transfer on July 1, 2013? The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)

4. To see if the School District will vote to raise and appropriate up to \$10,000 to be added to the existing School Building Maintenance Expendable Trust Fund for the purpose of repairing and maintaining Barnard School, with such amount to be funded from the June 30, 2013 unreserved fund balance available for transfer on July 1, 2013? The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)

SESSION II: (BALLOTING) MEET AT THE TOWN HALL, SOUTH HAMPTON, NEW HAMPSHIRE ON TUESDAY, THE TWELFTH OF MARCH, 2013 AT 11:00 A.M. IN THE MORNING, TO ELECT BY OFFICIAL BALLOT OFFICERS OF THE SCHOOL DISTRICT AND TO VOTE BY OFFICIAL BALLOT ON WARRANT ARTICLES FROM THE FIRST SESSION.

1. Voting for school district officers consists of choosing:

One School Board Member for the ensuing three years.

One School District Clerk for the ensuing two years.

2. Voting for warrant articles 1 through 4 as more fully set forth under Session I above and as any of said articles may have been amended as a result of the first session.

POLLS WILL NOT CLOSE BEFORE 8:00 P.M.

GIVEN UNDER OUR HANDS AND SEALS AT SAID SOUTH HAMPTON THIS 16th DAY OF JANUARY, 2013

Kimberly Molin	Chairperson
Nancy B. Considine	School Board
Becky Burdick	School Board

A true copy of Warrant -- Attest:

Kimberly Molin	Chairperson
Nancy B. Considine	School Board
Becky Burdick	School Board

MS-27

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: SOUTH HAMPTON NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

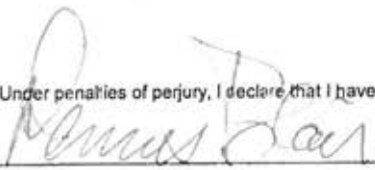
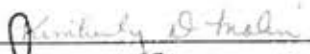
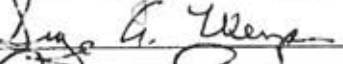

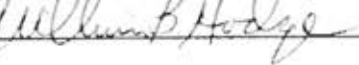
- 1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
- 2. Hold at least one public hearing on this budget.
- 3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 1/25/13

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

	_____
	_____
	_____
	_____
	_____

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

Budget - School District of SOUTH HAMPTON FY 2013-14

MS-27

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
INSTRUCTION								
1100-1199	Regular Programs		768,844	791,963	765,546		765,546	
1200-1299	Special Programs		317,313	288,220	267,911		267,911	
1300-1399	Vocational Programs							
1400-1499	Other Programs		13,121	13,313	11,932		11,932	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr.College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services		9,977	20,633	20,196		20,196	
2200-2299	Instructional Staff Services		73,983	91,749	90,575		90,575	
GENERAL ADMINISTRATION								
2310-840	School Board Contingency							
2310-2319	Other School Board		23,129	23,097	21,797	350	21,797	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services		34,932	36,380	35,179		35,179	
2320-2399	All Other Administration							
2400-2499	School Administration Service		156,289	119,917	116,672		116,672	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant		117,582	148,451	133,537		133,537	
2700-2799	Student Transportation		45,167	48,627	84,806		84,806	
2800-2999	Support Service Central & Other		267,548	274,571	304,137		304,137	
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations		1,381	1,576	1,581		1,581	
3200	Enterprise Operations							

MS-27
Rev. 10/10

Budget - School District of SOUTH HAMPTON FY 2013-14

MS-27

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS	OP Bud WARR.	Expenditures for Year 7/1/11	Appropriations Current Year As	School Board's Appropriations Ensuig Fiscal Year	Budget Committee's Approp. Ensuig Fiscal Year			
Acct.#	(RSA 32:3,V)	ART.#	to 6/30/12	Approved by DRA	(Recommended)	(Recommended)	(Recommended)	(Not Recommended)
FACILITIES ACQUISITION AND CONSTRUCTION								
4100	Site Acquisition							
4200	Site Improvement							
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services							
4900	Other Facilities Acquisition and Construction Services							
OTHER OUTLAYS								
5110	Debt Service - Principal		110,000	115,000	120,000		120,000	
5120	Debt Service - Interest		29,060	23,210	17,100		17,100	
FUND TRANSFERS								
5220-5221	To Food Service		301	500	475		475	
5222-5229	To Other Special Revenue							
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
SUPPLEMENTAL								
DEFICIT								
Operating Budget Total			1,968,627	1,997,207	1,991,444	350	1,991,444	0

MS-27
Rev. 10/10

Budget - School District of SOUTH HAMPTON FY 2013-14

SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3.VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
		Expenditures	Appropriations	WARR.	School Board's Appropriations	Budget Committee's Appropriations		
		for Year 7/1/11	Current Year As		Ensuing Fiscal Year	Ensuing Fiscal Year		
Acct.#	(RSA 32:3.V)	to 6/30/12	Approved by DRA	ART.#	(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
5251	To Capital Reserves							
5252	To Expendable Trust	32,000	32,000	2,3,4	32,000		32,000	
5253	To Non-Expendable Trusts							
SPECIAL ARTICLES RECOMMENDED			32,000		32,000		32,000	

INDIVIDUAL WARRANT ARTICLES

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:

- 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7	8	9
		Expenditures	Appropriations	WARR.	School Board's Appropriations	Budget Committee's Appropriations		
		for Year 7/1/11	Prior Year As		Ensuing Fiscal Year	Ensuing Fiscal Year		
Acct.#	(RSA 32:3.V)	to 6/30/12	Approved by DRA	ART.#	(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
	SEA NEGOTIATIONS	0	12,941		0		0	
	SESPA NEGOTIATIONS	0	2,217		0		0	
INDIVIDUAL ARTICLES RECOMMENDED			15,158		0		0	

MS-27

Budget - School District of SOUTH HAMPTON FY 2013-14

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
REVENUE FROM LOCAL SOURCES					
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		200	150	150
1600-1699	Food Service Sales		900	900	900
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources				
REVENUE FROM STATE SOURCES					
3210	School Building Aid		41,660	43,160	43,160
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid		10,000	10,000	10,000
3240-3249	Vocational Aid		21,000	30,000	30,000
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				
REVENUE FROM FEDERAL SOURCES					
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		15	15	15
4570	Disabilities Programs				
4580	Medicaid Distribution				
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

MS-27

Budget - School District of SOUTH HAMPTON FY 2013-14

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
OTHER FINANCING SOURCES (Cont.)					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance		25,000	25,000	25,000
	Fund Balance to Reduce Taxes		116,687		
	Total Estimated Revenue & Credits		215,462	109,225	109,225

****BUDGET SUMMARY****

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	1,997,207	1,991,444	1,991,444
Special Warrant Articles Recommended (from page 4)	32,000	32,000	32,000
Individual Warrant Articles Recommended (from page 4)	15,158	0	0
TOTAL Appropriations Recommended	2,044,365	2,023,444	2,023,444
Less: Amount of Estimated Revenues & Credits (from above)	215,462	109,225	109,225
Less: Amount of State Education Tax/Grant	113,956	50,544	50,544
Estimated Amount of Local Taxes to be Raised For Education	1,714,947	1,863,675	1,863,675

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
(See Supplemental Schedule With 10% Calculation)

MS-DS

DEFAULT BUDGET OF THE SCHOOL

OF: SOUTH HAMPTON NH

Fiscal Year From July 1, 2013 to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalty of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Michael J. Amelin
Mary Blawiechus
Becky Lyndal

NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL SERVICES DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487
 (603)230-5090

Default Budget - School District of SOUTH HAMPTON FY 2013-14

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
INSTRUCTION					
1100-1199	Regular Programs	806,075	-40,780		765,295
1200-1299	Special Programs	290,035	-20,105		269,930
1300-1399	Vocational Programs				
1400-1499	Other Programs	13,313	0		13,313
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs				
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
SUPPORT SERVICES (2000-2999)					
2000-2199	Student Support Services	21,371	-1,275		20,096
2200-2299	Instructional Staff Services	91,749	0		91,749
GENERAL ADMINISTRATION					
2310 840	School Board Contingency				
2310-2319	Other School Board	23,097	0		23,097
EXECUTIVE ADMINISTRATION					
2320-310	SAU Management Services	36,380	-1,201		35,179
2320-2399	All Other Administration				
2400-2499	School Administration Service	119,917	-5,927		113,990
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	148,451	0	-15,000	133,913
2700-2799	Student Transportation	48,627	34,804		83,431
2800-2999	Support Service Central & Other	273,064	30,561		303,625
NON-INSTRUCTIONAL SERVICES					
3100	Food Service Operations	1,576	0		1,576
3200	Enterprise Operations		0		
FACILITIES ACQUISITION AND CONSTRUCTION					
4100	Site Acquisition		0		
4200	Site Improvement		0		
4300	Architectural/Engineering		0		
4400	Educational Specification Develop.		0		
4500	Building Acquisition/Construction		0		
4600	Building Improvement Services		0		
4900	Other Facilities Acquisition and Construction Services		0		

Default Budget - School District of SOUTH HAMPTON FY 2013-14

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
OTHER OUTLAYS (5000-5999)					
5110	Debt Service - Principal	115,000	5,000		120,000
5120	Debt Service - Interest	23,210	-6,110		17,100
FUND TRANSFERS					
5220-5221	To Food Service	500	0		500
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.				
	SUPPLEMENTAL				
	DEFICIT				
	TOTAL	2,012,365	-5,033	-15,000	1,992,794

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
		6110109-560	HIGH SCHOOL TUITION
		6120012-560	SPECIAL EDUCATION TUITION
		6213044-103	STAFFING CHANGE
		6232000-311	SAU ASSESSMENT
		6241031-101	STAFFING CHANGE
		6262026-739	EQUIPMENT
6272212-516	SPECIAL EDUCATION TRANSPORTATION		
6290000-211	HEALTH INSURANCE - CONTRACTUAL		
6290000-230	NH RETIREMENT CONTRIBUTIONS - CONTRACTUAL		

Notes

SOUTH HAMPTON SCHOOL DISTRICT BUDGET - 2013-14
TO DELIBERATIVE SESSION - 2/4/13

Acct.	DESC	EXPENDED 2009-10	EXPENDED 2010-11	EXPENDED 2011-12	BUDGETED 2011-12	BUDGETED 2012-13	ADMIN PROPOSED 2013-14	% change	dollar change	BOARD PROPOSED 2013-14	BUD COM RECOMMEND 2013-14	FINAL ACTION 2013-14	DEFAULT BUDGET 2013-14
2	6110009-103 SALARY - CERTIFIED STAFF	398,961	397,983	401,409	401,534	417,005	439,096	5.30%	22,091	439,096	439,096		439,096
3	6110009-105 SALARY - ED ASSOC'S/AIDES/MNTRS	40,924	39,357	40,273	40,550	41,746	20,950	-49.82%	-20,796	20,950	20,950		20,950
4	6110009-128 SALARY - SPECIALIST	6,333	6,402	6,285	6,000	6,000	6,000	0.00%	0	6,000	6,000		6,000
5	6110009-328 LIBRARY - SPECIALIST	1,200	1,200	1,200	1,200	1,200	1,200	0.00%	0	1,200	1,200		1,200
6	6110009-430 REPAIR/MAINTAIN EQUIPMENT	459	629	526	780	1,154	1,154	0.00%	0	1,154	1,154		1,154
7	6110009-442 RENTAL/LEASE EQUIPMENT	2,982	3,081	3,229	3,180	2,400	2,640	10.00%	240	2,640	2,640		2,640
8	6110009-610 SUPPLIES	4,751	8,507	5,758	6,971	8,410	8,500	1.07%	90	8,500	8,500		8,410
9	6110009-641 BOOKS/PRINT MEDIA	5,781	6,980	7,755	7,604	6,890	7,500	8.85%	610	7,500	7,500		6,890
10	6110009-739 EQUIPMENT	1,218	2,136	1,068	1,090	690	1	-99.86%	-689	1	1		690
	TOTAL - REGULAR EDUCATION	460,509	468,275	466,504	468,909	485,495	487,041	0.32%	1,546	487,041	487,041	0	486,790
12	6120012-102 SALARY - DIRECTORS, MGRS.	66,029	68,361	68,361	68,361	68,361	69,386	1.50%	1,025	69,386	69,386		68,361
13	6120012-103 SALARY - CERTIFIED STAFF	28,145	21,742	22,324	23,013	24,890	27,068	11.24%	2,798	27,068	27,068		27,068
14	6120012-105 SALARY - ED ASSOC'S/AIDES/MNTRS	38,913	38,726	38,726	39,032	27,517	27,906	1.41%	389	27,906	27,906		27,906
15	6120012-106 SALARY - ED ASSOC OUT OF DIST	0	0	0	1	1	1	0.00%	0	1	1		1
16	6120012-110 SALARY - CLERICAL	3,745	3,801	3,859	3,859	3,917	3,973	1.43%	56	3,973	3,973		3,917
17	6120012-322 WORKSHOPS/SEMINARS	969	1,306	2,542	3,800	1,350	1,300	-3.70%	-50	1,300	1,300		1,350
18	6120012-331 PROFESSIONAL SERVICES	75,917	83,798	81,353	82,777	69,282	71,264	2.86%	1,982	71,264	71,264		71,264
19	6120012-332 EVALUATIONS/TESTING	6,734	3,475	4,000	4,950	5,750	8,750	52.17%	3,000	8,750	8,750		8,750
20	6120012-333 LEGAL	1,260	1,341	518	4,500	4,500	1,500	-66.67%	-3,000	1,500	1,500		4,500
21	6120012-534 POSTAGE	125	150	0	0	50	50	0.00%	0	50	50		50
22	6120012-560 TUITION	207,370	192,784	94,502	95,000	83,279	55,005	-33.95%	-28,274	55,005	55,005		55,005
23	6120012-580 TRAVEL REIMBURSEMENT	305	553	271	200	500	0	0.00%	0	500	500		500
24	6120012-610 SUPPLIES	1,049	462	272	329	150	200	33.33%	50	200	200		200
25	6120012-739 EQUIPMENT	0	0	0	0	1	1	0.00%	0	1	1		1
26	6120012-810 DUES AND FEES	0	265	515	487	487	387	-20.53%	-100	387	387		487
	TOTAL - SPECIAL EDUCATION	431,561	416,962	317,313	326,060	290,035	267,911	-7.63%	-22,124	267,911	267,911	0	269,930
28	6140060-118 SALARY - COACHES/ADVISORS	8,913	8,642	9,433	9,433	9,433	8,682	-7.96%	-751	8,682	8,682		9,433
29	6140060-301 OFFICIALS	1,596	1,638	1,835	1,890	1,890	1,260	-33.33%	-630	1,260	1,260		1,890
30	6140060-325 ARTS & HUMANITIES	0	59	500	500	500	500	0.00%	0	500	500		500
31	6140060-610 SUPPLIES	1,643	1,401	1,303	1,535	1,490	1,490	0.00%	0	1,490	1,490		1,490
	TOTAL - STUDENT ACTIVITIES	12,152	11,740	13,121	13,358	13,313	11,932	-10.37%	-1,381	11,932	11,932	0	13,313
33	6212029-103 SALARY - CERTIFIED STAFF	9,118	9,118	9,118	9,118	9,460	10,961	15.87%	1,501	10,961	10,961		10,961
	TOTAL - GUIDANCE	9,118	9,118	9,118	9,118	9,460	10,961	15.87%	1,501	10,961	10,961	0	10,961
35	6213044-103 SALARY - CERTIFIED STAFF	7,100	8,114	288	10,565	10,961	8,185	-25.33%	-2,776	8,185	8,185		8,185
36	6213044-314 EMPLOYMENT EXAMS	200	100	0	200	200	200	0.00%	0	200	200		200
37	6213044-610 SUPPLIES	94	97	240	100	200	200	100.00%	100	200	200		200
38	6213044-739 EQUIPMENT	0	0	0	150	150	150	0.00%	0	150	150		150
	TOTAL - HEALTH	7,394	8,311	528	11,015	11,411	8,735	-23.45%	-2,676	8,735	8,735	0	8,635
40	6219009-332 EVALUATIONS/TESTING	0	0	331	800	500	500	0.00%	0	500	500		500
	TOTAL - OTHER STUDENT SUPPORT SERV	0	0	331	800	500	500	0.00%	0	500	500	0	500

SOUTH HAMPTON SCHOOL DISTRICT BUDGET - 2013-14
TO DELIBERATIVE SESSION - 2/4/13

Acc.	DESC	EXPENDED 2009-10	EXPENDED 2010-11	EXPENDED 2011-12	BUDGETED 2011-12	BUDGETED 2012-13	ADMIN PROPOSED 2013-14	% change	dollar change	BOARD PROPOSED 2013-14	BUD COM RECOMMEND 2013-14	FINAL ACTION 2013-14	DEFAULT BUDGET 2013-14
42	6221009-125	1,600	1,600	1,600	1,600	1,600	1,600	0.00%	0	1,600	1,600	1,600	1,600
43	6221009-240	2,535	3,622	3,756	5,000	5,000	4,000	-20.00%	-1,000	4,000	4,000	4,000	5,000
44	6221009-321	507	2,799	2,663	1,799	2,218	2,218	0.00%	0	2,218	2,218	2,218	2,218
45	6221009-322	1,923	3,833	3,324	2,590	8,340	3,040	-63.55%	-5,300	3,040	3,040	3,040	9,340
46	6221009-326	0	200	389	1,200	600	300	-50.00%	-300	300	300	300	600
47	6221009-641	162	215	1,094	307	220	220	-34.33%	-115	220	220	220	335
	TOTAL - IMPROVEMENT OF INSTRUCTION	6,727	12,289	12,836	12,496	18,093	11,378	-37.11%	-6,715	11,378	11,378	0	18,093
49	6222522-109	24,875	26,823	28,829	24,836	34,153	34,728	1.69%	575	35,582	35,582	35,582	34,153
50	6222522-431	2,319	965	0	9,354	4,607	4,607	0.00%	0	4,607	4,607	4,607	4,607
51	6222522-612	6,204	5,299	8,798	7,691	7,480	8,253	10.33%	773	8,253	8,253	8,253	7,480
52	6222522-643	1,089	234	555	1,673	1,972	1,972	0.00%	0	1,972	1,972	1,972	1,972
53	6222522-644	6,652	7,163	2,995	8,895	9,650	10,038	4.02%	388	10,038	10,038	10,038	9,650
54	6222225-650	1,631	5,752	1,503	12,518	3,380	5,725	69.38%	2,345	5,725	5,725	5,725	3,380
55	6222522-734	11,859	22,662	18,467	12,490	12,414	13,020	4.88%	606	13,020	13,020	13,020	12,414
	TOTAL - TECHNOLOGY	54,629	68,898	61,147	77,457	73,656	79,343	6.35%	4,687	79,197	79,197	0	73,656
57	6231000-117	6,084	5,916	7,008	6,188	6,168	6,168	0.00%	0	6,168	6,168	6,168	6,168
58	6231000-333	2,394	1,250	600	4,000	3,250	2,500	-23.08%	-750	2,500	2,500	2,500	3,250
59	6231000-334	6,517	3,250	11,510	8,000	8,500	8,500	0.00%	0	8,500	8,500	8,500	8,500
60	6231000-534	466	457	459	500	500	500	0.00%	0	500	500	500	500
61	6231000-540	114	670	140	500	700	700	0.00%	0	350	350	350	700
62	6231000-810	2,285	2,285	2,735	2,779	2,779	2,779	0.00%	0	2,779	2,779	2,779	2,779
63	6231000-890	1,230	418	676	1,230	1,200	1,000	-16.67%	-200	1,000	1,000	1,000	1,200
	TOTAL - BOARD OF EDUCATION	19,090	14,246	23,129	23,177	23,097	22,147	-4.11%	-850	21,797	21,797	0	23,097
65	6232000-311	30,604	30,720	34,932	34,932	36,380	35,179	-3.30%	-1,201	35,179	35,179	35,179	35,179
	TOTAL - SAU SERVICES	30,604	30,720	34,932	34,932	36,380	35,179	-3.30%	-1,201	35,179	35,179	0	35,179
67	6241031-101	84,425	85,667	124,358	85,667	96,927	82,215	-5.42%	-4,712	82,215	82,215	82,215	81,000
68	6241031-110	26,217	27,108	27,515	27,515	27,920	28,312	1.40%	392	28,812	28,812	28,812	27,920
69	6241031-531	2,155	2,186	2,085	2,300	2,300	2,300	0.00%	0	2,300	2,300	2,300	2,300
70	6241031-534	425	649	203	450	450	450	0.00%	0	450	450	450	450
71	6241031-610	1,568	1,575	1,429	1,590	1,590	2,000	25.79%	410	2,000	2,000	2,000	1,590
72	6241031-810	695	710	720	725	730	895	22.60%	165	895	895	895	730
	TOTAL - SCHOOL ADMINISTRATION	115,485	117,895	156,289	116,247	119,917	116,172	-3.12%	-3,745	116,672	116,672	0	113,990
74	6262026-111	31,932	32,834	34,053	34,682	35,009	35,498	1.40%	489	35,498	35,498	35,498	35,009
75	6262026-128	312	210	0	350	350	350	0.00%	0	350	350	350	350
76	6262026-340	0	0	0	2,500	2,500	1,000	-60.00%	-1,500	1,000	1,000	1,000	2,500
77	6262026-411	1,792	2,152	1,459	1,896	2,000	2,000	0.00%	0	2,000	2,000	2,000	2,000
78	6262026-426	357	493	953	2,514	2,649	2,649	5.37%	135	2,649	2,649	2,649	2,514
79	6262026-432	35,285	21,325	17,312	18,411	18,261	19,708	7.92%	1,447	19,708	19,708	19,708	18,261
80	6262026-520	9,687	7,866	7,851	7,851	7,304	7,766	6.33%	462	7,766	7,766	7,766	7,766
81	6262026-610	7,620	5,974	6,115	6,500	6,685	6,685	2.85%	165	6,685	6,685	6,685	6,500
82	6262026-622	20,782	18,799	17,923	20,821	16,404	15,098	-7.97%	-1,308	15,098	15,098	15,098	16,404
83	6262026-623	2,519	1,672	1,437	2,520	2,980	1,935	-25.00%	-645	1,935	1,935	1,935	2,580
84	6262026-624	15,011	12,885	12,676	15,064	19,250	19,250	0.00%	0	19,250	19,250	19,250	19,250
85	6262026-733	645	1,677	647	646	5,945	7,050	18.59%	1,105	7,050	7,050	7,050	5,945
86	6262026-739	1,787	330	5,313	5,270	15,844	560	-96.47%	-15,284	560	560	560	844
	TOTAL - BUILDINGS	127,729	106,217	108,167	116,961	134,461	119,547	-11.09%	-14,914	119,547	119,547	0	119,923

SOUTH HAMPTON SCHOOL DISTRICT BUDGET - 2013-14
TO DELIBERATIVE SESSION - 2/14/13

Acct.	DESC	EXPENDED 2009-10	EXPENDED 2010-11	EXPENDED 2011-12	BUDGETED 2011-12	BUDGETED 2012-13	ADMIN PROPOSED 2013-14	% change	dollar change	BOARD PROPOSED 2013-14	BUD COM RECOMMEND 2013-14	FINAL ACTION 2013-14	DEFAULT BUDGET 2013-14
88	6263026-422	1,520	2,127	465	2,300	2,300	2,300	0.00%	0	2,300	2,300		2,300
89	6263026-424	7,740	8,130	7,230	8,000	8,000	8,000	0.00%	0	8,000	8,000		8,000
90	6263026-433	1,100	2,350	3,720	3,830	3,690	3,690	0.00%	0	3,690	3,690		3,690
	TOTAL - GROUNDS	10,360	12,607	11,415	14,130	13,990	13,990	0.00%	0	13,990	13,990	0	13,990
92	6272109-515	36,928	40,328	42,210	41,921	43,597	45,341	4.00%	1,744	45,341	45,341		45,341
93	6272121-516	11,460	8,695	0	3,300	760	33,840	4238.46%	33,060	33,840	33,840		33,840
94	6272460-517	1,868	1,245	916	1,750	1,750	2,625	50.00%	875	2,625	2,625		1,750
95	6272509-518	1,000	1,000	1,504	1,500	1,500	1,500	0.00%	0	2,000	2,000		1,500
96	6272909-519	0	940	537	0	1,000	1,000	0.00%	0	1,000	1,000		1,000
	TOTAL - TRANSPORTATION	51,256	52,508	45,167	48,471	48,627	84,306	73.37%	35,679	84,806	84,806	0	83,431
98	6280000-211	96,170	114,199	131,320	121,796	138,233	152,542	10.35%	14,309	152,542	152,542		152,542
100	6280000-212	2,902	2,750	3,300	2,931	3,538	3,802	7.47%	264	3,802	3,802		3,802
101	6280000-213	1,050	822	827	952	869	798	-8.17%	-71	798	798		798
102	6280000-214	2,727	1,951	2,030	2,087	2,122	2,080	-1.99%	-42	2,080	2,080		2,070
103	6280000-220	58,381	59,285	62,412	61,864	63,325	63,380	0.09%	55	63,380	63,380		63,142
104	6280000-230	38,221	41,701	61,823	46,862	59,110	75,113	27.07%	16,003	75,113	75,113		74,849
105	6280000-250	1,253	1,541	1,622	1,541	1,645	1,735	5.47%	90	1,735	1,735		1,735
106	6280000-260	3,430	3,068	3,014	3,065	2,934	3,399	15.85%	465	3,399	3,399		3,399
n/a	6280000-280	474	0	0	0	0	0	0.00%	0	0	0		0
107	6280000-285	960	1,000	1,000	1,000	1,000	1,000	0.00%	0	1,000	1,000		1,000
108	6280000-810	133	272	200	288	288	288	0.00%	0	288	288		288
	TOTAL - EMPLOYEE BENEFITS	207,701	226,599	267,548	242,406	273,064	304,137	11.38%	31,073	304,137	304,137	0	303,625
110	6511000-910	100,000	105,000	110,000	110,000	115,000	120,000	4.35%	5,000	120,000	120,000		120,000
111	6512000-830	39,943	34,650	29,060	28,060	23,210	17,100	-26.32%	-6,110	17,100	17,100		17,100
	TOTAL - DEBT SERVICE	139,943	139,650	139,060	139,060	138,210	137,100	-0.80%	-1,110	137,100	137,100	0	137,100
113	6110109-560	390,901	400,096	302,340	407,027	320,560	278,505	-13.12%	-42,075	278,505	278,505		278,505
	TOTAL - HIGH SCHOOL TUITION	390,901	400,096	302,340	407,027	320,560	278,505	-13.12%	-42,075	278,505	278,505	0	278,505
115	522100-930	0	0	301	0	500	475	-5.00%	-25	475	475		500
	TOTAL - INTERFUND TRANSFER	0	0	301	0	500	475	-5.00%	-25	475	475	0	500
117	6312031-102	540	540	540	540	550	555	0.91%	5	555	555		550
118	6312031-630	1,026	995	641	1,026	1,026	1,026	0.00%	0	1,026	1,026		1,026
	TOTAL - FOOD SERVICE	1,566	1,535	1,181	1,566	1,576	1,581	0.32%	5	1,581	1,581	0	1,576
	TOTAL OPERATING BUDGET	2,076,725	2,097,637	1,968,627	2,065,190	2,012,365	1,989,940	-1.11%	-22,425	1,991,444	1,991,444	0	1,992,794
	WARRANT ART - SEA NEGOTIATIONS	0	0	0	0	INC ABOVE	0			0	0		0
	WARRANT ART - SESPA NEGOTIATIONS	0	0	0	0	INC ABOVE	0			0	0		0
	WARRANT ART - EXPEND TRUST - TECHNOLOGY	0	7,000	7,000	7,000	7,000	7,000	0.00%	0	7,000	7,000		7,000
	WARRANT ART - EXPEND TRUST-FUND BAL-SPED	15,000 (FB)	15,000 (FB)	15,000	15,000 (FB)	15,000 (FB)	15,000 (FB)	0.00%	0	15,000 (FB)	15,000 (FB)		15,000 (FB)
	WARRANT ART - EXPEND TRUST-FUND BAL-BLDG	15,000 (FB)	15,000 (FB)	10,000	10,000 (FB)	10,000 (FB)	10,000 (FB)	0.00%	0	10,000 (FB)	10,000 (FB)		10,000 (FB)
	TOTAL - WARRANT ARTICLES	0	37,000	32,000	7,000	7,000	7,000	0.00%	0	7,000	7,000	0	0
	TOTAL BUDGET	2,076,725	2,134,637	2,000,627	2,072,190	2,019,365	1,996,940			1,998,444	1,998,444	0	1,992,794

SAU 21 DISTRICT ASSESSMENTS
Proposed 2012-13 with Use of \$100,000 Fund Balance

Proposed Expenditures:

SAU #21 Internal Budget - for Joint Board Adoption.....	\$ 1,375,253
Total	\$ 1,375,253

Anticipated Revenues:

Interest Income.....	\$ -
Indirect Costs for Federal Projects.....	<u>\$ (35,000)</u>
Total	\$1,340,253

Voted from Fund Balance \$ (100,000)

Amount to be shared by Districts:

Expenditures minus Revenues..... **\$ 1,240,253**

Distribution of \$1,240,253 to be raised by Districts as follows:

District	2011 Valuation	Valuation Percent	2011-2012 Pupils	Pupil Percent	Combined Percent	District Share 2013-2014
Hampton Falls	\$ 302,045,351	0.0591	261.33	0.0995	0.0793	\$ 98,373
No. Hampton	\$ 741,032,398	0.1450	437.68	0.1667	0.1559	\$ 193,298
Seabrook	\$ 1,625,181,506	0.3181	652.89	0.2486	0.2834	\$ 351,429
So. Hampton	\$ 141,919,372	0.0278	76.03	0.0290	0.0284	\$ 35,179
Winnacunnet	\$ 2,299,242,214	0.4500	1,198.02	0.4562	0.4531	\$ 561,974
	\$ 5,109,420,841	1.00	2,625.95	1.00	1.00	\$ 1,240,253

Robin Ratigan, Chair
S.A.U. #21 Joint Board

10/23/2012

**SOUTH HAMPTON SCHOOL DISTRICT
ESTIMATED REVENUES FOR 2013-14**

	Source	2009-10 Actual Revenues	2010-11 Actual Revenues	2011-12 Actual Revenues	2012-13 Estimated Revenues	2013-14 Projected Revenues
GENERAL FUND REVENUES						
School Building Aid	State	\$37,160	\$40,250	\$40,160	\$41,660	\$43,160
Catastrophic Aid	State	49,753	17,786	12,035	10,000	10,000
Vocational Aid	State	67,344	50,176	42,658	21,000	30,000
Tuition	Local	27,912	27,314	0	0	0
Earnings on Investments	Local	<u>300</u>	<u>0</u>	<u>143</u>	<u>200</u>	<u>150</u>
		\$182,469	\$135,526	\$94,996	\$72,860	\$83,310
FOOD SERVICE REVENUES						
Federal Reimbursement	Federal	13	15	20	15	15
School Lunch Sales	Local	<u>892</u>	<u>1,055</u>	<u>1,060</u>	<u>900</u>	<u>900</u>
		905	1,070	1,080	915	915
TOTAL ESTIMATED REVENUES		\$183,374	\$136,596	\$96,076	\$73,775	\$84,225
ADEQUATE EDUCATION GRANT		\$126,642	\$113,867	\$113,857	\$113,956	\$50,544
TRANSFER TO EXPENDABLE TRUST		\$30,000	\$25,000	\$25,000	\$25,000	
FUND BALANCE		\$102,623	\$127,119	\$116,687		

12/6/2012

**SOUTH HAMPTON SCHOOL DISTRICT
SPECIAL EDUCATION EXPENDITURES SUMMARY**

	<u>2010-11</u>	<u>2011-12</u>
Federal Grants		
IDEA	12,310.59	20,264.52
ARRA - IDEA	4,345.68	1,583.00
Preschool	547.00	429.45
ARRA - Preschool	<u>0.00</u>	<u>1,278.33</u>
Total Federal Grant Expenditures	17,203.27	23,555.30
	<u>2010-11</u>	<u>2011-12</u>
District Expenditures		
Salaries and Benefits	179,989.72	178,547.14
Professional Services	89,544.21	88,680.87
Legal Expenses	1,541.08	517.50
Tuition	192,784.38	94,502.24
Supplies and Equipment	462.01	271.83
Transportation	<u>8,995.44</u>	<u>0.00</u>
Total District Expenses	473,316.84	362,519.58
District Revenues		
Tuition	0.00	0.00
Medicaid	0.00	0.00
Catastrophic Aid	<u>17,786.45</u>	<u>12,035.38</u>
Total Revenues	17,786.45	12,035.38
District Total (Expenditures less Revenues)	455,530.39	350,484.20

SOUTH HAMPTON SCHOOL DISTRICT
RESULTS OF VOTING – MARCH 13, 2012

ELECTION OF OFFICERS

SCHOOL DISTRICT MODERATOR (3 year term) Sharon Somers (write in)	29 votes, elected
SCHOOL BOARD MEMBER (3 year term) Nancy Considine	212 votes, elected
SCHOOL DISTRICT TREASURER (3 year term) Heath Burdick	206 votes, elected
SCHOOL DISTRICT CLERK (3 year term) Martha Anderson (write in)	8 votes, declined TBD

WARRANT ARTICLES

Article 1: Operating Budget	Yes 134 No 107	Passed
Article 2: SEA Contract	Yes 137 No 104	Passed
Article 3: SESPA Contract	Yes 131 No 103	Passed
Article 4: Expendable Trust Fund Computer Technology	Yes 137 No 102	Passed
Article 5: Expendable Trust Fund Special Education	Yes 132 No 107	Passed
Article 6: Expendable Trust Fund School Bldg Maintenance	Yes 132 No 102	Passed

Respectfully submitted,

*Martha E. Anderson
School District Clerk
South Hampton NH*

**TOWN OF SOUTH HAMPTON
THE STATE OF NEW HAMPSHIRE
SCHOOL DISTRICT WARRANT
2012**

The 2012 Deliberative Session convened at 7:34 p.m. on Tuesday, February 7, 2012. Moderator Sharon Somers introduced members of the school district: School Board members Kim Molin (chair), Nancy Considine and Rebecca Burdick; Martha Anderson, School District Clerk; SAU 21 Superintendent Bob Sullivan, Attorney Al Casassa, and Barnard School Principal Barbara Knapp. Also attending were Budget Committee members Dennis Blair, Will Hodge, and George Werner.

Mrs. Somers briefly outlined the procedures under which she would run the meeting; she then addressed the warrant articles, reading each article and allowing discussion between each one.

1. Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,982,207? Should this article be defeated, the default budget shall be \$1,972,662, which is the same as last year, with certain adjustments required by previous action of the School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.)

Note: Warrant Article #1 (operating budget) does not include appropriations in any other warrant articles.

Kim Molin reviewed the items comprising the operating budget and noted that the amount in the warrant article was the total recommended by the Budget Committee. She explained that the Board's proposed budget included \$15,000 to replace the existing boiler in the Gym which was not operating properly and required many service calls and repairs. The Budget

Committee did not recommend this expense, feeling that the money should be taken from an existing building emergency maintenance trust fund. A short discussion followed with questions from the audience. Kim made a motion to amend the budget to \$1,997,207 which included funds for a new boiler, seconded by Nancy Considine. With no further discussion, the motion was approved by a majority show of hands.

Kim Molin then made a motion to place Article 1 on the ballot as amended, seconded by Nancy Considine. The motion was approved by a majority show of hands. Kim made a motion to restrict reconsideration of Article 1, seconded by Nancy and approved by a majority show of hands.

2. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the South Hampton School Board and the Seacoast Education Association which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Salary Increase	Estimated Health Insurance Savings	Estimated Salary Driven Benefits Increase	TOTAL Estimated Cost
2012 - 2013	\$14,606	(\$4,126)	\$2,461	\$12,941
2013 - 2014	\$14,957	(\$472)	\$2,475	\$16,960

and further to raise and appropriate the sum of \$12,941 for the 2012-13 school year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)

Rebecca Burdick gave an overview of the negotiations and the terms of the proposal. The Board feels this is a fair contract and urged the voters to support it. Nancy Considine made a motion to place Article 2 on the ballot as read, seconded by Kim Molin. Motion was approved by a majority show of hands. Nancy made a motion to restrict reconsideration of Article 2, seconded by Kim and approved by a majority show of hands.

3. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the South Hampton School Board and the Seacoast Educational Support Personnel Association, which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Salary Increase	Estimated Health Insurance Savings	Estimated Salary Driven Benefits Increase	TOTAL Estimated Cost
2012 - 2013	\$2,060	N/A*	\$157	\$2,217
2013 - 2014	\$1,201	N/A*	\$72	\$1,273
2014 - 2015	\$1,241	N/A*	\$76	\$1,317

**Note: There are no SESPA employees eligible for health insurance benefits.*

and further, raise and appropriate the sum of \$2,217 for the 2012-13 school year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement. The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)

Kim Molin gave an overview of the negotiations and the terms of this proposal. The Board feels this is also a fair contract and urged the voters to support it. Rebecca Burdick made a motion to place Article 3 on the ballot as read, seconded by Nancy Considine. Motion was approved by a majority show of hands. Lee Knapp made a motion to restrict reconsideration of Article 3, seconded by Nancy and approved by a majority show of hands.

4. To see if the School District will vote to raise and appropriate \$7,000 to be added to the existing expendable trust fund known as the Computer Technology Fund, for the purpose of purchasing computer technology equipment? The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)

Rebecca Burdick explained that the Computer Technology Fund had been expended this year to purchase new computers for the Computer Lab. This appropriation would be the start of another 3 year cycle to build up the Fund. Don Powers made a motion to place Article 4 on the ballot as read, seconded by Rebecca, and approved by a majority show of hands. Judy Shivik made a motion to restrict reconsideration of Article 4, seconded by Rebecca and approved by a majority show of hands.

5. To see if the School District will vote to raise and appropriate up to \$15,000 to be added to the existing Special Education Expendable Trust Fund for educating educationally disabled children, with such amount to be funded from the June 30, 2012 unreserved fund balance available for transfer on July 1, 2012? The School Board and the Budget Committee recommend this appropriation. (Majority vote required)

Nancy Considine reviewed this article, noting that this would be funded only if there were unexpended monies in the budget at year end. She also said that the SAU strongly urges each school district to support this Trust Fund as an unexpected special ed student would severely impact a budget. Nancy moved to place Article 5 on the ballot as read, seconded by Dan Mahoney and approved by a majority show of hands. Sheila Mahoney made a motion to restrict reconsideration of Article 5, seconded by Kim Molin and approved by a majority show of hands.

6. To see if the School District will vote to raise and appropriate up to \$10,000 to be added to the existing School Building Maintenance Expendable Trust Fund for the purpose of repairing and maintaining Barnard School, with such amount to be funded from the June 30, 2012 unreserved fund balance available for

transfer on July 1, 2012? The School Board and the Budget Committee recommend this appropriation. (Majority vote required.)

Nancy Considine also reviewed this article and noted, as for Article 5, this would be funded only if there were unexpended monies at year end. Don Powers moved to place Article 6 on the ballot as read, seconded by Kim Molin, and approved by a majority show of hands. Rebecca Burdick moved to restrict reconsideration of Article 6, seconded by George Werner, and approved by a majority show of hands.

For other business, Kim Molin took a moment to acknowledge Martha Anderson for her years of service as both School District Clerk and Treasurer. On behalf of the Board, she presented Martha with a gift certificate.

With no other business to address, Sharon Somers entertained a motion to adjourn. So moved by Dan Mahoney, seconded by Will Hodge. Meeting adjourned at 8:50 p.m.

Note: Final determination of all warrant articles as approved at this session will be by ballot at the Town election on March 13, 2012.

Respectfully submitted,

Martha E. Anderson

Martha E. Anderson
School District Clerk

South Hampton School Board
Annual Report
2012

The School Board has had another busy and productive year in 2012. We have continued to offer our support to the students and staff of Barnard School and have enjoyed positive collaboration with elected officials and community members. This year has also brought forth significant change at Barnard School.

After a remarkable 40 years of service as both a teacher and a principal, Mrs. Knapp retired from Barnard School on June 30, 2012. Her passion and love for education has been felt by all those who entered the doors of Barnard School during her time there. We would like to extend our most sincere gratitude and appreciation to Mrs. Knapp for her unwavering dedication to the Barnard School community as well as the South Hampton community as a whole.

Soon after Mrs. Knapp announced her retirement, a search committee was formed in March 2012 to find her replacement. The committee of 11 members included: SAU 21 administrators, Barnard School staff members, a parent representative, a selectman as well as the school board. We would like to thank all of the members of the search committee for the many hours they volunteered during the 5 month search to find a new principal to serve our students and community.

On August 10, 2012, the School Board accepted the Superintendent's nomination and the search committee's recommendation of Mr. Kenneth Darsney ("Mr. D") as the new principal of Barnard School. Mr. D came to us after serving as principal of Bristol Elementary School in Bristol, NH. His background also includes valuable experience as an assistant principal, classroom teacher, athletic coordinator, alternative education teacher as well as experience in the area of business. Mr. D's diverse experiences, leadership skills and love of education have made him a wonderful fit for our students and community.

We would like to, once again, extend a sincere thank you to the voters of South Hampton for your support of our school budget. In March 2012, the school's operating budget of \$1,997,207.00 was approved by the voters of South Hampton. In addition to passing the operating budget, both the teacher (SEA) and paraprofessional (SESPA) contracts passed in all districts across SAU 21. Monies were also approved to be added to the Technology Expendable Trust, the Special Education Expendable Trust and the Building Expendable Trust. It is with your support that our students will continue to receive the opportunities necessary to help them to succeed. Again, we thank you.

As a result of exceptional teaching practices and community support, Barnard School continues to be recognized as a top performing school district. Our students continue to perform at, or above the state average on the state mandated New England Common Assessment Program (NECAP) testing.

The School Board has continued to be mindful of the school's financial impact on the town while also balancing the needs of the students and staff of Barnard School. We are pleased that we were able to return approximately \$119,000 of unexpended funds from the 2011-2012 budget to help reduce South Hampton's tax rate. While the School Board has the authority to utilize the entirety of the school's budget, we continue to strive to operate with fiscal responsibility and restraint, returning monies to the town when possible. We also made the very difficult decision to eliminate two paraprofessional positions from the school this year. We unfortunately felt it was necessary to make these adjustments due to a smaller school enrollment.

The School Board continues to remain committed to the maintenance of Barnard School in an effort to protect the town's

investment in the facility and the property. For quite some time, we had informed the community about the problematic boiler in the school's gymnasium. Despite many attempts to keep the boiler operational, it stopped working and was deemed unsafe. A new boiler was installed at the start of the school year. We thank the community for supporting this significant but unavoidable cost. We are pleased to report that the long awaited stage lighting was installed in the gymnasium and that the final phase of the kitchen project was completed this year. These projects were completed solely through fundraisers, contributions from the Trustees of the Barnard Free School, the PTA

and other personal and private donations. It has been wonderful to experience the generosity of so many.

The School Board meets the first Tuesday of the month at 7:00 p.m. at Barnard School. We welcome all those who wish to attend. Please visit SAU21's website at www.sau21.org, for additional information regarding school board meetings and school board policies.

Respectfully submitted,

Kimberly Molin

Chair, South Hampton School Board

Superintendent's Report 2012-2013

For our SAU #21 school districts, 2012-2013 was a year of progress and of change. Ongoing efforts in all districts to build on past success and to seek opportunities for improvement continued throughout the year.

Our students' accomplishments were many and varied. As you read the annual reports of our building principals and/or school board chairs describing the hard work of our students, you will be inspired and proud to be a member of the SAU #21 community.

Each town should take pride in the dedication and commitment of all staff members of their school district. The staff focus, every day, is the needs of our students. Their efforts create the environment for a safe and enriching educational experience.

SAU #21

This school year marks the third year of the SAU #21 office administration team working together. Mrs. Barbara Hopkins, Assistant Superintendent of Schools and Mr. William Hickey, Business Administrator and I began our service to the SAU #21 communities in 2010. The commitment of time and energy and dedication to our students' needs by both Mrs. Hopkins and Mr. Hickey is deeply appreciated by me.

On the business side the challenge is to consistently seek cost effective and efficient means to support each of our districts without compromising quality of instruction.

A major initiative coordinated through the SAU #21 office was in the area of emergency preparedness. Grants were secured to improve SAU-wide emergency planning and to install a generator for the Winnacunnet High School Gymnasium. Emergency plans for all schools were reviewed and a template was designed to provide common organization and alignment. Ongoing work continues with the New Hampshire Department of Homeland Security to

refine emergency systems in support of our local communities and schools.

Other areas that the SAU #21 office provided guidance and assistance that is noteworthy are the bond initiatives being put forward by Hampton Falls and North Hampton.

In the areas of Curriculum, assessment and instruction the following describes several initiatives coordinated by the SAU #21 office.

- a) SAU-wide Vertical Teams involving representation from all districts. The teams are in varying stages of focus and include
 - i) Finding shared agreement on goals for performance,
 - ii) Probing prompts or problems that help the team understand the students' knowledge and skills,
 - iii) Assessments or rubrics that assist with following student progress over time.
- b) SAU-wide early release days that focus on Common Core expectations and teachers sharing implementation strategies and resources.
- c) MY Learning Plan was setup during the summer 2012 to enable a systematic approach to professional learning.

Personnel

Each of our building principals and/or school board chairs will provide details pertaining to personnel in their annual reports.

The past year marked the retirement of Mrs. Barbara Knapp, Principal of the Barnard School in South Hampton. Mrs. Knapp served the South Hampton School District as a teacher and administrator for 40 years. We send our congratulations to Mrs. Knapp on her retirement and a sincere thanks and appreciation for

everything she did for our Barnard School Students.

The South Hampton School Board appointed Mr. Kenneth Darsney as the new principal of the Barnard School.

The Seabrook School District appointed Mrs. Anna Williams as their new Director of Special Services at the beginning of this school year.

In the SAU #21 office, Mr. Art Reardon was hired as the new Information Technologist. Mr. Reardon takes over from Mr. Zach Lamare who moved to Hampton Falls as their Information Technologist.

The work throughout the year by the entire SAU #21 office staff to ensure that the business of our schools is performed properly, efficiently and professionally is outstanding. Their commitment to our students and staff deserves recognition. A special thanks to Paula Cushman, Cindy Durant, Rhonda Evans, John Gamache, Nancy Gosselin, Sandy Kane, Anne Kenny, Mary Mace, Gina McLaughlin, Mary Platenik, Art Reardon, and Nancy Tuttle for their efforts.

We are fortunate in our SAU that the citizens from each town value the educational opportunities that our students need to be prepared for the challenges they will face in the 21st century. Through the hard work and cooperation between School Boards and other Town boards, the needs of our students are explained and justified to the taxpayers. The commitment of time and energy by our School Board members to ensure that our students' educational needs are addressed deserves a well-earned thanks.

On a final note, there are many community members that volunteer their time and contribute to the needs of our schools. Their contributions to creating a positive and thriving educational environment are immeasurable. To all of our volunteers we send a special thanks and a deep appreciation for everything they do for our students.

Robert M. Sullivan, Ed.D.

Superintendent of Schools

Principal's Report
Barnard School
2012

Dear Community Members,

On behalf of the entire Barnard School Staff, Students, and their Families I extend thanks to the entire South Hampton Community for your support of the academic, cultural, social, emotional and physical development of our most precious resource, the children who will shape our future. The following are some highlights of 2012 and some predictions of future activities and initiatives to enhance our learning environment.

The year of 2012 was one of major staffing changes here. We have a new Nurse, Kira Duford, Guidance Counselor, Melinda Avellino and Grade K-1/Special Education teacher, Nicole Ryan. As a result of shifts in student population Grade 1 spends mornings combined with the kindergarten and afternoons with Grade 2. Most notable is the retirement of Barnard's long-time beloved **Principal Barbara Knapp** whom I was honored to replace on August 10, 2012.

In order to improve instruction the staff has participated in ongoing workshops and classroom coaching on "*Six Traits Writing*" conducted by noted authority Dr. Fred Wolff. The traits, which include ideas, organization, voice, word choice, sentence fluency, and conventions allow teachers in different grade levels to have a common language while teaching and evaluating students' writing as it connects to literacy development and learning in the content areas. We will continue to have a working relationship with Dr. Wolff with a goal to improve test scores in writing and better prepare our students for the demands of high school and beyond.

Improving school climate has always been a staff priority. We have all received **PBIS** (Positive Behavior Interventions and Supports) training and have developed

guidelines for expected behaviors with recognition and rewards to reinforce this good behavior. Students have responded very positively to this initiative and we expect to reap the benefits of this improved school climate with improvements in academic and social development.

The Barnard *PTA* continues to be a major positive influence and a generous supporter of school activities. They sponsored **Project Adventure** for grades 7 and 8, an advanced outdoor cooperative team building learning experience. The organization holds monthly meetings to seek input from teachers and administration on ways to promote the success of the school with learning and enrichment activities. For community building they sponsored a **Hot Dog Cookout** during Open House and a very popular **Pot Luck Supper** for students, their families, and community members. Additional funding supports our spring trip to **The Isles of Shoals** and bought us sleds for sliding in the field behind the gym.

In the fall of 2011 our students in grades 3 - 5 participate in **NECAP** (New England Common Assessment Program) testing in Mathematics and Reading, with grades 5 and 8 also participating in Writing. Grades 4 and 8 also took the **NECAP** Science test in the spring of 2012. Our school again attained **AYP** (Adequate Yearly Progress) following the ever-increasing goals of **NCLB** (No Child Left Behind). Our performance in Reading, Math, Writing, and Science is significantly above the state standards.

As far as the future is concerned we have much to look forward to as we look at ways to enhance our students' learning. This is the last year of our comprehensive library plan and we will continue to work with the

**SOUTH HAMPTON SCHOOL DISTRICT
STAFF INFORMATION
2012-2013**

Name	Step & Track & Position	Salary	No. Years in District	No. Years Experience
Kenneth Darsney	Principal	71,652	1	15
Stephanie Robinson	SPED Dir./Teacher	68,361	13	13
Christopher Asbell	10M Gr. 5-8	61,206	12	12
Melinda Avelino	6M (20%) Guidance	10,565	1	6
Frank D. Brunette	13M Gr. 5-6	68,847	18	20
Sara Casassa	2M (50%) Gr. 7-8 LA	22,796	4	4
William Cote	Head Custodian	21,795	4	
Kira Duford	1B (20%) Nurse	7,889	1	1
Carol Dugan	13M+30 (55%) Reading	38,698	7	40
Denise Jones	Admin. Assistant	31,821	15	
Paula Krolikoski	E.A.-REG	19,210	13	
Lynn Meehan	11B (20%) PE	11,180	14	14
Tara Moran	4M Gr. 3/4	49,076	6	6
Stephen Murad	Head Custodian	11,779	4	
Joan Orlando	E.A. – SPED	19,210	12	
Joan Orlando	Ed. Monitor	1,454	12	
Dianna Parkinson	E.A. – SPED	7,565	4	
Michael Porobunu	Computer Tech.	33,275	14	
Amy Pruett	11M+30 Gr. ½	68,025	13	13
Nicole Ryan	5M (50%) K-1, (50%) SPED	50,916	1	5
Diane Sheckells	11B (20%) Art	11,180	13	14
Drew Szeliga	4M Gr. 5-8	49,076	6	6
Kathleen Wooten	11M (30%) Music	19,051	4	17

2012 Annual Reports

**Town of South Hampton
New Hampshire**